

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 18th NOVEMBER 2020
VIA ZOOM
7.00pm

120/11/20. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wallis, Wilby J, Sanderson and Wilby G.
Parish Clerk:-Tracy Johnson

121/11/20. APOLOGIES.

Cllr Wood, District Cllrs Dagger and Blezard
Apologies accepted by the Parish Council.

122/11/20.DECLARATIONS OF INTEREST.

None.

123/11/20.PUBLIC PARTICIPATION.

None. The Clerk has put a notice on the notice boards inviting anyone wishing to join the next meeting via Zoom to contact the Clerk so that she can send them an invite.

124/11/20.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 21st October 2020.
IT WAS RESOLVED- the minutes of the meeting were a true and accurate record and duly signed by Cllr Fisher. They were proposed by Cllr Smith and seconded by Cllr Gueli.

125/11/20.ONGOING MATTERS.

- a. To receive an update on the Covid 19 situation within the Parish. Cllr Fisher advised that figures were still rising in Wakefield and that the hospitals are struggling. The Clerk has put together some useful information, contacts numbers and links and said anyone who is struggling or needs help should either contact the Clerk or use these contact numbers or links. This has been put on the Facebook sites and the Parish Council Website. Cllr Wilby J and Cllr Wilby G both attended the memorial service which was held outside as there was no Church Service.
- b. To receive an update on the upgrade of the Website. Cllr Sanderson advised that he is still awaiting information for the website from the other Cllrs. He has only received photos from Cllr Fisher and the useful Covid information from the Clerk. Cllr Sanderson advised that he had sent an email with a link to the demo website for Cllrs to look at and a list of ideas of what should be put on the Website. Cllr Fisher said that Cllrs should send any text or information they think might be useful to Cllr Sanderson. It was agreed that any useful information could be put on for example lease agreements, map of the area and Parish boundaries. It was resolved that Cllrs would look at the demo and let Cllr Sanderson have any relevant information so that he could add this on and it could be ready for a demo for the next meeting in January.
- c. To receive an update on Altofts Football Club using the Kirkthorpe Playing Field and using the toilet facilities at the Community Centre. It was resolved that once the lockdown ended on 2nd December that the Parish Council would reconsider whether to open the Community Centre toilets for the Football Club and if so a £10 charge per week would be payable.

d. To consider the replacement of the Kirkthorpe Playing Area. Concerns were raised at the last Parish Council meeting about the state of the Play Area. The steps to the slide were rotten and there were pieces of wood that were broken with large nails sticking out. The Clerk advised that she has been in contact with Wakefield Council regarding the repairs to the Play Area. Wakefield Council advised the Clerk that the Play Area is owned by the Parish Council and that they are responsible for any repairs which need to be made although Wakefield Council do carry out inspections and have in the past done repairs at no cost to the Parish Council. Wakefield Council have been out to inspect the area and have advised that the Play Area is at the end of its life and needs replacing. The Clerk has emailed District Cllr Dagger and Blezard to see if any funding would be available to put towards a new Play Area. District Cllr Dagger has sent an email with a link to see if the Parish Council could obtain any funding. It was resolved that the Clerk would get back in touch with Wakefield Council to see if any repairs could be done for now to make it safe for the moment and that the Play Area would be closed in the meantime. The Clerk would also ask if any play areas had been shut down and the equipment taken out. The Clerk would prepare a notice to say that it was closed due to maintenance and no access allowed and would put this on the gate. She would also obtain a chain and lock to put on the gate so that nobody could use it. She would also get in touch with the Insurance Company to see if the Parish Council were covered for public liability. The Clerk would enquire if any CIL money from the new Starbucks was available to put towards a new Play Area.

e. To receive an update on the events on Heath Common. Cllrs had raised concerns about the dog training event and the flying of model aeroplanes on Heath Common. The Clerk has emailed Wakefield Council and they are aware of these events.

