

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 18th MARCH 2020
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

31/03/20. PRESENT

Present:-Cllrs Fisher (Chair), Gueli, Wood, Wallis, Wilby J and Sanderson.
Parish Clerk:-Tracy Johnson

32/03/20./APOLOGIES.

Cllrs Vasey, Smith and Wilby G
Apologies accepted by the Parish Council.

33/03/20.DECLARATIONS OF INTEREST.

Cllr Sanderson – Cheque.

34/03/20.PUBLIC PARTICIPATION.

No public participation as this was a closed meeting.

35/03/20.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 19th February 2020.

IT WAS RESOLVED- the minutes of the meeting were a true and accurate record and duly signed by the Cllr Fisher. They were proposed by Cllr Wilby J and seconded by Cllr Wood.

36/03/20.COMMUNITY CENTRE.

- a. To consider the update for the new Community Centre. It was resolved that this would be put on the agenda for discussion at the next meeting.
- b. To consider the damage to the football storage cupboard from the back of the Community Centre. The Clerk has emailed the football club to let them know about the damage but has had no response. The Clerk has arranged removal of the broken storage cupboard.

37/03/20.KIRKTHORPE PLAYING FIELDS.

1.To consider weekly inspections and agree any action required in respect of the playing fields. The damaged manhole cover has now been repaired and both been strengthened. There is still a gap at the side of the manhole cover and the Clerk will see if there is anything else the Welder can do to make this more secure. There is also damage to the wooden steps up to the slide in the playground. The Clerk has reported this to Wakefield Council and they have passed this onto Street Scene and they are going to send someone out to take a look. Cllr Wilby J commented that the playground is generally not in good order and will email District Cllr Blezard in regard to this.

38/03/20.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.

- a.To receive an update on the Heath Common Fair Application. The application has not been authorised yet for this. It was resolved that the Clerk would email Street Scene to say that in the current situation we didn't think that it would be a good idea for the fair to go ahead.

- b. To receive an update on the underground house adjacent to the Pineapple Pub. The Clerk said that she had checked Wakefield Council website and there was nothing on at the moment relating to this so this matter would be put on the next agenda for discussion.
- c. To receive an update on the purchase and location of a defibrillator. The Clerk has been in touch with Primary Care to see if these units require a power supply or if they have their own power supply. The Clerk has been informed that all defibrillators run from an external battery which last around 5 years. It was resolved that item would be put on the next agenda for discussion.
- d. To receive an update on the speed reduction scheme. The Clerk informed Cllrs that Sergeant Stones had been in touch to say that he had been hoping to make it to the next meeting in April and that they had purchased a new speed camera. It was resolved that we would pick this back up with Sergeant Stones later in the year.
- e. To receive an update on the recommendations from the Internal audit. The Clerk said she had been in touch with Diane Brown with a query and that Diane had stated that her diary was filling up. It was resolved that The Clerk should email Diane and book her for the internal audit for this year.
- f. To receive an update on the issue of Litter. District Cllr Blezard has emailed to say that this matter has now been dealt with.
- g. To consider the update on Legal Topic Note 22 on disciplinary and grievance arrangements. It was resolved that we should adopt these new arrangements. The Clerk is to email a copy to Cllr Sanderson for uploading on the website.
- h. To receive an update on the BT phone box removal. The Clerk informed Cllrs that she had spoken to the lady at Wakefield Council and that the phone box in Kirkthorpe was staying.
- i. To receive an update on the Commons Liaison Committee Meeting. The Clerk mentioned that there was now no Wildlife Officer for our area. Cllr Fisher has spoken to Sergeant Stones and he has been informed that if anyone sees somebody with a firearm with a threat to wildlife that this should be a 999 emergency call.
- j. To receive an update on the Commemorative Seat similar to the one Filey. The Clerk has been in touch with the company that supplied this seat and has obtained a quote for the seat which Filey Town Council have. It was resolved that this item should be put on the agenda for the discussion at the next meeting.
- k. To receive an update on the extra caravans on one of the sites. It was thought that this issue has now been resolved and that the sites were monitored.
- l. To consider the Coronavirus Update including meetings, Community Centre and Delegation of Power to Clerk in current climate. It was resolved that the Community Centre should close for the time being and any bookings that have been taken should be cancelled for now. The Clerk will get in touch with anyone who has booked the Community Centre and let them know. It was resolved that the building should still be cleaned on a weekly basis and the Clerk will inform the cleaner of this decision. It was also resolved that the Clerk should contact District Cllrs to let them know that we will be closing the Community Centre but that is available in an emergency situation. It was resolved that the April meeting should be cancelled and that future meetings would be reassessed. It was also resolved that Delegation of Power should be given to the Clerk and this was by unanimous vote on the following grounds. In our view, the delegation needs to be broad and to the effect that the council empowers the clerk/RFO to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. The Clerk will consult with the Chairman and/or Vice-Chairman in the decision making. It was resolved that the Parish Council would like to do all it can to help vulnerable people in the community. The Clerk is to put together a publication to be delivered to

vulnerable households. This would include telephone numbers for village shop, food outlets, pharmacy deliveries etc. The Clerk will put her telephone number and email address on the publication and ask anyone who needs assistance or emergency supplies to get in touch and Cllrs will do all they can to help out which may include getting shopping, picking up prescriptions etc. The Clerk informed the Cllrs that the lady at the village shop had also offered to deliver prescriptions and drop off items for anyone needing them. It was resolved at the next meeting in April would be cancelled and future meetings would be reassessed. The AGM in May would be reassessed on current guidance.

39/03/20.FINANCE

a. To consider the Account Balances & Authorisation of Cheques for March. Cllr Fisher signed the cheques. The Clerk will ask Cllr Vasey or Smith to sign them also.

