

**WARMSFIELD – CUM – HEATH PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY, 18<sup>th</sup> SEPTEMBER 2024  
AT 7.00PM  
AT THE COMMUNITY CENTRE, KIRKTHORPE**

**112/09/24. PRESENT**

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Wood, Dunbavin, Sanderson and Wilby G.

District Cllr Khan and District Cllr Wilton, Cllr Jeffery

1 Member of the Public

Parish Clerk:-Tracy Johnson

**113/09/24. APOLOGIES.**

Cllr Wallis. Apologies were accepted by the Parish Council.

**114/09/24. DECLARATIONS OF INTEREST.**

None.

**115/09/24. PUBLIC PARTICIPATION.**

Cllr Denise Jeffery attended the meeting. She confirmed that the proposed extension to the Traveller Site at Heath is not going ahead and although is still in the Local Development Plan will be taken out of the Capital Programme. The Battery Storage Facility Site at Heath was discussed and Cllr Jeffery will make enquiries about this. Engie is no longer working with Wakefield Council and Cllr Jeffery will provide the Clerk with a new contact for the company they are now using. Cllr Jeffery said that there are grants available for Community Centres and District Cllr Wilton will pass on the Clerks details so that Cllr Jeffery can send the Clerk an application for one of these grants. The traffic calming scheme in Kirkthorpe is due to take place between 21<sup>st</sup> November and 11<sup>th</sup> December with a road closure and two way lights but this date will be confirmed nearer the time and once confirmed a letter drop will be sent to residents to inform them. The District Cllr surgeries have not been very well attended and the Clerk said she would put some notices up on the notice boards to inform residents. There had been over 100 positive comments on the planning portal for the Battery Storage Facility in one day. Heath Residents Association have brought this up with John Trickett and Wakefield Council and this is being investigated. Harmony Energy keep making changes to the planning application which was originally submitted in July 2022. There are lots of concerns regarding fire and safety and noise as well as it being in Green Belt and on a Heritage site.

**116/09/24. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meetings on Wednesday, 24<sup>th</sup> July and 14<sup>th</sup> August 2024.

**IT WAS RESOLVED** that the minutes of the meetings were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Vasey and seconded by Cllr Sanderson.

**117/09/24. ONGOING MATTERS.**

a. To receive an update on the Battery Storage Facility. This has already been dealt with in Public Participation.

- b. To receive an update on the signs for Heath and Kirkthorpe. The Clerk has obtained a quote for new signs and these have been forwarded to the Parish Councillors before the meeting. It was resolved that the Clerk would send this quote to the District Cllrs to see if funding was available through Wakefield Council.
- c. To receive an update on the traffic calming at Kirkthorpe. This has already been dealt with in Public Participation.
- d. To receive an update on the site at Willow Lane. It is believed that the entrance to the site is owned by Network Rail. It was resolved that District Cllr Wilton would contact Network Rail.
- e. To receive an update on vehicles parking on the junction of Boundary Lane. The Clerk has received an email from the Sergeant to say that checks have been carried out and they will continue to monitor the situation. The Clerk has forwarded this email to the Parish Councillors for their information.
- f. To receive an update on the clean up of Roundabouts. This has now been cut but debris has been left. It was resolved that the District Cllrs would follow this up with Wakefield Council.
- g. To receive an update on the pavement from Woodland Avenue to St Peters Church. This has now been done.
- h. To receive an update on the broken gate from the car park onto Heath Common. This has now been repaired.
- i. To receive an update on the Pensioners' Christmas Lunch and light switch on at the Community Centre. The Clerk has been in touch with the lady who did the catering last year and booked Thursday, 12<sup>th</sup> December. It was resolved that the Clerk add the item to the agenda for the next meeting to discuss this further. The Clerk has tried to email the contact she had for last year for the Christmas lights but they have now left. It was resolved that Cllr Jeffries would supply the Clerk with a contact regarding the lights.
- j. To receive an update on overnight parking at the bottom of Green Lane. There hasn't been any overnight parking recently. It was resolved that this would continue to be monitored.
- k. To receive an update on the gutters from Kirkthorpe to Heath. This still hasn't been done. It was resolved that the Clerk would email Wakefield Council to chase this.
- l. To receive an update on the overgrown grass under the bench at the bus stop at Warmfield. The Clerk said that the grass has been cut around the bench but not underneath. It was resolved that Cllr Dunbavin would strim this.
- m. To receive an update on 61A Warmfield Lane. Wakefield Council said they cannot find the site. It was resolved that Cllr Medford would go back to Wakefield Council regarding the Parish Councils' concerns over how many caravans are on the site, whether these are being rented out and that tipping is taking place and the level of the land is rising.
- n. To consider guns being fired close to residents in Kirkthorpe. Cllr Wilton has raised this with the noise officer. It was resolved that Cllr Wilton will raise this again.
- o. To receive an update on the large static caravan off the A655. The Parish Council and the District Cllrs have reported this to Wakefield Council and a site inspection has taken place. A planning application has since been submitted (application reference no: 22/01608/FUL).
- p. To receive an update on the potholes on Kirkthorpe Lane from Kirkthorpe to Heath. The potholes have been sprayed. It was resolved that the Clerk would chase this up with Wakefield Council and would forward the case number to District Cllr Medford. The District Cllrs have asked for this road to be resurfaced.
- q. To consider the horses on the land off Elsicker Lane. A resident has been in contact with the Clerk regarding several horses which have appeared on land off Elsicker Lane and also vehicles driving across the common and wondered whether this would be classed as a change

of use. This was discussed and it was thought that if the horses were being watered and fed then it could be classed as a change of use and could be reported to the Council. It was resolved that the Clerk would go back to the resident with this information.

