

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 20th OCTOBER 2021
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE

118/10/21. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wallis, Sanderson and Wilby G.
District Cllr Dagger
Parish Clerk:-Tracy Johnson
3 Members of the Public

119/10/21. APOLOGIES.

Cllr Smith, Cllr Wilby J, District Cllr Blezard and District Cllr Medford
Apologies accepted by the Parish Council.

120/10/21. DECLARATIONS OF INTEREST.

None. Cllr Sanderson – Cheque.

121/10/21. PUBLIC PARTICIPATION.

District Cllr Dagger advised that the gates for Willow Lane are due to go before the Grants Panel for approval. If these are approved then they could possibly be in place in the New Year. It was noted that there had been a shed dumped by the entrance. The enforcement team have been out to the caravans at the bottom of Marshall Hill and this is being followed up by the enforcement team and a report will be issued in due course. The Yorkshire Scare Grounds application has been refused and this is now being appealed against. A hearing statement has been sent regarding the Wakefield District Local Plan, there are two members from Heath Residents speaking at the hearing. There had been a police roadshow held in Normanton for members of the public to attend to express any concerns. It was noted that all new builds will now have charging points for electric vehicles and that from 2025 no gas boilers will be installed in new properties. A member of the public asked if a dog fouling receptacle could be placed near the Church at the bottom of Green Lane or on the car park near the bench. It was resolved that the Clerk would look into this. It was noted that there was still an issue with dogs roaming around Marshall Hill and a malnourished dog had been seen roaming around near the Plough. It was resolved that the Clerk would follow this up. It was noted that groundwork tests had been carried out in some of the fields and it was thought that this was to see if they were suitable for building.

122/10/21. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Thursday 23rd September 2021. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Wallis.

123/10/21. ONGOING MATTERS.

a. To receive an update on the extension to the Traveller Site. A hearing statement has been sent by Warmfield cum Heath Parish Council and also by Heath Residents Association. Two members of Heath Residents Association are speaking at the hearing and two member of the Parish Council are attending the hearing.

b. To receive an update on defibrillators for the Parish. The Clerk had been looking at information regarding purchasing and renting 3 defibrillators for the Parish. It was resolved that the Clerk would get some figures together on a spreadsheet for Cllrs to compare costs of renting and buying and also to see if the Parish Council insurance covered these if they were lost or stolen.

c. To consider Mini Allotments – Project incredible Edible – It was resolved that this would be carried forward to the next meeting.

d. To consider Christmas decorations for the Parish. There had been lots of comments on how nice the tree looked at Kirkthorpe last year with the Christmas decorations. It was felt that it would be nice to have similar at Heath and Warmfield. It was resolved that the Clerk would contact Wakefield Council to get quotes for Christmas decorations.

e. To receive an update on the replacement of the notice board at Warmfield. The Clerk has been in touch with the gentleman who did the noticeboard last time and has received a quote which she has forward to the Parish Cllrs. It was resolved that the Clerk would order the notice board for Warmfield. It was also resolved that the Clerk should ask when they come to fit the new noticeboard that they should have a look at the noticeboard at the Kings Arms at Heath to see if this could be moved and that Heath Residents should be consulted for suggestions of where this could be re sited.

f. To consider a Christmas Party at the Community Centre. The Clerk had been contacted by one of the residents to ask if the Parish Council would consider funding a Christmas Party for the children. It was resolved that if it was a Parish Event and the invitation was open to all of the Parish then the Parish Council would let them have the Community Centre for free and would make a donation of £50 under S137 and that the Clerk would let them know.

124/10/21. COMMUNITY CENTRE

To receive an update on the Community Centre and consider re negotiation of charges for hiring. It is a long time since charges were set for the hiring of the Community Centre and it was felt that these should be looked at. It was resolved that The Clerk would send the booking form with the charges on to the Parish Cllrs and that this should be considered at the next meeting. It was also resolved that the Clerk contact the Youth Club and ask for their belongings to be removed so that this room could be used.

125/10/21. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. There is damage to the playing field fence. The Clerk has asked for a quote from Wakefield Council for this work to be carried out. It was resolved that the Clerk would chase Wakefield Council for this quote and would check the lease to see who was responsible for this.

