

**WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY, 24th JULY 2024
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

092/07/24. PRESENT

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Dunbavin, Wallis, Sanderson and Wilby G.

District Cllr Khan and District Cllr Wilton.

Parish Clerk:-Tracy Johnson

093/07/24. APOLOGIES.

Cllr Wood. Apologies were accepted by the Parish Council.

094/07/24. DECLARATIONS OF INTEREST.

Cllr Sanderson – Cheque, Cllr Dunbavin - Planning.

095/07/24. PUBLIC PARTICIPATION.

The District Cllrs said that Cllr Denise Jeffrey wanted to attend the meeting but had a prior engagement and that she would like to attend the next one, but she wanted to let the Parish Council know that the proposed extension to the Traveller Site at Heath is not going ahead. The senior planning officer at Wakefield Council has now replied to concerns raised by the Parish Council regarding the site at Willow Lane. As far as he is concerned there is no breach of planning regulations and he has asked if the wheel wash can be moved nearer to the gates and is awaiting a response from the owner of the site. The Parish Council wondered whether this can be referred to the Estates Department to look at the access to the site. There are lots of people with dogs using the playing field and the Children’s Play Area. The District Cllrs will ask if Wakefield Council can provide some No Dogs signs for the Play Area and the Clerk will order some No Dog signs for the Playing Field. The Environment Officer had originally objected to the Battery Storage facility but has now withdrawn the objection even though a tonal assessment has not been carried out. Heath Residents Association is looking at appointing an independent noise consultant to carry out a tonal assessment.

096/07/24. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday, 19th June 2024. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Smith and seconded by Cllr Wilby G.

097/07/24. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. This has already been dealt with in Public Participation.
- b. To receive an update on the Traveller Site. This has already been dealt with in Public Participation.
- c. To receive an update on the signs for Heath and Kirkthorpe. The Clerk is looking at companies that do these signs. It was resolved that the Clerk would speak to Highways to see who they use to provide their signs.

- d. To receive an update on the traffic calming at Kirkthorpe. There has been no update since the last meeting. It was resolved that the Clerk would email for an update on this matter.
- e. To receive an update on the site at Willow Lane. This has already been dealt with in Public Participation.
- f. To receive an update on vehicles parking on the junction of Boundary Lane. This is still an ongoing issue. It was resolved that the Clerk would email again to raise this with the Inspector.
- g. To receive an update on the clean up of Roundabouts. Cllr Medford has received an email from Wakefield Council to say that this will be done before the end of August.
- h. To receive an update on the pavement from Woodland Avenue to St Peters Church. This work has still not been done. It was resolved that Cllr Medford would chase this up with Wakefield Council.
- i. To receive an update on the broken gate from the car park onto Heath Common. This has still not been repaired. It was resolved that the Clerk would chase this up.
- j. To receive an update on the Heritage Report for Heath. Heath Residents Association sent their thanks to the Parish Council for their contribution to the Heritage Report.
- k. To receive an update on the Pensioners' Christmas Lunch. The Clerk has been in touch with the lady who did the catering last year to check her availability for this year. It was resolved that the Christmas Lunch would be held on Thursday, 12th December. It was also resolved that the Clerk would speak to Wakefield Council to see if the Parish Council could arrange a Christmas lights switch on at the Community Centre at the end of November.
- l. To receive an update on overnight parking at the bottom of Green Lane. It was resolved that Cllr Medford would speak to Wakefield Council regarding this.
- m. To receive an update on the gutters from Kirkthorpe to Heath. It was resolved that Cllr Medford would email Wakefield Council regarding this.
- n. To receive an update on the Kings Arms' concert being held on Heath Common. This event had been held at Ossett Brewery as it had been decided that it would be hard to contain numbers of people on the Common.

098/07/24. COMMUNITY CENTRE

- a. To receive an update on repairs to the Community Centre. The Clerk has met the handyman at the Community Centre to discuss what work needs doing before the end of the Summer.
- b. To consider the quotes for the Community Centre roof. The Clerk is in the process of obtaining 3 quotes for the repair/renewal of the Community Centre roof. It was resolved that once the Clerk has received all these quotes she will send them to the Parish Council for consideration and arrange a meeting to discuss this.
- c. To receive an update on Normanton Pro Stars using the Community Centre and Playing Field. The Clerk still hasn't heard from the organiser of the football team. It was resolved as the Clerk hadn't heard from the organisers that they didn't want to use the Playing Field and Community Centre any more.
- c. To receive an update on a new fixed price tariff for the electric at the Community Centre. The Clerk has been in touch with the electricity supplier and agreed a 1 year fixed tariff.
- d. To receive an update on Justintime Healthcare using the Community Centre during July-August. The Clerk has tried to contact the company to rearrange for them to look around the Community Centre but they haven't been back in touch. It was resolved that as they hadn't been back in touch with the Clerk that they no longer wished to use the Community Centre.
- e. To receive an update on the Summer Fayre. It was resolved that the Clerk would drop off a key with the organisers of the Summer Fayre and that some of the Cllrs would try and attend the event.

099/07/24. KIRKTHORPE PLAYING FIELDS.

