

**WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY, 19th JUNE 2024
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

078/06/24. PRESENT

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Wood, Wallis, and Wilby G.
District Cllr Khan and District Cllr Wilton.
Parish Clerk:-Tracy Johnson

079/06/24. APOLOGIES.

Cllr Dunbavin and Cllr Sanderson. Apologies were accepted by the Parish Council.

080/06/24. DECLARATIONS OF INTEREST.

None.

081/06/24. PUBLIC PARTICIPATION.

The District Cllrs are going to be holding surgeries once a month for anyone who would like to attend with any concerns or queries that they want to raise with them. These will be held on a Wednesday just before the Parish Council meeting. The District Cllrs will advertise this on the Facebook pages so that residents are aware. The public consultation on the traffic calming measures will be taking place very soon. The Parish Council and the District Cllrs have asked if all residents can be consulted on this. A planning officer from Wakefield Council has been out to look at the site on Willow Lane and this will be investigated as to whether proper procedures are taking place and look at the concerns raised by residents with regards to the large lorries on the narrow roads. District Cllr Khan has asked Highways whether a weight restriction can be put on the roads and bridge as they are very narrow roads for the size of the lorries. District Cllr Khan has raised the Parish Councils' concerns to the West Yorkshire Transport Committee regarding the cross country train service from Wakefield to Edinburgh as there are no direct routes at the moment.

082/06/24. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday, 15th May 2024. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Vasey and seconded by Cllr Wallis.

083/06/24. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. This application is still ongoing. The Clerk has sent an objection to this application. Harmony Energy are responding to issues which have been raised.
- b. To receive an update on the Traveller Site. There has been no update since the last meeting.
- c. To receive an update on the signs for Heath and Kirkthorpe. Cllr Dunbavin has visited the office to have a look at the signs and reported back to the Parish Council that they are not what was in mind. It was resolved that the Clerk will look at alternative companies.
- d. To receive an update on the traffic calming at Kirkthorpe. This has already been dealt with in Public Participation.

- e. To receive an update on the site at Willow Lane. This has already been dealt with in Public Participation.
- f. To receive an update on vehicles parking on the junction of Boundary Lane. This is still an ongoing issue. It was resolved that the Clerk would email again regarding this but in the meantime if anyone could get any photos that would be really useful so these could be sent on.
- g. To receive an update on the clean up of Roundabouts. It was resolved that Cllr Medford would email Wakefield Council again and ask for these to be cleaned up.
- h. To receive an update on the pavement from Woodland Avenue to St Peters Church. Cllr Dunbavin has emailed photos to Wakefield Council regarding this.
- i. To receive an update on the broken gate from the car park onto Heath Common. The Clerk has spoken to Countryside regarding this. Heath Residents Association have also been in touch with Countryside regarding this and asked for this to be repaired as a matter of urgency as unauthorised vehicles have been driving onto the common and causing damage. It was resolved that the Clerk would follow this up.
- j. To consider the appeal at Welbeck Landfill Site. This appeal has been postponed until September.
- k. To consider the Heritage Report for Heath. Heath Residents Association have paid for a Heritage Report to be done of Heath in support of their objection to the Battery Storage Facility. It was resolved that the Parish Council would make a donation towards this report of £1,000.00 and the Clerk would liaise with the Chair of Heath Residents Association.
- l. To consider the Pensioners' Christmas Lunch. It was resolved that the Parish Council would put on a Christmas Lunch again this year and that the Clerk would email the caterer which was used last year to see if there were any Fridays in mid December which could be booked. It was also resolved that the Clerk would speak to Wakefield Council to see if the Parish Council could arrange a Christmas lights switch on at the Community Centre at the end of November.

084/06/24. COMMUNITY CENTRE

- a. To receive an update on repairs to the Community Centre. The handyman has not been well so hasn't had chance to do any repairs at the Community Centre since the last meeting. It was resolved that the Clerk would meet the handyman at the Community Centre to see what work needs doing before the end of the Summer.
- b. To receive an update on Normanton Pro Stars using the Community Centre and Playing Field. The Clerk still hasn't heard from the organiser of the football team. It was resolved that the Clerk would speak to the organiser before the next meeting.
- c. To consider a new fixed price tariff for the electric at the Community Centre. The fixed term for the electricity is due to end soon. It was resolved that the Clerk would get in touch with the electricity supplier and agree a 1 year fixed tariff.
- d. To consider Justintime Healthcare using the Community Centre during July-August. The Clerk has received an email from a company wanting to use the Community Centre during July and August. It was resolved that the Clerk would go back to them to agree a rate of £15 per hour for using the Community Centre.
- e. To receive an update on the Summer Fayre. The Clerk said that she had spoken to the organisers of the Summer Fayre and that they hadn't had as good a response as they were hoping. Cllr Wilby J said that he would advertise it on the Facebook Group.
- f. To consider a Majorette troupe to train at the Community Centre. The Clerk has had an email from a Majorette troupe wanting to use the Community Centre to train. It was resolved that the Clerk would go back to the group to say that unfortunately this wouldn't be possible as the roof is too low.

