

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 17<sup>th</sup> FEBRUARY 2021**  
**VIA ZOOM**  
**7.00pm**

**14/02/21. PRESENT**

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J, Sanderson and Wilby G.

Parish Clerk:-Tracy Johnson

**15/02/21. APOLOGIES.**

District Cllrs Dagger and Blezard

Apologies accepted by the Parish Council.

**16/02/21.DECLARATIONS OF INTEREST.**

Cllr Sanderson – Cheque.

**17/02/21.PUBLIC PARTICIPATION.**

No public participation took place.

**18/02/21.MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 20<sup>th</sup> January 2021. **IT WAS RESOLVED-** the minutes of the meeting were a true and accurate record and duly signed by Cllr Fisher. They were proposed by Cllr Smith and seconded by Cllr Wood.

**19/02/21.ONGOING MATTERS.**

- a. To receive an update on the Covid 19 situation within the Parish. Nothing has really changed since the last meeting and Cllr Fisher said that things may change after the Prime Minister’s announcement next Monday, 22<sup>nd</sup> February. It was resolved that things would be discussed at the next meeting after the announcement. The Community Centre is still closed due to the ongoing lockdown. Cllr Fisher asked if there were any more grants available for the loss of income from the Community Centre. It was resolved that the Clerk would get in touch with Wakefield Council to ask.
- b. To consider the replacement of the Kirkthorpe Playing Area. It was resolved that this would be considered further when things are back to normal. We would need to find out if this is what people want or whether we should make the area into a seating area instead. We would need to find out how many children would actually use the playground if it was replaced. The Clerk would speak to Wakefield Council in the meantime to see if any funding would be available if it was decided that a new play area should be put in.
- c. To receive an update on the new signs for Warmfield, Kirkthorpe and Heath. The Clerk has been in touch with Wakefield Council regarding new signs in the old style and is awaiting a quote for these. It was thought that the signs for Heath were originally purchased by Heath Residents Association. The Clerk has chased this up with Wakefield Council but still no response. She would chase them again.
- d. To consider the bench opposite the School House at Heath. Wakefield Council have commented on the bench having lots of flowers on it. This makes it more like a memorial bench and all memorial benches must be purchased from Wakefield Council. It was felt that if there were no flowers on the bench that it could be classed as a donation bench. It was

resolved that Cllr Fisher would speak to the family before the next meeting and inform them of the email we have received from Wakefield Council.

e. To receive an update on the Commemorative bench at the War Memorial. The Clerk advised that the price of £896 for these benches did not include fitting, delivery or VAT. Including delivery and a fixing kit the cost would be just over £1,000. This does not include VAT but this can be claimed back. It was resolved that this figure was acceptable and that the bench could be purchased at this cost. Cllr Smith has spoken to the church warden and will ask her to look into whether the church would be in agreement to this bench being put at the War Memorial.

f. To receive an update on the extension to the Gypsy and Traveller Site. Cllr Fisher has now received a copy of the sale of land and covenant documentation for when this land was originally sold to Wakefield Council. The gentleman who sold this land to Wakefield Council is adamant that he will not lift the covenant that was placed when the sale was made. Yvette Cooper has still not had any information from Wakefield Council about the other sites that were looked at. It was resolved that the Clerk should submit a Freedom of Information Request to Wakefield Council for this information now and that we should get in contact with the media once the Planning Application comes out and that we should put something on the Facebook Groups pages when the planning application comes out. This would also be the time to send out the electronic petition. There is also a list of bodies including the Historic Society that might be able to help with this. The Clerk will also look at builders who are building new properties on Neil Fox Way and write to them and ask for their support in this. It was also thought that maybe a leaflet drop could be done to the residents of the new properties on Neil Fox Way asking for their support stating the main reasons why the Parish Council are objecting to this in bullet point format which is taking common land, green belt, on a flood plane and in a conservation area. We could get the printers at Normanton to print these leaflets for us. The Clerk is to look at designing a card and send to Parish Councillors for approval. Once the Planning Application has been submitted there will then be approximately 3-4 weeks to object. Public Consultation should take place before the Planning Application is submitted.

#### **20/02/21.KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** The steps to the slide are still damaged. It was resolved that the Clerk would chase up Wakefield Council again to see when these repairs would be carried out.

#### **21/02/21.FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for February. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.