**118/09/24. COMMUNITY CENTRE**

- a. To receive an update on repairs to the Community Centre.
- b. To receive an update on the Community Centre Roof. The work is commencing on the new roof on Monday, 23<sup>rd</sup> September and should take 7-10 days to complete, weather permitting.
- c. To receive an update on the Summer Fayre. The Summer Fayre was well attended and the District Cllrs attended too.
- d. To receive an update on the Winter Salt Provision. The Clerk has ordered another salt provision from Wakefield Council for this winter.

**119/09/24. KIRKTHORPE PLAYING FIELDS.**

- a. To consider weekly inspections and agree any action required in respect of the playing fields. No action needed.

**120/09/24. FINANCE**

- a. To consider the Account Balances & Authorisation of Cheques for September. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council  
September 2024 payment schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	969	£575.46	
Clerks Expenses	T.Johnson	970	£79.19	
Cleaning	S.Cowan	971	£48.85	
Repairs to Community Centre	S.Cowan	972	£42.00	
CCTV Annual Service	Calder Security	973	£134.40	22.40
Drains Cleared at CC	RLL Yorkshire	974	£247.00	41.17
Electric	EON	DD	£168.80	8.04
Arnold-Baker Book	SLCC	975	£141.00	
<b>Total September</b>			<b>£1,436.70</b>	<b>£71.61</b>

<b>Bank Reconciliation as at 30th August 2024</b>	
Opening Balance	£19,893.63
Total Receipts	£200.00
Total Payments	£4,806.03
<b>Closing Balance</b>	<b>£15,287.60</b>

<b>Account Balances</b>	
Community Account	£15,287.60
Savings Account	£29,353.89
<b>Total</b>	<b>£44,641.49</b>

b. To consider the recommendations made by the internal Auditor. It was resolved that the Clerk would check if the recommended documents were on the website.

c. To consider the purchase of the Arnold-Baker on Local Councils Administration Thirteenth edition book for the purchase price of £137.00 plus postage (current book is sixth edition). The Clerk needs this book to complete the ICLA to CILCA qualification. It was resolved that the Clerk should order this book.

### **121/09/24. PLANNING MATTERS**

#### **New Planning Applications**

- **24/01421/TCA - Church Hill House, Kirkthorpe Lane, Kirkthorpe, Wakefield, WF1 5SZ - T1 Spruce – Fell.**
- **24/01422/TCA - Church Hill House, Kirkthorpe Lane, Kirkthorpe, Wakefield, WF1 5SZ - T1 Pine – Fell.**
- **24/01383/TCA - The Old Sunday School, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY - T1 Sycamore: Fell. T2 Sycamore: Crown Lift over garage and draw back over garage to give a clearance of 2.5metres. T3 Sycamore - Crown Lift over public bridleway. T2 Sycamore - Crown raise over garage and draw back over garage, to give a clearance of 2.**
- **24/01474/FUL – Highcroft, Heath, Wakefield - WF1 5SL - Two storey side extension. two no. dormers to the front elevation. **Deadline for comments 10<sup>th</sup> October 2024.** It was resolved that no objection be made to this planning application.**

#### **Planning Decisions**

- **24/01091/TCA – 2 Holly Cottages, Heath, Wakefield, WF1 5SN - Tree 1 Bay Tree. Reduce the height and width by 50%. Tree 2 Leylandii. Reduce the height by 50%. Tree 3 Leylandii. Reduce the height by 30% and Crown Lift to 4 metres. Tree 4 Blue Spruce. Reduce the height to stay in line with Tree 3. Tree 5 Silver Birch. Remove branch that overshadows the garden about half of the way up the main trunk. **Split decision on Application. 2<sup>nd</sup> August 2024.****
- **24/01102/TCA – King’s Arms, Heath, Wakefield, WF1 5SL - T1 Poplar - To Fell. T2 Lime - To raise crown to 4/5 metres. T3 Lime - To raise crown to 4/5 metres. T4 Sycamore - To raise crown to 4/5 metres. **Application Approved. 5<sup>th</sup> August 2024.****
- **24/00768/FUL - Low Farm, Warmfield Lane, Warmfield, Wakefield - Full planning application for the change of use of a residential dwelling and ancillary buildings to children's day care nursery with access from Warmfield Lane. **Application Approved. 23<sup>rd</sup> August 2024.****

**122/09/24. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

**123/09/24. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The correspondence received since last meeting sent by email.

- To consider the email from ET Casting London regarding Covid Lockdown Stories. The Clerk has received an email from ET Casting London asking if any families would like to take part in this. It was resolved that the Parish Council did not feel this was something that they wanted to pursue.

**124/09/24. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- There seems to be several Air B&Bs in the area.
- It is believed that The Plough is being used as a Home of Multiple Occupancy (HMO). The Clerk has already emailed Wakefield Council regarding this. It was resolved that the District Cllrs would chase this up with Wakefield Council.
- The site at Boundary Lane seems to be getting bigger. It was resolved that Cllr Medford would look into this.
- The next PACT meeting is 3<sup>rd</sup> October.
- An email has been sent regarding the situation of Polling Stations. It was resolved that the Parish Council are happy with the current voting places.
- There are no bus services after 7pm through Kirkthorpe. It was resolved that the District Cllrs would write a letter and ask the Parish Council to sign this as well.
- There has been a football team using the playing field and parking on the road. It was resolved that Cllr Wilby J will look into this.

**125/09/24. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 16<sup>th</sup> October 2024** at 7pm at the Community Centre.

The meeting closed at 9.05pm.