

**WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY, 20th FEBRUARY 2024
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

016/02/24. PRESENT

Present:- Cllrs Wallis (Chair), Vasey, Smith, Medford, Wood, Dunbavin, Wilby G and District Cllr Khan.

Parish Clerk:-Tracy Johnson

017/02/24. APOLOGIES.

Cllr Wilby J and Cllr Sanderson. Apologies were accepted by the Parish Council.

018/02/24. DECLARATIONS OF INTEREST.

None.

019/02/24. PUBLIC PARTICIPATION.

A member of Normanton Pro Stars Football Team came to talk to the Parish Council about using the facilities at the Community Centre. They are wanting to use the Community Centre for social events and he talked about things they want to do at the Centre.

020/02/24. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday, 17th January 2024. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wallis. They were proposed by Cllr Wilby G and seconded by Cllr Vasey.

021/02/24. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. Cllr Dunbavin is drafting an objection to the revised application from Harmony Energy and will forward to the Parish Council for comments.
- b. To receive an update on the Traveller Site. There has been no update since the last meeting.
- c. To receive an update on the signs at Heath. Cllr Medford is trying to see if funding is available from Wakefield Council for these signs but has not had a response yet. It was resolved that Cllr Medford would chase this up with Wakefield Council.
- d. To receive an update on the Zebra crossing or calming measures at Kirkthorpe. The Parish Council had met with the lady from Wakefield Council who is dealing with this before the meeting. She had shown some of the Cllrs where the Council were proposing to put the speed tables in the village and had left a map with the Clerk for the Parish Councils consideration. It was resolved that the Clerk would go back to her to say that the Parish Council were in support of these proposed plans and to ask if all the residents in the village could be consulted on this and sent letters rather than just the ones who lived on the main road.
- e. To receive an update on the fire blinds for the Community Centre. The Clerk has spoken to the handyman regarding the fitting of these blinds and he said they should be easy to fit. It was resolved that the Clerk would meet the handyman at the Community Centre and double check the measurements before ordering the blinds.

- f. To receive an update on the unauthorised construction at Warmfield. The Clerk has received an email on one of the properties at Warmfield Lane from Planning in response to the Parish Councils query. It was resolved that the Clerk would forward this response again to the Parish Councillors.
- g. To receive an update on the Ivy on the Water Tower at Heath. The Clerk has emailed the lady who is dealing with this to see if there is any update but has not had a response. It was resolved that Cllr Dunbavin would email to see if there was any update.
- h. To receive an update on the scaffolding at the Pineapple Gates, Old Hall Courtyard. The Clerk advised that a Section 54 has now been served to the owner of the gates and that Wakefield Council will be able to get the work done and recharge it to the land owner and that this work should commence shortly.
- i. To receive an update on the site at Willow Lane. The Clerk has emailed planning regarding this application with concerns on behalf of the Parish Council regarding the amount of lorries attending the site, the mud on the road and the way the site is being filled as it was supposed to be done in a certain order. All the trees appear to have been taken down and there is nothing for the wildlife. It was resolved that the Clerk would email planning again and ask if one of the Cllrs could meet a planning officer on site to discuss these concerns.
- j. To consider residents' concerns about work being done at Highcroft at Heath. There have been concerns raised by residents at Heath regarding the amount of activity at Highcroft. The residents said that there were lots of lorries going up and down with building materials on. The Clerk and Cllr Smith visited to take a look and are not concerned. The Clerk has spoken to the owner and he said that they are putting in new drainage and a new stone drive. They are also making some repairs to a building which has some damp. There were also concerns from residents that they were chopping down trees. Cllr Smith has made enquiries and they are trimming back some branches from another property which is coming over onto their land as these will make the horses ill. It was resolved that nothing else should be done for the moment and also noted that the property is not in a conservation area.
- k. To consider the appeal for Welbeck Landfill Site, Boundary Lane, Normanton. The deadline for comments for this appeal is 21st February and 20th March. It was resolved that the Clerk should submit an objection to this appeal on the same basis as the objection submitted to the original planning application.
- l. To receive an update on the potholes in front of Cobblers Hall and Veranda Cottage. The Clerk has emailed Customer Services, Street Scene and Highways regarding these and asked for them to be repaired.
- m. To consider the shop at Kirkthorpe being put up for auction by Wakefield Council. As there has been nobody willing to take on the shop Wakefield Council are to put the property up for auction. This has been approved at a meeting by the Cabinet.
- n. To receive an update on vehicles parking on the junction of Boundary Lane. The Parish Council feel that this has become a real problem lately and is very dangerous as it makes visibility poor when pulling out at the junction. The vehicles are often parked on the footpath and all the way along the road. There has also been a low loader parked here which has made it very difficult for people to see when pulling out. It was resolved that the Clerk would report this online to the police to see if anything could be done.
- o. To receive an update on the trees being cut down on Goosehill Lane. It was resolved that the Clerk would look online to see if there was a Tree Preservation Order on these.