126/10/21. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for October. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.

**Warmfield Cum Heath Parish Council
Payment Schedule October 2021**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	8968	£470.60	
Clerks Expenses	T.Johnson	8969	£46.50	
Refund of tax from Sept	T.Johnson	8970	£10.60	
Cleaning and Products	S.Cowan	8971	£65.04	
Repairs to CC	S.Cowan	8972	£35.00	
Broadband costs	RMS	8973	£431.76	
CCTV Annual Service	Calder Security	8974	£115.20	19.20
Policies Webinar	YLCA	8975	£22.50	
Assurance Review of AGAR	PKF Littlejohn LLP	8976	£240.00	£40.00
Refuse Collection	WMDC	8977	£138.32	
Grounds Maintenance	WMDC	8978	£674.05	£112.34
Grounds Maintenance	WMDC	8979	£118.86	£19.81
Total October			£2,368.43	

Bank Reconciliation	
Opening Balance	£40,163.15
Total Receipts	£0.00
Total Payments	£503.25
Closing Balance	£39,659.90

Account Balances	
Community Account	£39,659.90
Savings Account	£4,823.38
Total	£44,483.28

b. To consider a mid-year audit. The Clerk had resent the audit report from the last audit and it was considered whether a mid-year audit should be carried out. It was resolved that the Parish Council didn't require a mid-year audit.

c. To receive an update on the AGAR part 3. The Clerk advised that an Assurance Review of the AGAR had now been carried out by PKF Littlejohn and that Section 3 had now been completed by them. The Clerk had sent a copy of this to the Parish Cllrs prior to the meeting.

127/10/21. PLANNING MATTERS

New Planning Applications.

- **20/00412/NMC01 - Former Builders Yard (land Adjacent To Former Pineapple PH), Wakefield Road, Warmfield, Wakefield** - Non material amendment to approved application 20/00412/FUL (dated 18th September 2020) relating to addition of solar panels to roof. Case Officer: Sarah Edson. **Deadline for Comments: 4th November 2021.**

Planning Decisions

The following planning decisions were discussed.

- **20/01615/LBC - West Pavillion, Heath, Wakefield, WF1 5SL** - Conversion of the existing building from 2 self contained flats into a single dwelling including internal and external alterations – **Application Approved** - 30th September 2021.
- **21/01804/CPE – Yorkshire Scare Grounds, Scream Park, Hell Lane, Heath, Wakefield, WF1 5SG** - Use of Land for outdoor leisure use - **Application Refused** - 1st October 2021.
- **20/01619/CPL - West Pavillion, Heath, Wakefield, WF1 5SL** - Conversion of 2no. flats to 1no. dwelling house – **Application Approved** - 30th September 2021.

128/10/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

129/10/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email. All correspondence has been sent by email.

130/10/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- Some residents have enquired as to whether the shop will be opening back up and it is felt that there is an appetite for the village to have a shop. It was resolved that the Clerk would contact the District Cllrs regarding this as it was noted that the lease is nearly up.
- There have been several complaints regarding loose dogs wondering around and chasing people on Marshall Hill. There was also a report of a very malnourished dog roaming around the Plough car park. It was resolved that the Clerk would report this.
- It was suggested that the Post Office van might be better situated in front of the telephone box which would be nearer for older people who were less able to walk very far. It was resolved that the Clerk would contact the Post Office to see if this would be possible.
- Cllr Gueli advised that he had applied for planning permission on a property and that some trees would need taking down first and that the planning application would probably be advertised before the next meeting. It was resolved that Cllr Gueli would need to declare an interest at the next meeting.
- It was advised that the gentleman who had the ice cream van had paid £50 per pitch and made a £100 donation to Heath Residents Association at the Kite Festival.

- It was noted that the football club are still parking on the road and there have been some concerns from residents in the community. It was resolved that the Clerk would send another email to the football club and ask them to use the car park.
- It was noted that there is lots of rubbish and a shed which has been fly tipped by the seat in the layby going up Marshall Hill. It was resolved that the Clerk would report this to Wakefield Council.

132/10/21. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 17th November** at 7.00pm at the Community Centre.

The meeting closed at 9.00pm.