f. To consider vehicles parking on the grass at the end of Elsicker Lane. The Clerk has been contacted by a member of the Community about vehicles parking at the end of Elsicker Lane. They had been in contact with Dave Mee at Wakefield Council who had said that there was no funding available at present. He asked them to contact the Clerk and said that he thought there were some large rocks on the car park at Heath. The Clerk advised that there were no spare rocks available. It was resolved that Cllr Smith would keep an eye on the situation.

g. To consider Christmas Decorations within the Community. The Clerk has been in touch with Wakefield Council to see if they would be able to provide any Christmas Decorations within the Community as it was felt that everyone needed a bit of something to brighten things up a bit. They advised that it was a bit late as most things for Christmas decorations had already been organised. A member of Heath Residents Association had very kindly offered to put up some lights on the Christmas Tree at Heath and it was resolved that the Parish Council would pay £30 for the lights to be bought. Wakefield Council would put up some spare lights which they had on the Christmas Tree at the Community Centre at Kirkthorpe and it was resolved that the Clerk would get in touch with Wakefield Council earlier next year to organise Christmas decorations.

h. To receive an update from the Arbor Officer at Wakefield Council. The Enforcement Officer at Wakefield Council has now been out to inspect the trees that have been cut down at the back of Old Hall Cottages and is following this up. The Arbor Officer has been and inspected the cherry trees at West View and has classed these as low risk and will inspect them again next year.

i. To receive an update on the bin in the layby from Heath to Kirkthorpe. The missing bin was replaced and then disappeared again. There is now a new bin which has been attached to the post in the layby.

j. To receive an update on fly tipping on Willow Lane. This has not been cleared and is an ongoing problem. There have been lots of complaints about this and it is unhygienic. It was resolved that the Clerk would contact Wakefield Council again regarding this and ask them to

identify the landowner and ask them to serve a notice. It was also considered whether a gate could be put up to stop this.

k. To receive an update on the hedges being cut back on Kirkthorpe Lane and Boundary Lane. The hedges have been cut back on Kirkthorpe Lane and Boundary Lane but they still haven't been cut back on Warmfield Lane down towards the Plough. This is private land and it was resolved that the Clerk would contact Wakefield Council and ask them to send a letter to the owners to ask them to cut them back as they are overhanging the pavement and people are having to walk on the road to pass.

l. To receive an update on the appeal hearing for Boundary Lane. The Clerk advised that she had received a reply to her email to say that this appeal had been passed but that the building could only be used for the purpose which the appeal had been passed for which was hay storage and stabling for sick horses.

m. To receive an update on the new signs for Warmfield, Kirkthorpe and Heath. The Clerk had been in touch with Wakefield Council and a new sign has been ordered for Warmfield which is the new style sign. She has also emailed regarding the signs for Heath and Kirkthorpe. It was resolved that as these are the signs set in stone and are in a conservation area that they would be better in the old style. The Clerk would contact Wakefield Council to see if this was possible and if not would look at alternatives.

126/11/20.COMMUNITY CENTRE

To consider the reopening of the Community Centre. It was resolved that the decision to reopen the Community Centre would be reconsidered after 2nd December once government guidelines were updated. This could be decided by calling a special meeting or by email, text or phone conversation with each Cllr. If it were decided to reopen the Community Centre would only be bookable if allowable for the purpose that it was wanting to be used for. The handyman has now put up the hand sanitisers and signage and the area is now Covid secure. If the Community Centre is to be opened for the Football Club to use the toilet facilities then only 1 person at a time would be able to use the toilets and all the other doors would be locked.

127/11/20.KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report. It was resolved that the Play Area should also be added to the inspection list.

128/11/20.FINANCE

a. To consider the Account Balances & Authorisation of Cheques for November. The Clerk will ask Cllr Vasey and Smith to sign the cheques.

