

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 15th JUNE 2022
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE

76/06/22. PRESENT

Present:- Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Sanderson and Wilby G.
District Cllr Dagger, Medford and Owen
3 Members of the Public
Parish Clerk:-Tracy Johnson

77/06/22. APOLOGIES.

Cllrs Wilby J, Wallis
Apologies accepted by the Parish Council.

78/06/22. DECLARATIONS OF INTEREST.

None.

79/06/22. PUBLIC PARTICIPATION.

The owner of Airstream Events came to talk to the Parish Council regarding The List Festival which is taking place at the Yorkshire Scare Grounds on 29th, 30th and 31st July. He explained that they are renting the land from Yorkshire Scare Grounds but that Airstream Events are the ones with the licence for the event. He explained that the event is a small event, the first year being a maximum of 700 people which is aimed at the age group of 30-50 but not exclusively for this age group. The event will be well signposted and there will be stewards in attendance to stop vehicles parking outside of the venue and there will also be security at the event to deal with any issues. There will also be a dedicated phone number direct to the owner of the event which will be circulated to residents and members of the Parish Council should there be any issues which arise concerning the event. Two ladies attended the meeting to talk to the Parish Council regarding The Big Conversation. This is being run in the Wakefield Area to talk to different groups of people to see what the community want to make Wakefield a better place to live and work in for the future. District Cllr Dagger said that a planning contravention notice will be served to the owner of the Cow Shed on Goosehill Lane on 17th June and the owner will then have 21 days to respond. He also said that a planning contravention notice has been sent to the owners of the caravan at the bottom of Marshall Hill. 61a Warmfield Lane has now been passed to a planning officer and is now being dealt with. The concrete post which is leaning towards the road at 61a Warmfield Lane has now been reported to Yorkshire Water. The grant has now been approved for the play area. A discussion took place regarding the new Traveller Site that it was thought that the Golf House had been compulsory purchased for the access road to the new site and that the owners of the Golf House were now looking for another property. District Cllr Dagger said that he would try to find out what was happening regarding this. The field at the bottom of Pineapple Hill has now got 2 caravans, a horse box and building is now taking place within the last few weeks. District Cllr Dagger will report this to enforcement.

80/06/22. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday, 18th May 2022. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Wood.

81/06/22. ONGOING MATTERS.

- a. To receive an update on the Traveller Site. It was resolved that the Clerk would send an objection to the Pre Main Modification.
- b. To receive an update on the bungalow at the Boat Yard. The Clerk has sent an objection to this application.
- c. To receive an update on 61A Warmfield Lane. This has been dealt with in Public Participation. It was resolved that the Clerk would send an email to Yvette Cooper MP.
- d. To receive an update on the missing bin by the Shop. An email had been received from Wakefield Council to say that there were enough bins in the area. It was resolved that the Clerk would email Wakefield Council and challenge this decision.
- e. To receive an update on the pay phone at Heath. This has already been dealt with in Public Participation. It was resolved that Cllr Smith would see if she could get in contact with the land owners solicitor.
- f. To receive an update on the replacement of the Gas Pipe on Half Moon Lane. Work has not started on this yet but negotiations are taking place.
- g. To receive an update on the internal audit. This has been emailed to Parish Councillors for their consideration and discussion at the next meeting.
- h. To consider a wedding reception held at the Community Centre. The Clerk has received an enquiry for the booking of a wedding reception at the Community Centre. It was resolved that we should wait for the booking form to be sent with the full details on before making a decision on this.

82/06/22. COMMUNITY CENTRE

To receive an update on the fire risk assessment for the Community Centre as recommended by the Landlord's Surveyor. Cllr Sanderson is putting together a fire risk assessment for the Community Centre.

83/06/22. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report.

84/06/22. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for June. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

Warmfield cum Heath Parish Council Payment Schedule June 2022

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£478.83	
Clerks Expenses	T.Johnson		£27.60	
Cleaner	S.Cowan		£40.00	
Internal Audit	D. Brown		£180.00	
Defibrillator and Cabinet	Wel Medical		£1,378.80	229.80
Electric CC	EON	DD	£30.48	
Total			£2,135.71	

Bank Reconciliation	
Opening Balance	£16,432.98
Total Receipts	£200.00
Total Payments	£2,440.68
Closing Balance	£14,192.30

Account Balances	
Community Account	£14,192.30
Savings Account	£34,824.53
Total	£49,016.83

b. To consider the year end accounts. It was resolved that as some Parish Councillors were not at the meeting and some other had not had chance to look at the year end accounts that the Clerk should ask for an extension for agreeing the year end accounts and submission of the AGAR.

c. To consider the internal audit. This has been sent to the Parish Councillors for them to look at. It was resolved that this should be discussed at the next meeting once all Parish Councillors were in attendance and had looked at the recommendations in detail.

d. To sign the AGAR. It was resolved that as the year end accounts have not been agreed yet that the Clerk should email and ask for an extension for submission of the AGAR.

e. To consider the Clerk's appraisal and Pay Review. It was resolved that the Clerk's salary should be increased by 1 Scale to Scale 10 and that this should be back dated to 1st April 2022.

85/06/22. PLANNING MATTERS

New Planning Applications

- 22/00896/FUL - 9 Goosehill Lane, Warmfield, WF6 2JB - Single storey extension to side. Comments by 20th June 2022.
- 22/00999/FUL - Cross Hills Farm, Goosehill Lane, Warmfield, Wakefield, WF6 2JB - Proposed detached garage to East of the property. Comments by 6th July 2022.
- 22/01023/CPL – Woodside, Heath, Wakefield, WF1 5SL - Addition of solar PV to front elevation. Comments by 6th July 2022.

Planning Decisions

- 19/00326/S7301 - Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield, WF1 5TR - Variation of Condition 2 (Approved Plans) of application 19/00326/FUL dated 07/06/2019 (which granted full planning permission for the construction of underground dwelling including removal of existing car park and associated hard surfacing). The building Application Approved 19th May 2022.

86/06/22. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

87/06/22. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.
All correspondence has been sent by email.

88/06/22. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- The No Dog Signs allowed are still up around the playing field. It was resolved that the Clerk would ask for these to be taken down and No Dog Fouling Signs to be put up instead.
- There is lots of rubbish on Boundary Lane. It was resolved that the Clerk would email Wakefield Council and ask if this could be cleared.
- The bingo ladies have left the electric on and the door unlocked at the Community Centre. It was resolved that the Clerk and Cllr Smith would speak to them and make sure that if there were any problems that they should ring the Clerk.
- The Clerk will get in touch with the electrician to come and fit the defibrillator cabinet.

89/06/22. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 20th July 2022** at 7pm at the Community Centre.

The meeting closed at 9pm.