

**WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY, 17th JANUARY 2024
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

001/01/24. PRESENT

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Wood, Wallis, Sanderson and Wilby G.

Parish Clerk:-Tracy Johnson

002/01/24. APOLOGIES.

Cllr Dunbavin and District Cllr Khan. Apologies were accepted by the Parish Council.

003/01/24. DECLARATIONS OF INTEREST.

Cllr Sanderson – Cheque. Cllr Medford – Cheque.

004/01/24. PUBLIC PARTICIPATION.

None.

005/01/24. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Thursday, 23rd November 2023.

IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Vasey and seconded by Cllr Sanderson.

006/01/24. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. Cllr Dunbavin is drafting an objection to the revised application from Harmony Energy and will forward to the Parish Council for comments.
- b. To receive an update on the Traveller Site. This has now been accepted in the Local Plan.
- c. To receive an update on the signs at Heath. Cllr Medford said she would see if she could obtain any funding from Wakefield Council for these signs. It was resolved that the Clerk would email the quote for these to Cllr Medford.
- d. To receive an update on the Zebra crossing at Kirkthorpe. District Cllr Khan has sent an email to the Clerk from the lady at Wakefield Council who is dealing with this and the Clerk has forwarded this to the Parish Councillors. It was resolved that the Clerk would go back to District Cllr Khan and ask if the Parish Council would be able to meet the lady in Kirkthorpe to discuss this matter.
- e. To receive an update on the fire blinds for the Community Centre. The Clerk has received the fitting instructions for the blinds and will give these to the handyman to see if he is able to fit them. It was resolved that if the handyman was happy with the instructions to fit them that the Clerk would go ahead and order them.
- f. To receive an update on events at Heath for 2024. The Clerk provided the Parish Council with an update on the events to be held at Heath. The Kite Festival will be held on Sunday, 29th September. Heath Fest musical festival will now only be held on 1 day which is Saturday, 15th June.
- g. To receive an update on the unauthorised construction at Warmfield. There are two different properties on Warmfield Lane which the Parish Council feel are not in line with

what was agreed on the original planning applications. It was resolved that the Clerk would draft an email and send to the Parish Councillors for approval, asking planning to have a look at these.

h. To receive an update on the Ivy on the Water Tower at Heath. There is no further update from the last meeting. It was resolved that the Clerk would chase this up to see if there was any update.

i. To receive an update on the scaffolding at the Pineapple Gates, Old Hall Courtyard. The Clerk advised that a Section 54 has been served to the owner of the gates and that work will now be able to commence on the repair of the gates.

j. To receive an update on the site at Willow Lane. There are still lots of lorries going in and out of the site and mud all over the road up to the roundabout and bypass. It was resolved that the Clerk would email planning regarding this application.

k. To receive an update on the No Dogs Allowed signs at the Community Centre. There are now new signs which have been put up by Wakefield Council.

l. To consider a lady from Formassist attending a Parish Council meeting to do a presentation or putting flyers on the notice boards. The Clerk had received an email from a lady who runs a company helping people with filling in forms for which she charges a fee. The Parish Council felt that there were other options such as Citizens Advice that would help people for free. It was resolved that the Clerk would go back to this lady to let her know that this wasn't something that the Parish Council felt people would benefit from.

007/01/24. COMMUNITY CENTRE

a. To consider the Hire Agreements for the Community Centre. It was resolved that the Hire Agreements would stay the same for the meantime and that the Clerk would taking a meter reading for the electric and send to EON.

b. To receive an update on the Pensioners Christmas Lunch. This was a really good event and everyone who attended seemed to really enjoy it. Some of the Parish Cllrs and the Clerk volunteered on the day and had really good feedback. It was resolved that the Clerk would put a reminder in her diary to look at this event again in August for 2024.

c. To consider a regular booking for Mess Around West Yorkshire to hire the Community Centre. It was resolved that the Clerk would go back to the lady who had enquired to say that the Parish Council would be happy for them to do this on a 3 month trial for a cost of £25 per hour for 2 hours and that they would need to have their own insurance and carry out their own risk assessment.

d. To consider a regular booking for Little Leaners Play Group to hire the Community Centre. It was resolved that the Clerk would go back to the lady who had enquired to say that the Parish Council would be happy for them to do this on a 3 month trial for a cost of £25 per hour for 2 hours and that they would need to have their own insurance and carry out their own risk assessment

e. To consider Normanton Pro Stars using the Community Centre and playing field. The Clerk has been approached by a gentleman wanting to use the playing field for his team to play Football. He is also wanting to hire the Community Centre. It was resolved they could use the playing field until the end of the season for no charge as long as they cut the grass and made sure there was no litter left and that they parked in the car park and not on the road. The Parish Cllrs would like the gentleman to attend the next Parish Council meeting to talk to them about what they were wanting to do in the Community Centre. It was resolved that the Clerk would go back to him and see if it was possible for him to attend the next meeting.

f. To consider the May 2024 elections being held at the Community Centre. The Clerk has had an email from elections asking to use the Community Centre for the election in May

2024. It was resolved that the Clerk should fill in the booking forms and send these back for them to use the Community Centre on 2nd May 2024.

008/01/24. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. The back light is not working. It was resolved that the Clerk would speak to the electrician and ask him to fix this.

