

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**THURSDAY 23<sup>rd</sup> SEPTEMBER 2021**  
**AT 7.00PM**  
**AT THE COMMUNITY CENTRE, KIRKTHORPE**

**104/09/21. PRESENT**

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wallis, Wilby J, Sanderson and Wilby G.  
District Cllr Dagger  
Parish Clerk:-Tracy Johnson  
2 Members of the Public

**105/09/21. APOLOGIES.**

Cllr Wood, District Cllr Blezard and District Cllr Medford  
Apologies accepted by the Parish Council.

**106/09/21. DECLARATIONS OF INTEREST.**

None.

**107/09/21. PUBLIC PARTICIPATION.**

A representative of Grow Wakefield attended the meeting to talk to the Cllrs about mini allotments. These are mini plots that people in the community can get involved in to grow their own vegetable or flowers. It was resolved that the Clerk would add this to the agenda for the next meeting for Cllrs to consider. A discussion took place regarding the Wakefield District Local Plan. The Hearings will take place between 23<sup>rd</sup> November and 9<sup>th</sup> December. Hearing Statements must be submitted by 6<sup>th</sup> October. A discussion took place regarding the gate which is to be put on Willow Lane to try and reduce fly tipping and a quote has been received from Engie with regard to a camera being put on the lighting column. A representative attended the meeting from Yorkshire Local Councils Association (YLCA) to talk to Cllrs about attending the Wakefield Area branch meetings. They are trying to increase attendance at these meetings. The meetings take place 3 times a year and they have guest speakers attending to talk about common topics. It was resolved that the Cllrs would try and attend these meetings if they could.

**108/09/21. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 21<sup>st</sup> July 2021. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Smith.

**109/09/21. ONGOING MATTERS.**

- a. To receive an update on the Covid 19 situation within the Parish. It was advised that the numbers were increasing and decreasing in the Wakefield district.
  
- b. To receive an update on the replacement of the Kirkthorpe Playing Area. District Cllr Dagger and Blezard had been looking into the possibility of a play area which may have been available but this had been refused. They are still looking to see if any funding might be available for this.

c. To receive an update on the extension to the Traveller Site. This had already been discussed in Public Participation. It was resolved that the no one would speak at the hearing but that the Clerk would send a hearing statement before the deadline of 6<sup>th</sup> October.

d. To consider defibrillators for the Parish. The Clerk advised that there is a company which hires defibrillators for the parish. It was resolved that the Clerk would look further into this and then this would be considered at the next meeting.

e. To consider Mini Allotments – Project Incredible Edible. This had already been discussed in Public Participation. It was resolved that the Clerk would put this on the agenda for discussion at the next meeting.

f. To consider Christmas decorations for the Parish. Wakefield Council had provided Christmas lights for the Christmas tree in Kirkthorpe last year and these had many comments on how nice they looked. It was resolved that the Clerk would contact Wakefield Council to obtain quotes for the Christmas decorations for this year, which would include Kirkthorpe, Heath and Warmfield.

g. To consider draft minutes/extracts being put on the website before approval at the meeting. The Clerk advised that minutes should be sent within 30 days of the meeting. It was resolved that in the case of this not being possible they should have draft printed on them.

h. To consider the replacement of the notice board at Warmfield. The Clerk advised that the notice board is very old and that the door has dropped and is dangerous. She has asked the handyman to make this safe for now but is unsure how long these repairs will last. It was resolved that the Clerk should get a quote for this to be replaced by the people who did it last, which was a not for profit company.

#### **110/09/21. COMMUNITY CENTRE**

The Clerk advised that the grates in the car park had now been replaced. There are also still some belongings in the Community Centre which belong to the Youth Club. It was resolved that the Clerk would contact the Youth Club and ask for these to be removed so that this room could be used.

#### **111/09/21. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** Nothing to report.

## 112/09/21. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for September. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.