085/06/24. KIRKTHORPE PLAYING FIELDS.

- a. To consider weekly inspections and agree any action required in respect of the playing fields. There is a patch by the gate where the soil is sparse. The Clerk has emailed Wakefield Council to see if some soil could be put by the gate and also a big padlock could be put on the large gate and a stronger spring on the little gate. It was resolved that the Clerk would send a copy of this email to Cllr Medford to chase up with Wakefield Council.
- b. To receive an update on the damage to the Playing Field. The Clerk has been in touch with Wakefield Council regarding this and they said that they would make good the playing field. It was resolved that the Clerk send a copy of this email to Cllr Medford to chase this up with Wakefield Council.

086/06/24. FINANCE

- a. To consider the Account Balances & Authorisation of Cheques for June. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
June Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	950	£575.46	
Clerks Expenses	T.Johnson	951	£33.90	
Cleaner	S.Cowan	952	£40.00	
Electric CC	EON	DD	£317.87	
Annual Internal Audit	Account-ant Yorkshire	953	£300.00	
Car Rally Licence	Colin Aylward	954	£48.00	
Total			£1,315.23	

Bank Reconciliation at 30 May 2024	
Opening Balance	£25,875.05
Total Receipts	£0.00
Total Payments	£2,929.63
Closing Balance	£22,945.42

Account Balances	
Community Account	£22,945.42
Savings Account	£29,244.52
Total	£52,189.94

- b. To consider the accounts for 2023/24. The accounts have been sent to the Parish Cllrs before the meeting for their consideration. It was resolved that the accounts were agreed.
- c. To consider the Annual Internal Audit Report. The Annual Internal Audit Report had been sent to the Parish Cllrs before the meeting. It was resolved that the Annual Internal Audit Report is agreed and that the Clerk should look at the recommendations made by the Internal Auditor.
- d. To consider the Annual Governance and Accountability Return (AGAR) for 2023/24. The AGAR had been sent to the Parish Cllrs before the meeting. It was resolved that the AGAR was agreed and was duly signed by the Clerk and the Chairman and should be sent to the External auditor.
- e. To consider the Commencement Date for exercise of public rights. The Commencement of Public Rights document had been sent to the Parish Cllrs before the meeting. It was resolved that these dates were agreed and that the Clerk would publish this notice on the notice boards and on the Parish Council Website.
- f. To receive an update on the re-declaration from the Pensions Regulator, the Valuation Office Form and the late filing penalty from HMRC. The Clerk confirmed that the re-declaration from the Pensions Regulator has now been done, the Valuation Office Form has been completed and the late filing penalty from HMRC has been appealed against.

087/06/24. PLANNING MATTERS

New Planning Applications

- **24/00768/FUL - Low Farm, Warmfield Lane, Warmfield, Wakefield, WF1 5TN -** Full planning application for the change of use of a residential dwelling and ancillary buildings to children's day care nursery with access from Warmfield Lane. **Deadline for comments: 6th June 2024.** The Clerk has sent a letter of concern regarding the increase in traffic regarding this application.

Planning Decisions

- **24/00373/FUL – Goosehill Cottage, Goosehill Lane, Warmfield, Wakefield -** Demolition of existing dwelling and construction of replacement dwelling. **Application Approved. 30/5/24.**
- **24/00228/FUL - Stables On Goosehill Lane, Goosehill Lane, Warmfield, Wakefield -** Demolition of stables building and construction of a single storey dwelling. **Application Approved. 07/06/2024.**

088/06/24. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

089/06/24. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

090/06/24. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- There is a planning application (22/00474/FUL) which has been advertised in the Wakefield Express which the Clerk is not aware has been on the Planning Lists sent from Wakefield Council. It was resolved that the Clerk would email to ask when the deadline for comments for this application is and will send an objection to this planning application.

- There are campers which have been camping overnight at the bottom of Green Lane. It was resolved that Cllr Smith would ask the Church if No Overnight Parking signs could be put on this parking area.
- The gutters from Kirkthorpe to Heath are full of debris. It was resolved that District Cllr Wilton would report this to Wakefield Council and ask if they could be cleared.
- Heath Residents have confirmed that HeathFest will be cancelled. A similar event is being held at The Kings Arms pub. Cllrs were concerned about how big this event would be and whether it would be held in the beer garden or on the Common and whether an events licence would be needed from Wakefield Council. It was resolved that Cllr Wallis would speak to the landlady at the Kings Arms regarding this.

091/06/24. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 24th July 2024** at 7pm at the Community Centre.

The meeting closed at 9pm.