- a. To consider weekly inspections and agree any action required in respect of the playing fields.
- b. To receive an update on the damage to the Playing Field. The ruts in the Playing Field have now been made good by Wakefield Council.

100/07/24. FINANCE

- a. To consider the Account Balances & Authorisation of Cheques for July and August. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
July and August 2024 payment schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Heritage Report for Heath	Heath Residents Ass	955	1,000.00	
Donation for Summer Fayre	Kimberley Matthews	956	£100.00	
Clerks Salary	T.Johnson	957	£575.46	
Clerks Expenses	T.Johnson	958	£59.10	
Cleaner	S.Cowan	959	£60.00	
Repairs to CC	S.Cowan	960	£45.00	
Website	RMS Consultancy	961	£250.00	
Water Rates	Business Stream	962	£326.94	
Grounds Maintenance	Wakefield Council	963	£2,903.33	483.89
Grounds Maintenance	Wakefield Council	964	£511.98	85.33
Scribe Accounts	Starboard Systems Ltd	965	£328.32	54.72
August Payments				
Clerks Salary	T.Johnson	966	£575.46	
Clerks Expenses	T.Johnson	967	£15.00	
Cleaner	S.Cowan	968	£40.00	
Total July/August.			£6,790.59	£623.94

Bank Reconciliation	
Opening Balance	£22,945.42
Total Receipts	£200.00
Total Payments	£927.23
Closing Balance	£22,218.19

Account Balances	
Community Account	£22,218.19
Savings Account	£29,353.89
Total	£51,572.08

b. To consider the recommendations made by the internal Auditor.

The Clerk asked if the relevant documents were on the website and said that the Internal Auditor had recommended a .gov website. It was resolved that the Clerk would check if the documents recommended by the auditor were on the website. It was resolved that a .gov.website was not needed.

c. To receive an update on the late filing penalty from HMRC. The Clerk had appealed against this penalty and HMRC had replied to say that this appeal had been accepted and that no payment was required.

101/07/24. PLANNING MATTERS

New Planning Applications

- **23/01161/S730 – Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Variation of condition 2 (approved plans) of approved application 23/01161/FUL for "Residential development of 2no. underground dwellings" (approved 15.08.2023) due to amendments to approved house types. **Deadline for comments: 01/08/2024.** It was resolved that the Clerk would email an objection to this planning application.
- **24/01036/TCA – Half Moon Lodge, Kirkthorpe Lane, Kirkthorpe, Wakefield, WF1 5SZ** – T5 Sycamore – Remove tree and stump.
- **24/01054/CPE – 15 Elsicker Lane, Warmfield, Wakefield, WF1 5TW** - Certificate of Existing Lawful Development seeking confirmation that land to the south and east of residential property 15 Elsicker Lane constitutes lawful use as a residential garden exceeding enforcement action criterion. **Deadline for Comments: 12/07/2024.**
- **24/01102/TCA – King’s Arms, Heath, Wakefield, WF1 5SL** - T1 Poplar - To Fell. T2 Lime - To raise crown to 4/5 metres. T3 Lime – To raise crown to 4/5 metres. T4 Sycamore - To raise crown to 4/5 metres.
- **24/01091 -TCA – 2 Holly Cottages, Heath, Wakefield, WF1 5SN** - Tree 1 Bay Tree. Reduce the height and width by 50%. Tree 2 Leylandii Reduce the height by 50%. Tree 3. Leylandii. Reduce the height by 30% and Crown Lift to 4 metres. Tree 4 Blue Spruce. Reduce the height to stay in line with Tree 3. Tree 5 Silver Birch.
- **22/00474/FUL – Boat Yard, Heath, Wakefield** - Alterations and extension of existing dayroom/ablutions block to form dwelling. To be occupied in connection with previously approved change of use of land application reference: 13/00390/FUL.

Deadline for Comments: 30/07/2024. It was resolved that the Clerk would email an objection to this planning application.

24/01170/FUL – School House, Heath, Wakefield, West Yorkshire, WF1 5SN – Replacement of existing timber windows. Deadline for Comments: 15/08/2024.

Planning Decisions

- **24/00557/FUL – Goosehill Fold, Goosehill Lane, Warmfield, Wakefield – Domestic Garage. Application Refused 17/06/2024.**
- **24/01036/TCA – Half Moon Lodge, Kirkthorpe Lane, Kirkthorpe, Wakefield – T5 Sycamore – Remove Tree and Stump. Application Refused. 12/07/2024.**

102/07/24. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

103/07/24. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

104/07/24. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- It was noted that new homes now need to be fitted with electric charging points for vehicles and that a proportion also are fitted with solar panels. From 2025 they will be fitted with heater pumps.
- The bus stop at Warmfield, the grass under the seat is very overgrown. It was resolved that the Clerk would email and ask if this could be cut or trimmed.
- The planning permission for 61A Warmfield Lane expired ages ago. It was resolved that Cllr Medford would email Wakefield Planning Department regarding this.
- The Pineapple Gates at Heath have now been repaired and the scaffolding should be coming down by the end of the week.
- The shop at Kirkthorpe has now been sold.

105/07/24. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 18th September 2024** at 7pm at the Community Centre.

The meeting closed at 8.40pm.