009/01/24. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for January. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
January 2024 Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£575.46	
Clerks Expenses	T.Johnson		£40.20	
Cleaner	S.Cowan		£40.00	
Water rates /cc	BusinessStream		£215.71	
Cloud on line storage	RMS Consultancy		£128.00	
Website SSL Licence	RMS Consultancy		£99.00	
Balloons for Xmas Lunch	J.Medford		£22.00	
Finance & Budgeting Webinar	YLCA		£25.00	
Total January			£1,145.37	

Bank Reconciliation as at 29 December 2023	
Opening Balance	£5,984.61
Total Receipts	£0.00
Total Payments	£2,207.88
Closing Balance	£3,776.73

Account Balances	
Community Account	£3,776.73
Savings Account	£29,135.56
Total	£32,912.29

- b. To consider the Budget for 2024/25. The Clerk had sent the Budget for 2024/25 to the Parish Councillors before the meeting. It was resolved that this Budget was agreed.
- c. To consider the Precept for 2024/25. It was resolved that the due to rising costs the Precept should be increased to £23,825 for 2024/25.
- d. To consider the appointment of the internal auditor. It was resolved that the Parish Council would like to use the same auditor as last year and that the Clerk would contact YLCA to ask them to carry out the audit for this year.
- e. To consider the Grounds Maintenance Service Level Agreements for 2024/25. It was resolved that these should be agreed and that the Clerk would go back to Wakefield Council and accept them and return the paper work and that the Church would be billed for £500 towards the cost of these for the Churchyard.

010/01/24. PLANNING MATTERS

New Planning Applications

- **23/02377/CPL – Goosehill Cottage, Goosehill Lane, Warmfield, Wakefield, WF6 2JB** – Extensions and outbuilding – Please see submitted documentation. It was resolved that the Clerk would send an objection to this application.
- **23/02345/FUL – 11 Old Hall Courtyard, Heath, Wakefield, WF1 5SL** - Demolition of existing conservatory and erection of replacement single storey extension. Deadline for Comments: **26th January 2024**.

Planning Decisions

- **18/00754/S7301 - Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA** - Section 73 Application for the variation of planning conditions approved under permission Ref. 18/00754/WAS Conditions 1 (time limits), 3 (approved plans), 15 (landform), 16 (contours) and 23 (landscaping) for modified landfill reclamation scheme involving: A reduced waste void space to facilitate final cessation of waste tipping to safely close the landfill site; an extended programme of works; and an amended scheme of restoration to include minor changes to approved restoration contours, regularise existing planting and amendments to proposed public access. [proposed as further modifications to the Welbeck Landfill Reclamation Scheme approved under permission refs: 12/02120/FUL: Time Limits; C2) Approved Plans, C15) finished levels; C23) phased restoration; C24) Restoration details; C25) Footpath details; C26) Modifications to water bodies; C33) and C34) Surface drainage; C37) Ecology; C39) Aftercare, for Revised Welbeck reclamation scheme by landfilling with colliery spoil and controlled waste under approved application 04/99/37555/AF Variation of condition Nos. 2, 15, 16 (revised programme of working and restoration) and 17 (timescale for approval of environmental compound details) of planning consent 98/99/37555/X; and, under approved application 96/99/37555/U Reclamation by landfilling with colliery spoil & controlled waste Land at Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA.] - **Application Refused - 30/11/2023. This application is going to appeal.**
- **23/00271/FUL - Stables On Goosehill Lane, Goosehill Lane, Warmfield, Wakefield** - Proposed dropped kerb and gate for access into stables and hard standing/turning area. – **Application Approved. 23/11/2023.**
- **23/01951/TCA - Manor House Cottage, Heath, Wakefield, WF1 5SL** - T1 Horse Chestnut: Crown lift epicormic growth to 5m from ground level; Crown reduce secondary growth towards the dwelling to achieve a maximum space of 2m; Remove

branch being damaged and causing damage by direct contact to stable roof.
Application Approved. 23/11/2023.

011/01/24. STAFF MATTERS

- To receive an update on the Clerk gaining the Certificate in Local Council Administration (CILCA) qualification or the Introduction to Local Council Administration (ILCA) to CILCA qualification. The Clerk has now registered for this qualification.

012/01/24. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

013/01/24. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

014/01/24. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- There are very large pot holes in front of Cobblers Hall. Although this is an unadopted road it is felt that it is being made worse by the bin lorry and the post van using this on a regular basis. There are also pot holes in front of Veranda Cottage. It was resolved that the Clerk would report this to Highways and Streetscene.
- Cllr Medford brought up the issue of the Children throwing stones at Heath at the PACT meeting and this has also been reported to the Traveller Liaison Officer.
- The shop in Kirkthorpe is going to be put up for auction as nobody has been successful in applying for it as a shop.
- The post office van which used to come to the Community Centre in Kirkthorpe has now stopped coming as not enough people were using it.
- There are lots of vehicles parking on the T Junction on Boundary Lane. Cllr Medford said she would deal with this.
- The Parish Council have received several complaints from residents who are very unhappy about the trees being cut down on Goosehill Lane. It was resolved that the Clerk would see if there is a tree preservation order of these trees as they are in Green Belt.

015/01/24. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 21st February 2023** at 7pm at the Community Centre.

The meeting closed at 9.35pm.