

**WARMFIELD – CUM – HEATH PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 16<sup>th</sup> NOVEMBER 2022  
AT 7.00PM  
AT THE COMMUNITY CENTRE, KIRKTHORPE**

**132/11/22. PRESENT**

Present:- Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wilby J, Sanderson and Wilby G.  
Parish Clerk:-Tracy Johnson

**133/11/22. APOLOGIES.**

Cllr Wallis  
District Cllrs Dagger, Medford and Owen  
Apologies accepted by the Parish Council.

**134/11/22. DECLARATIONS OF INTEREST.**

None.

**135/11/22. PUBLIC PARTICIPATION.**

None.

**136/11/22. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 19<sup>th</sup> October 2022.

**IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Wilby J.

**137/11/22. ONGOING MATTERS.**

- a. To receive an update on the Battery Storage Facility. Harmony Energy are holding a Community Engagement Evening on 17<sup>th</sup> November with an exhibition for the Public to attend and ask any questions they may have regarding this. Two Cllrs will be attending the event to find out more information.
- b. To receive an update on the Traveller Site. When the relief road was built on common land, Wakefield Council had to replace the land. It was thought that land at the back of the Golf House had been purchased by Wakefield Council to replace this land as common land. It was uncertain which piece of land had replaced it. Cllr Fisher has some documents regarding this and would send these to the Parish Councillors for their information.
- c. To receive an update on 61A Warmfield Lane. There has been no update since the last meeting. It was resolved that the Clerk would chase up planning on this matter.
- d. To receive an update on Road Safety through Kirkthorpe. There has been no update since the last meeting.
- e. To consider the inclusion of planning documents on the website. It was resolved that the planning documents didn't need to be put on the website.
- f. To receive an update on the Children's Halloween Party. The Children's Halloween Party had been a great success.
- g. To consider Christmas decorations for the Community. Wakefield Council have now fit the Christmas lights on the tree at the Community Centre.
- h. To receive an update on the bin in the layby at Kirkthorpe. The bin has now been replaced in the layby at Kirkthorpe.

- i. To receive an update on the new noticeboard at Heath. The new noticeboard is just about ready. It was resolved that this would be put under the lamppost at Heath to the right hand side of the King's Arms. This location had previously been agreed with Wakefield Countryside.
- j. To consider the quote for the additional CCTV camera for the Children's play area. The Clerk has obtained a quote for an additional CCTV camera to cover the new Children's play area. It was resolved that this work should be carried out and that the Clerk would contact Calder Security for this additional CCTV camera to be fit.
- k. To receive an update on the 186 Bus Service through Kirkthorpe. The first bus is at 7.20am and the last bus is at 7.20pm. The Clerk has emailed Arriva about the service through Kirkthorpe. It was resolved that the Clerk would chase this up with Arriva.
- l. To consider a response to Wakefield District Local Plan 2036 as received by email. It was resolved that the Clerk and Cllr Vasey would send a reply to this.
- m. To consider the Wildlife Meadow Creation project. It was resolved not to go ahead with this project as it was felt that too much maintenance would be needed to keep up to it.

**138/11/22. COMMUNITY CENTRE**

- a. To receive an update on repairs to be carried out on the Community Centre. It was resolved that the Clerk would ask Cllr Wallis if there had been any progress on this project.
- b. To receive an update on a new meter at the Community Centre and the Energy Bill Relief Scheme. It was resolved that a new meter did not need fitting and that a meter reading should be taken and sent to EON.
- c. To consider a new radiator for the Community Centre. Cllr Sanderson is fixing the radiator.

**139/11/22. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** Cllr Wood said that one of the lights in the car park is out. It was resolved that the Clerk would ask the electrician to have a look and fix this.

**140/11/22. FINANCE**

- a. To consider the Account Balances & Authorisation of Cheques for November and December. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council November and December 2022 payment schedule**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson	752	£532.13	
Clerks Back Pay	T.Johnson	753	£303.31	
Clerks Expenses	T.Johnson	754	£46.50	
Cleaner & Cleaning Products	S.Cowan	755	£40.00	
Repairs to CC	S.Cowan	756	£40.99	
Water Rates	Business Stream	757	£186.01	
Halloween Party Donation	Kimberley Matthews	758	£50.00	
Picnic Bench	Marmax Products	759	£460.80	
<b>Total November</b>			<b>£1,659.74</b>	

