

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 23rd JUNE 2021
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE

76/06/21. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J, Sanderson and Wilby G.

District Cllr Medford

1 Member of the Public

Parish Clerk:-Tracy Johnson

77/06/21. APOLOGIES.

District Cllr Dagger and District Cllr Blezard

Apologies accepted by the Parish Council.

78/06/21. DECLARATIONS OF INTEREST.

None.

79/06/21. PUBLIC PARTICIPATION.

District Cllr Medford attended the meeting to introduce herself as the new District Cllr and offer her support with any matters in the district. Cllr Fisher congratulated District Cllr Medford on her appointment. The Clerk confirmed that she would add District Cllr Medford to the circulation list for any relevant correspondence.

80/06/21. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 5th May 2021.

IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Wilby J and seconded by Cllr Vasey.

81/06/21. ONGOING MATTERS.

a. To receive an update on the Covid 19 situation within the Parish. It was noted that Surge Testing has now started in Wakefield and Pontefract but that the new variant is still spreading. All Cllrs and the Clerk have now had both Covid vaccinations.

b. To receive an update on the replacement of the Kirkthorpe Playing Area. It was noted that nobody from the Community has been in touch or attended the meeting with regards to helping out with organising the replacement of the play area. It was resolved that Cllr Wilby J would see if anyone was interested in this project.

c. To receive an update on the extension to the Traveller Site. It was noted that everything seems to have gone quiet on this. Six different sites have been looked at for this and been rejected.

d. To consider the continuation of the Parish Council Zoom account. The Clerk asked if the account for Zoom should still be kept or now cancelled. It was resolved that this would be reassessed at the next meeting in July after the next government announcement had been made.

e. to consider a mobile Post Office visiting Kirkthorpe once a week. A gentleman has been in touch from the Post Office to see whether it would be possible for a mobile van to visit Kirkthorpe once a week. It was resolved that the Clerk would get in touch to see what services would be available and if a charge would be payable.

f. To receive an update on the Fishing Ponds at Kirkthorpe. Planning was passed in 2015 for this site. No timescale or limit of the size of vehicle was mentioned when planning was approved, so no infringements have been made. District Cllr Dagger has been emailed regarding this. An environmental survey has been made and was satisfactory. A Traffic Regulation Order (TRO) could be applied for but this is a lengthy process and could take 2-3 years. It was resolved that the Clerk would email West Yorkshire Police regarding the lorries speeding on narrow roads as this is a safety concern.

82/06/21. COMMUNITY CENTRE

The Community Centre is still currently closed due to the government restrictions. There is a booking for Saturday, 26th June but this is for outside with access only to the toilets, kitchen and power point. It was resolved that on this basis the booking could go ahead provided the necessary risk assessment had been carried out and that it was made clear that the main room must not be used.

83/06/21. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report.

To consider the football club using the Playing field on Saturdays. From the start of the next football season the football club are wanting to use the playing field on Saturdays. It was resolved that it was fine and there would be no charge if the toilets were not needed but if the toilets were needed after the Community Centre was back open then a fee would need to be renegotiated for this.

84/06/21. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for June. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques. It was resolved that £30,000 should be transferred from the Community account to the Savings account and this should be done by Cheque.

Warmfield Cum Heath Parish Council Payment Schedule June 2021

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£460.00	
Clerks Expenses	T.Johnson		£41.99	2.40
PAYE	HMRC		£10.60	
Cleaner	S.Cowan		£70.00	
Internal Audit	D. Brown		£180.00	
Total			£762.59	

Bank Reconciliation	
Opening Balance	£45,583.08
Total Receipts	£0.00
Total Payments	£2,251.74
Closing Balance	£43,331.34

Account Balances	
Community Account	£43,331.34
Savings Account	£4,823.14
Total	£48,154.48

b. To receive an update on Online Banking. The Clerk advised that the mandate forms had been sent back to the bank and that the bank had sent another form to be filled in and signed as one of the signatories signatures has changed over time. This form has been filled in and will be signed and sent back to the bank.

c. To consider the internal audit, agree the accounts and the AGAR. The internal audit report, accounts and a copy of the AGAR had been sent to all Cllrs before the meeting. The recommendations made by the internal auditor were agreed by Cllrs and the accounts and AGAR agreed. The AGAR was duly signed by the Chairman and the Clerk. It was resolved that the Clerk would contact the internal auditor to find out how much a mid-year audit progress report would cost.