Warmfield Cum Heath Parish Council March Payment Schedule

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	516	£435.43	
PAYE	HMRC	517	£4.40	
Clerks Expenses	T.Johnson	518	£74.85	
Cleaner	S.Cowan	519	£70.00	
Repairs to Gutter	S.Cowan	520	£15.00	
Fire extinguisher inspection	Hydro fire Ltd	521	£128.04	£21.34
Clerk membership	SLCC	522	£109.00	
Clerk Event North	SLCC	523	£12.00	£2.00
Membership for YLCA	YLCA	524	£309.00	
Manhole Cover Repairs	The Welding Shed	525	£96.00	
Toners	RMS Consultancy	526	£49.00	
Paper	RMS Consultancy	527	£30.00	
Total March			£1,332.72	

Bank Reconciliation	
Opening Balance	8,329.10
Total Receipts	£200.00
Total Payments	£661.90
Closing Balance	£7,867.20

Account Balances	
Community Account	£7,867.20
Savings Account	£4,819.25
Total	£12,686.45

40/03/20.PLANNING MATTERS

New Planning Applications.

The following planning applications were discussed.

- **20/00288/FUL – Unit 1 (Starbucks), Heathlands Park, Wakefield** – The installation of a clearance bar, an order point canopy and two HVAC condensers to approved drive thru unit. Case Officer: Ms Melissa Marshall. Grid reference: E: 435042 N: 419271. Comments Required by 20th March 2020.
- **20/00289/ADV – Unit 1 (Starbucks), Heathlands Park, Wakefield** – 3 no. fascia signs, 3 no. directional signs, 1 no. totem pole, 1 no. monument sign and 2 no. menu boards. Case Officer: Ms Melissa Marshall. Grid reference: E: 435042 N: 419271.
- **20/00360/LBC – The Boatyard, Doncaster Road, Wakefield, WF1 5DB** – Repair and refurbishment of the building. Case Officer: Alex Cowling. Grid reference: E: 435251 N: 419415. Comments Required by 20th March 2020.
- **20/00477/TPO – Heath Hall Stables, Heath, Wakefield, WF1 5SL** – Fell Cherry Tree. Case Officer: Matthew Stubbings. Grid reference: E: 435530 N: 420255.
- **20/00412/FUL – Underground House, Pineapple Hill, Heath** – No more information at present on Wakefield Council website.

Planning Decisions

The following planning decisions were discussed.

- **19/02146/FUL - 17 Warmfield Lane, Warmfield, WF1 5TN** – Single Storey Rear Extension. Case Officer: Joshua Turner. Grid reference: E: 437458 N: 420940. Comments Required by 21st February 2020. **Application Approved.**
- **20/00033/FUL – Feathers Field, A655, Warmfield Cum Heath, WF1 5TP** – Agricultural building (resubmission of 19/01187/FUL). Case Officer: John Holmes. Grid reference E: 436960 N: 420536. Comments Required by 4th February 2020. The Clerk has emailed objecting to this on the same grounds as before.
- **Proposal to build 1,000 new houses on land designated as Wildlife and Nature Park known as the Welbeck landfill site.** Cllr Fisher said that District Cllr Blezard had said that this was not going to be on the Welbeck site. There was a possibility of houses on the Periphery but that the Welbeck site will be a nature reserve. It was resolved that the Clerk would follow up with District Cllr Dagger to confirm the Parish Boundaries.
- **17/03129/FUL New Stables, Boundary Lane, Normanton – Notification of Appeal** – Retrospective application to provide extensions to an existing stables/field shelter (approved by planning consent 13/03061/FUL). Case Officer: Neil Rodgers. Grid reference: E: 437426 N: 421060. Comments Required by 31st October 2019. The Clerk has sent a letter objecting to this. The Clerk and Cllr Vasey attended this meeting. Cllr Vasey gave an update on the above meeting. There is still no response to the outcome of this meeting yet.
- **19/01395/FUL Yorkshire Scare Grounds Scream Park Hell Lane Heath** - Retrospective application to demolish existing timber structure and replace with steel construction building for Airsoft sports use and Yorkshire Scare Grounds Halloween event use. Applicant: Mr Chris Walton. Case Officer: John Holmes 01924 30 6669 johnholmes@wakefield.gov.uk.Grid Ref: E: 436790 N: 419801.Comments Required by: 2 August 2019. The Clerk has written an objection letter on 2nd August 2019. **Application Refused. They have appealed against this decision and this will now go to the Inspector.**

- **17/03033/FUL - Boundary Lane** – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). Approved by WMDC. The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local opposition. Response received by WMDC. The Clerk and Cllr Vasey have emailed Neil Rodgers with a copy to Yvette Cooper. Response now received on behalf of Neil Rodgers. Response now received from Yvette Cooper. The Clerk has emailed Yvette Cooper again to see if she can now follow this up.

41/03/20.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- The Clerk informed the Cllrs that she had attended a New Clerks Course in Harrogate which was very beneficial.

42/03/20. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

43/03/20.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

44/03/20.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

The Clerk informed Cllrs that Neil Rodgers, Head of Planning had left Wakefield Council.

The Clerk has been approached by Heath Residents Association to ask if they can use the Parish Council Insurance for the Kite Festival. It was resolved that the Clerk would email the insurance company to make sure that this would be covered and if so, that she would let Heath Residents know that this would be fine for them to use it and provide them with a copy of the Public Liability Insurance document.

45/03/20. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council which was due to be held on **Wednesday 15th April 2020** at 7.00pm in the Community Centre, Kirkthorpe should be cancelled due to the current situation. The situation should be reassessed for the meeting in May.

The meeting closed at 8.00pm.