Clerks Salary	T.Johnson	760	532.13
Clerks Expenses	T.Johnson	761	£15.00
Cleaner	S.Cowan	762	£60.00

<b>Total December</b>			<b>£525.60</b>
-----------------------	--	--	----------------

#### Bank Reconciliation as at 28th October 2022

Opening Balance	£6,629.70
Total Receipts	£33.15
Total Payments	£1,187.25
<b>Closing Balance</b>	<b>£5,475.60</b>

#### Account Balances

Community Account	£5,475.60
Savings Account	£34,837.88
<b>Total</b>	<b>£40,313.48</b>

### 127/10/22. PLANNING MATTERS

#### New Planning Applications

- **22/01708/FUL - Land Adj. The Gables, Warmfield Lane, Warmfield, Wakefield, WF1 5TN - creation of drop kerb access. Amendments have been made to the original planning application. Deadline for comments: 30<sup>th</sup> November 2022. It was resolved that the Clerk would object to this application.**
- **22/02229/TCA - Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY - Remove the Lime tree next to the property to ground level. T2 Ash - Reduce the Ash tree by approximately 3 metres (height and width reduction with ADB in mind). Case Officer: Mr Paul Casey: [pcasey@wakefield.gov.uk](mailto:pcasey@wakefield.gov.uk). Deadline for Comments 23<sup>rd</sup> November 2022.**
- **22/02230/TCA - Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY - Remove the Lime tree next to the property to ground level. T2 Ash - Reduce the Ash tree by approximately 3 metres (height and width reduction with ADB in mind). Case Officer: Mr Paul Casey: [pcasey@wakefield.gov.uk](mailto:pcasey@wakefield.gov.uk). Deadline for Comments 23<sup>rd</sup> November 2022.**

### **Planning Decisions**

- **22/02009/TCA - Heath House, Heath, Wakefield, WF1 5SN** - Crown reduction/lifting of 1 Sycamore tree to achieve a maximum clearance of 1-2metres between the branch tips and the adjacent telephone service lines. No pruning wounds greater than 80- 100mm in diameter to be generated as a result of the works.  
**Application Approved 8<sup>th</sup> November 2022.**
- **22/01295/FUL – Kayes, Heath, Wakefield, WF1 5SL** - Demolition of existing fire damaged conservatory and construction of new single storey rear extension.  
**Application Approved 25<sup>th</sup> October 2022.**
- **19/00326/S7302 - Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Variation of Condition 3 (external materials) and condition 4 (finished floor levels) of application 19/00326/S7301 dated 19/05/2022 to Variation of Condition 2 (Approved Plans) of application 19/00326/FUL dated 07/06/2019.  
**Application Approved 2<sup>nd</sup> November 2022.**

### **TO CONSIDER STAFF MATTERS.**

To consider the 2022-2023 National Salary Award for the Clerk. It was resolved that the National Salary Award should be given to the Clerk.

### **128/10/22. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

### **129/10/22. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The correspondence received since last meeting sent by email.

- Freedom of Information Request Response.
- Consultation on the West Yorkshire Mass Transit Vision 2040. It was resolved that the Clerk and Cllr Vasey would reply to this.
- Wakefield District Local Plan 2036 – Pre-Main Modifications Consultation. It was resolved that the Clerk and Cllr Vasey would reply to this.

### **130/10/22. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- Some residents have been without phones for a week. This problem seemed to now be resolved so no action to be taken.
- After the meeting with Cabinet Members it was resolved that the Clerk should email to send a formal invitation to Cllr Jeffrey and Cllr Byford inviting them to Heath to meet with key members of the travelling community.
- There is still a problem with parking in Kirkthorpe. It was resolved that the Clerk would email Highways regarding this.
- There are still people walking dogs on the playing field at the Community Centre. It was resolved that the Clerk would email Wakefield Council to see if No Dog Signs could be put up and the No Dog Fouling signs be taken down.
- Elections for Cllrs are to take place next year. It was resolved that the Clerk would put an item on the agenda for January to ascertain who might be standing again next year.

- Park Avenue outside No 40 keeps getting flooded. It has been cleaned but is still flooding. It was resolved that the Clerk would contact Highways regarding this.
- It was resolved that the Clerk would get the Community Centre caretakers a Christmas Card, wine and flowers to say thank you for all their help with the Community Centre over the last year.

**131/10/22. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 18<sup>th</sup> January 2022** at 7pm at the Community Centre.

The meeting closed at 9.10pm.