

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 21<sup>st</sup> SEPTEMBER 2022**  
**AT 7.00PM**  
**AT THE COMMUNITY CENTRE, KIRKTHORPE**

**104/09/22. PRESENT**

Present:- Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J and Wilby G.  
District Cllrs Dagger, Medford and Owen  
Parish Clerk:-Tracy Johnson  
4 Members of the Public

**105/09/22. APOLOGIES.**

Cllr Sanderson  
Apologies accepted by the Parish Council.

**106/09/22. DECLARATIONS OF INTEREST.**

None.

**107/09/22. PUBLIC PARTICIPATION.**

District Cllr Medford provided an update on the Battery Storage Facility. There have been lots of objections to this planning application, including 30 objection letters from the Travellers Site. An update was provided in connection with the purchase of the Golf House and cabinet are to discuss this in October. There has been an issue with three youths with the foals on the Common and in the Kings Arms, this has been reported to the Liaison Officer, the police and Wakefield Council. An update was provided on the land at the bottom of Pineapple Hill and the land at the bottom of Marshall Hill. An update was provided on the replacement of the gas pipe. A discussion took place regarding the possibility of a crossing on Black Lane from Warmfield Lane to Elsicker Lane and also Kirkthorpe Lane, the Clerk will contact Wakefield Council to see if this would be possible. An update was provided on The List Festival which took place at Yorkshire Scare Grounds. The owner of the List Festival had said that it had not been a great success and may not hold it again due to low ticket sales and lack of profit.

**108/09/22. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 20<sup>th</sup> July 2022. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Vasey and seconded by Cllr Wood.

**109/09/22. ONGOING MATTERS.**

- a. To receive an update on the Battery Storage Facility. This had been dealt with within Public Participation.
- b. To receive an update on the Traveller Site. This had been dealt with within Public Participation.
- c. To receive an update on 61A Warmfield Lane. This had been dealt with within Public Participation.
- d. To receive an update on the pay phone at Heath. Cllr Smith has written to the land owner in connection with this but as yet no response has been received. It was resolved that the Clerk would write to BT to ask for confirmation that this phone box is to be disconnected.

- e. To receive an update on the replacement of the Gas Pipe on Half Moon Lane. This had been dealt with within Public Participation.
- f. To receive an update on the Scribe Accounts package. The Clerk has now had some training sessions on this package and will now start to set up the accounts on this system. It was resolved that the Clerk would look into the option on changing banks to Unity Bank as she has still been unable to set up internet banking with Barclays Bank.
- g. To receive an update on road safety through Kirkthorpe. This has been discussed within Public Participation. It was resolved that the Clerk would email the District Cllrs to ask if it would be possible to have a Shichane or Zebra crossing near the layby going out of Kirkthorpe and also a Zebra crossing from Warmfield Lane to Elsicker Lane and also check to see if a police speed check could be carried out in Kirkthorpe.
- h. To consider the option to opt out of the SAAA central external auditor appointment arrangements. It was resolved that the Parish Council would stay within the SAAA central external auditor appointment arrangements.
- i. To consider the inclusion of planning documents on the website. It was considered that Sharepoint and Teams might be an option to use for this. It was resolved that this would be discussed at the next meeting when all Parish Councillors were present.
- j. To consider renegotiation of charges for hiring of the Community Centre. It was resolved that as all costs are increasing that the hire charges for the Community Centre should be increased to £15 per hour for anyone wanting to hire within the Community and £25 per hour for anyone wanting to hire outside of the Community. The Clerk has been approached by the ladies who arranged the Christmas Party for the children in the community last year to see if it would be possible to hold a Halloween Party for the children in the Community. It was resolved that the Community Centre could be hired free of charge and that the Parish Council will give a donation of £50 towards this event.

#### **110/09/22. COMMUNITY CENTRE**

To receive an update on the fire risk assessment for the Community Centre as recommended by the Landlord's Surveyor. Cllr Sanderson is still working on the fire risk assessment for the Community Centre. It was resolved that the Parish Council would look at spending some of the money which had been put to one side for the deposit of a new community centre (as this has been put on hold for the time being) on repairs which are needed for the Community Centre and the Clerk would add this to the agenda for discussion at the next meeting and in the meantime Cllr Wallis would look into if there are any companies which undertake this kind of work. It was resolved that in the meantime the Clerk would ask the handyman to purchase a new fitting for the LED light which the cover is damaged and also a new clock to replace the one which isn't working.