022/02/24. COMMUNITY CENTRE

- a. To consider repairs to the Community Centre. The back wall opposite the playground is very damp and spongy and the Clerk thinks work is needed. The electrician has put on a new socket on this wall as the old one was damp. It was resolved that the Clerk should ask the

handyman to see what work needs to be done and ask for a quote for patching up and also for recladding if he thinks this is necessary.

b. To receive an update on a regular monthly booking for Mess Around West Yorkshire at the Community Centre. The Clerk has emailed the lady running this group but has not had a reply.

c. To receive an update on a regular booking for Little Learners Play Group. The Clerk has emailed the lady running this group but she has come back to say that she cannot afford £25 per hour for the room hire.

d. To receive an update on Normanton Pro Stars using the Community Centre and Playing Field. The man who runs this group came to speak to the Parish Council at the beginning of the meeting and said what he wanted to use the Community Centre for. It was resolved that the Clerk should go back to him and ask how long he wanted to use it for, how regular and whether it was seasonal before the Parish Council decided on a figure for him to use it.

e. To consider the bookings for St Peters Church Harvest Supper and Christmas Bazaar free of charge. The Clerk has taken two bookings for the Community Centre for this year from St Peters Church and wanted to confirm whether these would still be free of charge. It was resolved that St Peters Church would still use the Community Centre free of charge and the Clerk would go back and let the Church Warden know.

023/02/24. KIRKTHORPE PLAYING FIELDS.

a. To consider weekly inspections and agree any action required in respect of the playing fields. The flood lights on the right hand side are not working. It was resolved that the Clerk would ask the electrician to fix these.

b. To consider removal of the beacon on the Playing Fields. It was resolved that the Clerk would arrange for this to be removed.

024/02/24. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for February. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
February 2024 Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Payment made to PC in error	Kirkthorpe PCC	925	£352.00	
Clerks Salary	T.Johnson	926	£575.46	
Clerks Expenses	T.Johnson	927	£52.80	
Cleaner	S.Cowan	928	£60.00	
Replacement of electric socket	A.Norbury	929	£65.75	
Rent of land at Kirkthorpe	WMDC	930	£0.50	
Total February			£1,106.51	

Bank Reconciliation at 30.01.24	
Community Account	
Opening Balance	£3,776.73
Kirkthorpe PCC (Paid in error)	£352.00

Total Payments	£1,171.37
Closing Balance	2,957.35

Account Balances	
Community Account	2,957.36
Savings Account	£29,135.56
Total	£32,092.92

b. To consider the appointment of the internal auditor. The Clerk advised that YLCA are not carrying out internal audits this year but have sent the Clerk a list of other reputable internal auditors. The Clerk has emailed some of them that cover our area to see if they would be available to carry out the internal audit and how much this would be. It was resolved that the Clerk could instruct any of these if they were all around the same price with the same experience. It was also resolved that the Clerk should email any out of date documents to the Cllrs for approval at the next meeting to make sure these are up to date before the internal audit is carried out.

025/02/24. PLANNING MATTERS

New Planning Applications

- **24/00228/FUL - Stables On Goosehill Lane, Goosehill Lane, Warmfield, Wakefield, WF6 2JB** - Demolition of stables building and construction of a single storey dwelling. **Deadline for comments - 14/03/2024.** It was resolved that the Clerk would email an objection to this application.
- **24/00155/ENF - Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA** - Appeal against Enforcement Notice under grounds a, f and g. for non compliance with Condition 1 of existing Planning Permission 18/00754/WAS (time limit) – **Target Date: 07/02/2025.**

Planning Decisions

- None.

026/02/24. STAFF MATTERS

- To consider the Clerks annual leave. The Clerk wishes to take from 1st to 5th May and 31st May to 7th June as annual leave. It was resolved that this annual leave should be approved.
- To consider the Clerk using her own colour printer for her course work and Parish Council duties and claiming back expenses for colour cartridges. It was resolved that the Clerk could use her own colour printer and claim back expenses for Colour Cartridges for any course work or Parish Council work.

027/02/24. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

028/02/24. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

029/02/24. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- None.

030/02/24. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 20th March 2024** at 7pm at the Community Centre.

The meeting closed at 8.45pm.