

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 20<sup>th</sup> JANUARY 2021**  
**VIA ZOOM**  
**7.00pm**

**01/01/21. PRESENT**

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J, Sanderson and Wilby G.

Parish Clerk:-Tracy Johnson

**02/01/21. APOLOGIES.**

District Cllrs Dagger and Blezard

Apologies accepted by the Parish Council.

**03/01/21.DECLARATIONS OF INTEREST.**

Cllr Sanderson – Cheques.

**04/01/21.PUBLIC PARTICIPATION.**

3 Members of the Public Attended. A member of the public attended to raise concerns about anti social behaviour on the car park at Heath. There had been approx. 300 to 400 cannisters, along with condoms found on the car park and on the road to Heath along with fly tipping. Residents are extremely concerned about this issue and suggestions were put forward as to what could be done to deter this behaviour. There are also vehicles including camper vans staying on the car park overnight. It was suggested that gates could be put on the entrance to the car park, or a barrier or the entrance narrowed. It was thought that funding could be obtained to fund part of this project. Wakefield Council have no provision for opening/closing the gates and this could be a problem if nobody was available to do this. It was resolved by unanimous vote that Cllrs initially support this project and that residents views would be obtained. This project may need approval from Wakefield Council and the land owner.

The extension to the Gypsy/Travellers Site was discussed. It was resolved by unanimous vote that correspondence could be shared between the Parish Council and Heath Residents Association as long as no email addresses were shared. The Clerk has sent an email objecting to this but the budget has still been passed. The Clerk then sent an email to the Scrutiny Panel to call in this decision and this was rejected and they refused to call in the decision. Now the budget has been agreed this will now go to consultation and then planning. The application states that this is an extension to the existing site but this is not the case. This development will be a new site as there will be a new access road, amenities and electric. The access for this is coming up the common onto common land and is in a Flood zone area. There was a covenant placed on this land when it was sold to Wakefield Council that it was to stay as common land. It was agreed that we could get some of the residents from the site to support us. There is also a charity that supports common land and it was agreed that these may be able to support us as well.

**05/01/21.MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 18<sup>th</sup> November 2020.

**IT WAS RESOLVED-** the minutes of the meeting were a true and accurate record and duly signed by Cllr Fisher. They were proposed by Cllr Vasey and seconded by Cllr Smith.

**06/01/21.ONGOING MATTERS.**

- a. To receive an update on the Covid 19 situation within the Parish. The Community Centre is still closed due to the ongoing lockdown.
- b. To receive an update on the upgrade of the Website. Cllr Sanderson advised that the upgrade of the new website is now ready. It was resolved that this should now go live.
- c. To consider the replacement of the Kirkthorpe Playing Area. It was resolved that this should be put forward to the next meeting.
- d. To consider vehicles parking on the grass at end of Elsicker Lane. It was resolved that the Clerk would get in touch with Dave Mee regarding this.
- e. To consider Christmas Decorations within the Community. It was resolved that the Clerk would get in touch with Wakefield Council regarding this and to see if they would be able to provide Christmas Trees as well as Christmas Decorations.
- f. To receive an update on the new signs for Warmfield, Kirkthorpe and Heath. The Clerk has been in touch with Wakefield Council regarding new signs in the old style and is awaiting a quote for these.
- g. To consider the Parish Council's view on benches. Memorial benches must be purchased from Wakefield Council. These are costly at £1,200 to £1,500. It was suggested that planning a memorial tree could be a good alternative. It was resolved that the Clerk would ask if this would be a possible alternative.
- h. To receive an update on the Commemorative bench at the War Memorial. The Clerk advised that she had looked into the cost of these benches and they are £896. It was resolved that the Clerk would find out if this included VAT and fitting. Cllr Smith would ask the Vicar if it would be a possibility of placing one at the War Memorial if it was decided to purchase one.
- i. To receive an update on the extension to the Gypsy and Traveller Site. This has been discussed at the Public Participation part of the meeting.
- j. To consider setting up a Whats App Group. It was thought that this would be a good idea of getting in touch with Councillors if anything important came up and the Clerk needed them to check or respond to an email. It was resolved that the Clerk should set up this group on her phone.

**07/01/21.KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** The steps to the slide are still damaged. It was resolved that the Clerk would chase up Wakefield Council again to see when these repairs would be carried out.