### **Warmfield Cum Heath Parish Council Payment Schedule September 2021**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cq no</b>	<b>Amount</b>
Clerks Salary	T.Johnson	649	£460.00
Clerks Expenses	T.Johnson	650	£32.65
PAYE	HMRC	651	£10.60
Cleaning	S.Cowan	652	£40.00
Repairs to Community Centre	S.Cowan	653	£175.00
Data Protection Fee	Info Commissioner	654	£40.00
Water Rates	Business Stream	655	£33.45
<b>Total September</b>			<b>£791.70</b>

<b>Bank Reconciliation</b>	
Opening Balance	£41,984.55
Total Receipts	£0.00
Total Payments	£1,821.40
<b>Closing Balance</b>	<b>£40,163.15</b>

<b>Account Balances</b>	
Community Account	£40,163.15
Savings Account	£4,823.26
<b>Total</b>	<b>£44,986.41</b>

## **113/09/21. PLANNING MATTERS**

### **New Planning Applications.**

- **21/01771/FUL – Pineapple Cottage, Warmfield** – Extension and alterations to existing dwelling. Case Officer: Sarah Edson. Comments by: 18<sup>th</sup> August. The Clerk has emailed comments to the Case Officer.
- **21/01804/CPE – Yorkshire Scare Grounds, Hell Lane, Heath** – Use of land for outdoor leisure use. Case Officer: John Holmes. The Clerk is to email comments to the Case Officer.
- **21/02295/TCA – Heath Manor, First Floor, Flat 7, Heath** - Mature copper beech (T1) - Crown Lift for Vehicle Clearance. Case Officer: Paul Casey.

### **Planning Decisions**

The following planning decisions were discussed.

- **21/01394/FUL – Lynfold Farm** – Full application for 1 dwelling following demolition of equestrian buildings. **Application Approved.** 27<sup>th</sup> July 2021.
- **21/01442/FUL – 3 Elsicker Lane, Warmfield** – Single Storey Extension. **Application Approved.** 28<sup>th</sup> July 2021.
- **20/02620/LBC – Kirkthorpe Hall, Half Moon Lane, Kirkthorpe** – Single storey extension to western side/rear and associated alterations to original dwelling to facilitate link; removal of porch, removal of dormer, alterations to fenestration and other associated works. **Application Approved.** 31<sup>st</sup> August 2021.
- **20/02619/FUL – Kirkthorpe Hall, Half Moon Lane, Kirkthorpe** – Single storey extension to Western side/rear of dwelling and other external alterations. **Application Approved.** 31<sup>st</sup> August 2021.
- **21/01463/FUL – Kirkthorpe Weir, Kirkthorpe** – Construction of a fence to prevent unauthorised access. **Application Approved.** 9<sup>th</sup> September 2021.
- **21/01464/LBC – Kirkthorpe Weir, Kirkthorpe** – Construction of a fence to prevent unauthorised access. **Application Approved.** 9<sup>th</sup> September 2021.

## **114/09/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

## **115/09/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email.

All correspondence has been sent by email.

## **116/09/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- The caravans at the bottom of Marshall Hill are now being lived in. It was resolved that this matter would be followed up with the District Cllrs.
- Cllr Smith asked if the Parish Council would like to provide a poppy wreath for remembrance day. It was resolved that the Parish Council would pay for a wreath and Cllr Smith will arrange this.
- A resident had been chased by the dogs at 61A Warmfield Lane. It was resolved that the Clerk would report this incident to Wakefield Council.
- It was advised that the Church will be providing refreshments at the Kite Festival and that the Parish Council will be lending the tables from the Community Centre to Heath Residents Association for the event.

- Some residents have enquired as to whether the shop will be opening back up. It was resolved that the Clerk would contact the District Cllrs regarding this as it was noted that the lease is nearly up.
- It was suggested that the Post Office van might be better situation in front of the telephone box which would be nearer for older people who were less able to walk very far. It was resolved that the Clerk would contact the Post Office to see if this would be possible.

**117/09/21. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 20<sup>th</sup> October 2021** at 7.00pm at the Community Centre.

The meeting closed at 9.20pm.