

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 16<sup>th</sup> MARCH 2022**  
**AT 7.00PM**  
**AT THE COMMUNITY CENTRE, KIRKTHORPE**

**29/03/22. PRESENT**

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J, Sanderson and Wilby G.

District Cllr Blezard and Medford

Parish Clerk:-Tracy Johnson

**30/03/22. APOLOGIES.**

District Cllr Dagger

Apologies accepted by the Parish Council.

**31/03/22. DECLARATIONS OF INTEREST.**

District Cllr Blezard – Planning.

**32/03/22. PUBLIC PARTICIPATION.**

An email has been forwarded to the Parish Councillors in regard to The Cow Shed on Goosehill Lane which is being looked into by the Enforcement Team. The Enforcement Team are also looking into the building on the land at the bottom of Pineapple Hill and District Cllr Blezard will report back to the Parish Council once she has more information on this. The adoption of the phone box at Heath has been escalated to the director to look into this as no real headway is being made. District Cllr Blezard advised that a new play area for Kirkthorpe Community Centre have been put in the plans to do and will be discussed at a meeting in May/June. District Cllr Dagger and Medford are also aware of this. The caravan at the bottom of Marshall Hill is still being dealt with by the Enforcement Team. District Cllr Blezard will ask the Enforcement Team to look into the Boatyard as it is unclear as to whether one of the new buildings has planning permission. The Police Sergeant for our area is leaving and it is not certain who the replacement will be. Purdah starts from 27<sup>th</sup> March and so from this time no promotion of the Labour party will be undertaken. The lease for the shop at Kirkthorpe will expire soon and it is felt by the Community that this should be run as a shop and run properly with consistent hours of opening. The Welbeck site will be made into a Country Park.

**33/03/22. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 16<sup>th</sup> February 2022.

**IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Wallis and seconded by Cllr Smith.

**34/03/22. ONGOING MATTERS.**

a. To receive an update on defibrillators for the Parish. The Clerk explained that there is a delay on the cabinets for the defibrillators and wondered whether it would be worth putting one inside until the cabinet was ready. It was resolved that the Parish Council would wait until the cabinet was ready and that the Clerk should order 1 defibrillator and 1 cabinet to come at the same time and this should be put outside the Community Centre at Kirkthorpe.

- b. To receive an update on the repairs to the fence on the playing field. The Clerk advised that the handyman had come back to her to say that he thought the job would need 2 people to carry out the work and would be too much work for him to carry out on his own. It was resolved that the Clerk should go back to Wakefield Council and ask them to carry out the work.
- c. To receive an update on the Traveller Site. There had been lots of activity at the site and people measuring up but no further information from WMDC at this time.
- d. To receive an update on the bungalow at the Boat Yard. This had been dealt with in Public Participation.
- e. To receive an update on the drains flooding and hedge cutting on Elsicker Lane. Highways Department have been out to look at the drains. The Clerk had received an email from WMDC to ask where abouts the hedges needed cutting. It was resolved that the Clerk would go back to WMDC to say that the hedges needed cutting up at the top of Elsicker Lane.
- f. To receive an update on the bungalow next to the shop. This is still very untidy. It was resolved that the Clerk would email Wakefield District Housing to see if this was owned by them.
- g. To receive an update on 61A Warmfield Lane. There is lots of tipping of soil and it is felt that this is unsafe. It was resolved that the Clerk would email WMDC and ask them what is the current position with this application.
- h. To receive an update on the community initiative to plant trees. It was felt that it was now the wrong time to plant these. It was resolved that the Clerk would put the item on the agenda for the meeting in September.
- i. To receive an update on the Easter Fair. The Clerk advised that the application had been withdrawn and that there would not be an Easter Fair taking place this year.
- j. To receive an update on the Cow Shed on Goosehill Hill. This had been dealt with in Public Participation.
- k. To receive an update on the missing bin by the Shop. The missing bin is by the shop and phone box. It was resolved that the Clerk would email Wakefield Council and ask them for another bin.
- l. To receive an update on the horses on Goosehill Common. These horses have now been moved.
- m. To receive an update on the new notice board at Warmfield. The new notice board is now up at Warmfield and it was felt that this was a really good job. It was resolved that the Clerk would email the gentleman who had done this and order another one for Heath and would also email Countryside to ask permission for this to be put up under the lamp post just down from the Kings Arms.