Warmfield cum Heath Parish Council November and December Payment Schedule				
Payments to be approved	Payee	Cqno	Amount	VAT
Clerks Salary	T.Johnson	578	£445.60	
PAYE	HMRC	579	£6.80	
Clerks Expenses	T.Johnson	580	£60.89	2.40
Cleaner & Cleaning Products	S.Cowan	581	£40.00	
Handyman 2 hours & products	S.Cowan	582	£33.00	
Cemetery Management Webinar	YLCA	583	£30.00	
CCTV Annual Service	Calder Security	584	£115.20	£19.20

Christmas Lights for Heath	C.Mills	585	£30.00	
Total November			£761.49	£21.60
Clerks Salary	T.Johnson	586	445.60	
PAYE	HMRC	587	6.80	
Clerks Expenses	T.Johnson	588	£29.39	2.40
Cleaner	S.Cowan	589	£40.00	
Total December			£521.79	£2.40

Bank Reconciliation	
Opening Balance	£25,782.42
Total Receipts	£0.00
Total Payments	£1,077.95
Closing Balance	£24,704.47

Account Balances	
Community Account	£24,704.47
Savings Account	£4,822.90
Total	£29,527.37

129/11/20.PLANNING MATTERS

New Planning Applications.

- No new applications.

Planning Decisions

The following planning decisions were discussed.

- **20/01189/FUL – 25 Elsicker Lane, Warmfield** – Erection of a single storey extension to the side. Case Officer: Joshua Turner. Comments Required by 24th August 2020. **Awaiting Decision.**
- **20/01231/FUL – Yorkshire Scare Grounds, Scream Park, Hell Lane, Heath** – Proposed building for use as refreshment area (resubmission). Case Officer: John Holmes. Comments Required by 26th August 2020. **The Clerk has sent an email objecting to this application. Awaiting Decision.**
- **20/01615/LBC - West Pavillion, Heath** – Conversion of the existing building from 2 self contained flats into a single dwelling including internal and external alterations. Case Officer: Adam Hirst. Comments Required by 4th September 2020. **Awaiting Decision.**
- **20/01686/FUL – 36 Park Avenue, Kirkthorpe** – Single storey porch extension to front and first floor extension to side. Case Officer: Grant Johnson. Comments by 10th September 2020. **Awaiting Decision.**

- **20/01619/CPL – West Pavillion, Heath** – Conversion of 2 flats into 1 dwelling house. Case Officer: Adam Hirst. Comments by 20th October 2020. **Awaiting Decision.**
- **20/01949/FUL – Land at Crossley Street, New Sharlston** – Retrospective planning for use of land for keeping horses including stables. Case Officer: John Holmes. Comments Required by 14th October. **The Clerk has sent an email objecting to this application. Awaiting Decision.**
- **20/01834/COUQ – Low Farm, Warmfield** – Conversion of agricultural building to form 5 dwellings. Case Officer: Matthew Aveyard. Comments Required by 14th October. **The Clerk has sent an email objecting to this application. Awaiting Decision.**
- **20/01966 – FUL – Heathlands Site, Neil Fox Way, Wakefield** – Erection of 5 contemporary artworks. Case Officer: Ruth Thackray. Comments by 16th October. **Awaiting Decision.**
- **20/00412/FUL – Builders Yard, Land Adj Former Pineapple PH, Wakefield Road, Warmfield** – Appeal to Planning Inspectorate – All representations must be received by 21 December 2020. It was resolved that no further action need to be taken as the Parish Council has already commented on this application.

130/11/20.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- None.

131/11/20. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

132/11/20.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

133/11/20.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- It had previously been mentioned about purchasing a Commemorative bench and it was suggested that a good place for this would be the War Memorial at the Church. It was resolved that the Clerk would look into the cost of these benches for the next meeting in January.
- It was mentioned that there had been no minutes in the last Parish magazine. Cllr Sanderson said that he had been told that the magazine and stopped being printed in March and he hadn't been told that it had started again. It was resolved that the Clerk would get in touch with the printers and find out when the deadline is. It was also resolved that the Clerk would send the draft minutes to Cllrs for approval.

134/11/20. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 20th January 2021** at 7.00pm via Zoom.

The meeting closed at 9.15pm.