#### **111/09/22. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** Nothing to report.

## 112/09/22. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for September. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

### Warmfield cum Heath Parish Council September 2022 payment schedule

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	738	£488.80	
Clerks Expenses	T.Johnson	739	£39.40	
Cleaning	S.Cowan	740	£60.00	
Repairs to CC	S.Cowan	741	£28.00	
Data Protection	Info Comm	742	£40.00	
CCTV Annual Service	Calder Security	743	£124.80	
Scribe Accounts	Scribe	744	£450.00	
Electricity	E-On Next	DD	£261.19	
<b>Total September</b>			<b>£1,492.19</b>	

Bank Reconciliation	
Opening Balance	£10,796.32
Total Receipts	£40.00
Total Payments	£3,329.23
<b>Closing Balance</b>	<b>£7,507.09</b>

Account Balances	
Community Account	£7,507.09
Savings Account	£34,827.15
<b>Total</b>	<b>£42,334.24</b>

## 113/09/22. PLANNING MATTERS

### New Planning Applications

- **19/00326/S7302 - Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Ms Jenny Thompson - Variation of Condition 4 (external materials) and condition 5 (finished slab and floor levels together with corresponding existing and finished ground levels and of surface and land drainage associated with any works) of application 19/00326/S7301. **Deadline for comments: 15<sup>th</sup> September 2022.**
- **22/01608/FUL - Land To East Side, Pineapple Hill, Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Mr Hickey Smith - Retrospective application for the change

of use of land for the stationing of 2no. touring caravans (one to be used as a day room), trailer and horse box along with a hardstanding access into the site, boundary walls to the eastern and western boundary. **Deadline for comments: 15<sup>th</sup> September 2022. The Clerk has emailed an objection to this application.**

- **22/01460/FUL - LAND SOUTH OF WAKEFIELD B SUBSTATION AND EAST OF NEIL FOX WAY, WAKEFIELD, WF1 5DB** - Proposed Energy Storage Facility. **Deadline for comments: 18<sup>th</sup> August 2022. The Clerk has emailed an objection to this application.**
- **22/00270/NMC01 - Old Hall Gardens, Heath, Wakefield, WF1 5SL** - Non material amendment to approved application 22/00270/FUL dated 19 April 2022 (for a proposed first floor extension and internal alterations) to make alterations to finish of existing and proposed windows, addition of rooflight to rear roof slope. **Deadline for Comments: 27<sup>th</sup> September 2022.**

### **Planning Decisions**

- **22/01146/FUL - 7 Goosehill Lane, Warmfield, Wakefield, West Yorkshire, WF6 2JB** - Sally Bould - Proposed single storey/two storey front extensions and exterior alterations. **Application Approved. 27<sup>th</sup> July 2022.**
- **22/00650/LBC - Kirkthorpe Weir, Welbeck Lane, Off Neil Fox Way, Wakefield, WF1 4HZ** - Ms Ruth Garratt - Works to secure the stability of Kirkthorpe Weir and protect the riverbed immediately downstream. (Works include the installation of a sheet pile cut-off at the downstream toe of the weir with a concrete infill and drainage between the piles and the weir. **Application Approved. 25<sup>th</sup> July 2022.**
- **22/01464/TPO - 1 Woodland Avenue, Kirkthorpe, Wakefield, West Yorkshire, WF1 5TD** - Tree 1 Sycamore : Crown Reduce by 10ft and Canopy Thin by 30%. Tree 2 Horse Chestnut : Crown Reduce by 15ft and Canopy Thin by 35% and Removal of Deadwood. Tree 3 Sycamore: Crown Reduce by 15ft and Canopy Thin by 30% and Removal of Deadwood. **Refused with alternative works given. 31<sup>st</sup> August 2022.**

### **114/09/22. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

### **115/09/22. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email. All correspondence has been sent by email.

### **116/09/22. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- It is thought that 61A Warmfield Lane are renting out 3 pitches. It resolved that the Clerk would email the enforcement team to look into this.
- Kirkthorpe Lane has been closed due to repairs being carried out but this has been done now and the road is back open.
- Boundary Lane has an unauthorised dwelling on it as there is no planning application for the new barn. It was resolved that the Clerk would send an email to the enforcement team.

- The tenants have now moved out of the shop in Kirkthorpe. It was resolved that the Clerk would email District Cllr Dagger to ask what Wakefield Council are planning to do with the property.
- Cllr Smith has ordered a wreath at a cost of £25 for Remembrance Sunday. It was resolved that either Cllr Wilby G or Cllr Wilby J would attend to lay the wreath.
- Heath Residents are loaning 4 tables from the Community Centre for the Kite Festival this coming weekend.
- The 168 bus stops running at 7.30pm. It was resolved that the Clerk would write to arriva for clarification of the timetable.
- The bin by the layby in Kirkthorpe is missing. It was resolved that the Clerk would email Wakefield Council to ask for another bin (a double if possible).
- The selling of cars in Kirkthorpe has been reported on My Account. It was resolved that this should be reported again.
- There are still dogs being exercised on the playing field at the Community Centre. It was resolved that the Clerk would try and obtain some signs from Wakefield Council.
- The play area is not covered by the CCTV. It was resolved that the Clerk would get in touch with Calder Security and see if it would be possible to add another camera to cover the play area.
- The gate to the play area is sometimes being left open. It was resolved that the Clerk would ask the handyman if a spring could be added to the gate to make it self closing.
- It was thought that it would be a good idea to have a bench within the play area. It was resolved that the Clerk would look into obtaining one similar to the ones that Heath Residents have put on Heath Common.

#### **1117/09/22. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 19<sup>th</sup> October 2022** at 7pm at the Community Centre.

The meeting closed at 9.30pm.