### **35/03/22. COMMUNITY CENTRE**

To receive an update on the water risk assessment and fire risk assessment for the Community Centre as recommended by the Landlord's Surveyor. The Clerk had received some more quotes for fire risk assessments and it was felt that these were still high. It was resolved that the Clerk would email the Parish Council's insurance company to see if these risk assessments were needed.

### **36/03/22. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** The Clerk is to email Wakefield Council and ask them to carry out the work on the playing field fence.

**37/03/22. FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for March. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield Cum Heath Parish Council  
Payment Schedule March 2022**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson	694	£478.83	
Clerks Expenses	T.Johnson	695	£48.30	
Clerks Back Pay	T.Johnson	696	£95.00	
Cleaner	S.Cowan	697	£41.49	
Water Thermometer	Miss D Thornton	698	£91.90	
Warmfield Notice Board	Comm Workshop	699	£460.00	
Clerk membership	SLCC	700	£112.00	
<b>Total March</b>			<b>£1,327.52</b>	

<b>Bank Reconciliation</b>	
Opening Balance	3,072.21
Total Receipts	£0.00
Total Payments	£612.50
<b>Closing Balance</b>	<b>£2,459.71</b>

<b>Account Balances</b>	
Community Account	£2,459.71
Savings Account	£34,823.66
<b>Total</b>	<b>£37,283.37</b>

b. Cllr Fisher advised that there had been a national salary increase and that this had been back dated to 1<sup>st</sup> April 2021. It was resolved that the Clerk would have an appraisal with Cllr Vasey and that her salary would be considered at the next Parish Council meeting.

### **38/03/22. PLANNING MATTERS**

#### **New Planning Applications.**

- **22/00163/CPL - Ward Cottage, 25 Elsicker Lane, Warmfield, Wakefield, WF1 5TW - Single storey external garage with a maximum projection of 3.46m, a maximum height of 2.50m and a maximum eaves height of 2.50m. Deadline for Comments by 4<sup>th</sup> March 2022. The Clerk has emailed the planning officer for more information to clarify the details of this planning application.**
- **22/00270/FUL - Old Hall Gardens, Heath, Wakefield, WF1 5SL - Proposed first floor extension and internal alterations. Deadline for comments 31<sup>st</sup> March 2022.**

### **39/03/22. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

### **40/03/22. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email. All correspondence has been sent by email.

### **41/03/22. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- A planning application had been submitted for Heath House Cottage. It was resolved that the Clerk would look for this application on the planning lists.
- There was a lorry which is being parked outside of Tingles yard and is blocking sight onto the road. It was resolved that the Clerk would report this to Highways Department.
- There are still items needing to go to the tip in the room that the Clerk has cleared to use as a meeting room. It was resolved that the Clerk would take the boxes and that Cllr Sanderson would dispose of the metal cupboard.
- The No Dog Fouling signs on Kirkthorpe Lane are fading. It was resolved that the Clerk would contact Wakefield Council and ask if these could be repainted.
- Some parishioners had asked if there could be more text in the Church magazine in relation to the minutes of the Parish Council meetings. Unfortunately we are limited to how much text we can put into the magazine. It was resolved that the full minutes would not be able to go into the magazine but that these are available on the website or can be obtained by contacting the Clerk.

### **42/03/22. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 20<sup>th</sup> April 2022** at 7.00pm at the Community Centre.

The meeting closed at 9.00pm.