**08/01/21.FINANCE**

- a. To consider the Account Balances & Authorisation of Cheques for January. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.
- b. To consider the Budget and set the Precept demand and appointment of Auditor. The Clerk had sent the Budget for the next financial year to Cllrs before the meeting. It was resolved by unanimous decision that the Budget is agreed and that the Precept demand should stay the same as last year. It was also resolved that the Clerk should book the auditor again for this year end.

**Warmfield Cum Heath Parish Council  
January Meeting**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson	590	£445.60	
PAYE	HMRC	591	£6.80	
Clerks Expenses	T.Johnson	592	£147.26	
Water rates /cc	Business Stream	593	£104.99	
Cleaner	S.Cowan	594	£60.00	
Handyman	S.Cowan	595	£20.00	
Cloud on line storage	RMS Consultancy	596	£128.00	
Website SSL Licence	RMS Consultancy	597	£99.00	
Grounds Maintenance	WMDC	598	£660.84	132.16
Grounds Maintenance	WMDC	599	£116.54	23.08
<b>Total January</b>			<b>£1,789.03</b>	

<b>Bank Reconciliation</b>	
Opening Balance	£23,133.10
Total Receipts	£0.00
Total Payments	£1,091.31
<b>Closing Balance</b>	<b>£22,041.79</b>

<b>Account Balances</b>	
Community Account	£22,041.79
Savings Account	£4,823.02
<b>Total</b>	<b>£26,864.81</b>

**09/01/21.PLANNING MATTERS**

**New Planning Applications.**

- **20/02570/FUL – New Stables, Boundary Lane, WF6 2JA** – Retrospective application for single storey building used as storage facilities on an existing private gypsy site. Case Officer: John Holmes. Comments by: 22<sup>nd</sup> December 2020. **The Clerk has sent an objection to this application.**
- **20/02593/FUL – New Stables, Boundary Lane, WF6 2JA** – Retrospective application for two dayrooms including the demolition of an existing dayroom, for use by family members on an existing private gypsy site. Case Officer: John Holmes. Comments by 23<sup>rd</sup> December 2020. **The Clerk has sent an objection to this application.**

- **20/02638/FUL – 61A Warmfield Lane, Warmfield, WF1 5TL** – Retrospective application for change of use of land to a private gypsy site for the provision of 3 pitches consisting of 3 residential caravans, 3 touring caravans, 3 dayroom buildings, 2 toilet block building provision of hardstanding/hardcore surfacing. Case Officer: John Holmes. Comments by 25<sup>th</sup> December. **The Clerk has sent an objection to this application.**
- **21/00027/TCA – The Granary, 5 Old Hall Courtyard, Heath, WF1 5SL** – Notice of intent to remove T1 and T2 – Ash and G1 – Conifer group (yew and cypress). Case Officer: Paul Casey. Comments Required by 19<sup>th</sup> February 2021.
- **20/00789/S7301 - 73 Elsicker Lane (Land Adjacent), Warmfield, WF1 5TW** – Amendment to application 20/00789FUL (one dwelling) dated 24<sup>th</sup> July to undertake minor internal alterations and insert two additional windows to the side elevation. Case Offer: John Holmes. Comments Required by 4<sup>th</sup> March 2021.

### **Planning Decisions**

The following planning decisions were discussed.

- **20/01686/FUL – 36 Park Avenue, Kirkthorpe** – Single storey porch extension to front and first floor extension to side. Case Officer: Grant Johnson. Comments by 10<sup>th</sup> September 2020. **Application Approved.**
- **20/01949/FUL – Land at Crossley Street, New Charlston** – Retrospective planning for use of land for keeping horses including constructing stables and associated works. Case Officer: John Holmes. Comments Required by 14<sup>th</sup> October. **The Clerk has sent an email objecting to this application. Application Refused.**
- **20/00360/LBC – The Boatyard, Doncaster Road, WF1 5DB** – Repair and refurbishment of the building – **Application Approved.**

### **10/01/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

### **11/01/21.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email.

### **12/01/21.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- It was mentioned that there was a live Leaders Question Time Session on the 25<sup>th</sup> January on Wakefield Council Facebook page where residents could ask questions about the relative subject. The next session was on 25<sup>th</sup> January and the topic is Roads and Transport. It was resolved that the Clerk should ask the question of why access could be given to a road that crosses common land.

### **13/01/21. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 17<sup>th</sup> February 2021** at 7.00pm via Zoom.

The meeting closed at 9pm