85/06/21. PLANNING MATTERS

New Planning Applications.

- **21/01394/FUL - Lynfold Farm, Black Road, Heath, Wakefield** - Full application for 1no dwelling following demolition of 2no existing equestrian buildings (stable and equestrian store). Case officer: Sarah Edson. **Deadline for comments 24th June 2021.** It was resolved that the Clerk would object to this application.
- **21/01422/FUL – 3 Elsicker Lane Warmfield Wakefield WF1 5TW** - Single storey extension to rear, dormer to rear. Case Officer: Charlotte Greenhow. **Deadline for comments 28th June 2021.**
- **21/01463/FUL - Kirkthorpe Weir Kirkthorpe Wakefield** – Construction of a fence to prevent unauthorised access. Case Officer: Fiona Knowles. **Deadline for comments: 1st July 2021.**
- **21/01464 – LBC - Kirkthorpe Weir Kirkthorpe Wakefield** – Construction of a fence to prevent unauthorised access. Case Officer: Fiona Knowles. **Deadline for comments: 29th June 2021.**

Planning Decisions

The following planning decisions were discussed.

- **20/01949/FUL – Land at Crossley Street** - Retrospective planning for use of land for keeping horses including stables. **Application Refused. Applicant has appealed this decision. The Clerk has sent the original objection to this application to the Inspectorate for consideration at the appeal hearing.**
- **21/00250/TEL - Site At Crossley Street, Warmfield Common, Elsicker Lane, Wakefield, WF1 5TW** - Erection of a monopole at a height of 15m with 3.no antenna, 4.no dish and radio and 3.no RRH dishes with 1.no ground based equipment cabinet. **Prior Approval Required and Refused. Date: 25th March 2021. The Clerk has emailed the Case Officer - This application has not been appealed against at the moment.**
- **21/00641/FUL – 71 Park Avenue Kirkthorpe Wakefield WF1 5TG** – Single storey rear extension – **Application Approved. 10th June 2021.**
- **20/01189/FUL – 25 Elsicker Lane Warmfield Wakefield WF1 5TW** – Erection of a single storey extension to side. **Application Refused. 8th June 2021.**
- **21/00128/FUL – Sycamore House Heath Wakefield WF1 5SL** - Proposed reinstatement of the carriageway at Sycamore House and on the common and erection of gate and railings. **Application Refused. 2nd June 2021.**
- **21/00187/FUL – 3 Horse Race End Heath Wakefield WF1 5SG** – Proposed double detached garage and store. **Application Refused. 21st May 2021.**

86/06/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

87/06/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email. All correspondence has been sent by email.

88/06/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- It was noted that there were two containers on the land at the bottom of Marshall Hill. It was resolved that the Clerk would email District Cllr Blezard regarding these.
- It was felt that defibrillators were a good idea for the Parish. It was resolved that the Clerk would put this on the agenda for the next meeting.
- There is an online PACT meeting on 1st July and various issues will be raised at this meeting including, motorbikes riding on Heath Common and Ashfields, parking on Footpath 4, speeding lorries through Kirkthorpe, and drug issue and discarded cannisters on Heath car park.
- It was noted that the football team and spectators are double parking outside the playing field. It was resolved that the Clerk would email the football club and ask that anyone attending football must park in the Community Centre car park.
- The bus rally being held on Sunday on Heath Common is being run by Dewsbury Bus Museum and Dave Mee from Wakefield Council will be in attendance at the event.
- It was noted that motor bikes and quad bikes are being driven through Kirkthorpe I the middle of the night with no lights. It was resolved that this would be brought up at the PACT meeting on 1st July.

- It was noted that there is a drug problem in Kirkthorpe with discarded tablets being dumped in the area. It was resolved that this would be brought up at the PACT meeting on 1st July.

89/06/21. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 21st July 2021** at 7.00pm at the Community Centre.

The meeting closed at 9.00pm.