**Warmfield Cum Heath Parish Council  
February Meeting**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T. Johnson	600	£445.60	
PAYE	HMRC	601	£6.80	
Clerks Expenses	T. Johnson	602	£41.99	
Upgrade of Website	RMS Consultancy	603	£650.00	
Cleaner and Products	S. Cowan	604	£40.00	
Rent of land at Kirkthorpe	WMDC	605	£0.50	
<b>Total February</b>			<b>£1,184.89</b>	

<b>Bank Reconciliation</b>	
Opening Balance	£22,041.79
Total Receipts	£0.00
Total Payments	£906.66
<b>Closing Balance</b>	<b>21,135.13</b>

<b>Account Balances</b>	
Community Account	21,135.13
Savings Account	£4,823.02
<b>Total</b>	<b>£25,958.15</b>

**22/02/21.PLANNING MATTERS**

**New Planning Applications.**

- **21/00129/LBC – Sycamore House, Heath, Wakefield, WF1 5SL** – Proposed reinstatement of the carriageway at Sycamore House and on the common. Case Officer: Nia Thomas. Comments by 12<sup>th</sup> February 2021. **The Clerk has sent an email with comments regarding this application.**
- **21/00128/FUL – Sycamore House, Heath, Wakefield, WF1 5SL** – Proposed reinstatement of the carriageway at Sycamore House and on the common. Case Officer Nia Thomas. Comments by 18<sup>th</sup> February 2021. **The Clerk has sent an email with comments regarding this application.**
- **21/00187/FUL – 3 Horse Race End, Heath, Wakefield, WF1 1SG** – Proposed Double Detached Garage and Store. Case Officer: Sarah Edison. Comments by 19<sup>th</sup> February 2021. **The Clerk has sent an email with comments regarding this application.**

- **21/00250/TEL – Site at Crossley Street, Warmfield Common, Elsicker Lane, Wakefield, WF1 5TW** – Erection of an Antennae to be mounted upon an existing telegraph pole at a height of between 10m and 19m including associated apparatus and works. Case Officer: John Holmes. Comments by 24<sup>th</sup> February. **The Clerk has sent an email objecting to this application.**

### **Planning Decisions**

The following planning decisions were discussed.

- **20/01966/FUL – Heathlands Site, Neil Fox Way, Wakefield, WF1 5DB** – Erection of 5 contemporary artwork structures. **Application Approved.**
- **19/01395/FUL – Yorkshire Scare Grounds, Scream Park, Hell Lane, Heath, Wakefield, WF1 5SG** – Retrospective application for a steel construction building for Airsoft sports use and Yorkshire Scare Grounds Halloween event use. **Application Refused.**
- **20/01231/FUL – Yorkshire Scare Grounds, Scream Park, Hell Lane, Heath, Wakefield, WF1 5SG** – Proposed building for use as refreshment area (re submission). **Application Refused.**

### **23/02/21. STAFFING MATTERS**

- To consider the Clerk’s appraisal. It was resolved that the Clerk would have her appraisal with Cllr Vasey via Zoom in March.
- To consider the YLCA – Virtual Conference. It was resolved that the Clerk should attend the conference.
- To consider transferring the Clerk’s phone onto a monthly contract. It was resolved that the Clerk could transfer her phone onto a monthly contract.

### **24/02/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

### **25/02/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email.

### **26/02/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- Cllr Smith noted that the hedges had been cut back near to The Plough.
- Cllr Vasey said that there had been 2 anti vacs posters in the woods. These have now been disposed of.
- The tyres that had been fly tipped on Green Lane, half of them had now gone. These have been tipped on private land. If the landowners do not remove them within 2 weeks then Wakefield Council will remove them and charge the land owners. Wakefield Council are looking to prosecute the fly tippers.
- It had been reported that there had been a trap in the field at the back of The White Cottage where 5/6 lurchers had been chasing a puppy. Cllr Fisher said if anyone saw this it would be beneficial to take photos or a video for evidence. Cllr Vasey is attending the PACT Meeting via Zoom next week and will report this. At the moment there is no wildlife officer for Wakefield.
- Cllr Wilby J asked about the play area at the Community Centre. He said there are a number of children that use this quite often and it would be a loss to the community if

we didn't have one. It was resolved that the Clerk would speak to District Cllr Blezard to see if there were any funds available or if there was any spare equipment that had been taken out of elsewhere.

- There had been another tyre company van driving and loitering in the layby coming into Kirkthorpe but had driven away when they were spotted being watched.
- It was suggested that a bar could be put up on the entrance to Willow Lane to stop fly tipping here. This is owned further down by British Rail and access is needed by them so permission would need to be obtained.
- It was noted that there had been lots of activity at Holly Cottage with lots of big wagons visiting and a mobile toilet at the property. Cllr Fisher will look to see if the cottage is listed.
- Cllr Wood said that there had been lots of motorbikes going through Kirkthorpe with the riders not wearing helmets. Cllr Vasey will bring this up next week at the PACT Meeting.
- It was noted that the lighting had been replaced around the Community. It was felt that this was better as it wasn't as glaring.

**27/02/21. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 17<sup>th</sup> March 2021** at 7.00pm via Zoom.

The meeting closed at 8.50pm