

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 15th JANUARY 2020
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

01/01/20. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Sanderson and Wilby G.
Parish Clerk:-Tracy Johnson
1 Member of the Public

02/01/20.APOLOGIES.

Cllr Wilby J, District Cllr Blezard.
Apologies accepted by the Parish Council.

03/01/20.DECLARATIONS OF INTEREST.

None.

04/01/20.PUBLIC PARTICIPATION.

It was discussed about the new Community Centre. The Parish Council are concerned that the Community Centre is nearing the end of its life and are considering replacing it with a modern purpose built Community Centre. To proceed with this we would like to assess the enthusiasm of the Community for this project. It was agreed that we should send out a questionnaire to households in the community to assess if this is what the Community want. The clerk is to draft a questionnaire and Cllr Sanderson will print 500 copies to be delivered. Cllr Fisher said he would ask the post lady if she would be willing to deliver these for us. It was agreed that we would ask people to return these questionnaires to The Plough, The Kings Arms for the Shop in Kirkthorpe. Cllr Wood has already spoke to The Plough and the Clerk will speak to The Kings Arms and the Shop in Kirkthorpe. It was also agreed that people could send a response by email to The Clerk. It was agreed that we should have a separate committee to head up this project if it was decided to go ahead with it.

05/01/20.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 20th November 2019.

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Wallis.

06/01/20.COMMUNITY CENTRE.

a. To consider the questionnaire for the new Community Centre. This had been discussed in the Public Participation part of the meeting. It was discussed that the Community Centre is now starting to need repairs and things like the floor joists, roof, doorway etc will probably need repairing in the near future. It was mentioned that we could raise funds if we decided to go ahead and build a new Community Centre as a one year precept as a minimum would be needed for a deposit. Funding and grants may be available but we would still need a large deposit. The first step would be to get some initial drawings done for this project.

b. To consider recommencement of the Use of the Football Pitch by Altofts Juniors. The Clerk said that nobody from the Football Club had been back in touch.

07/01/20.KIRKTHORPE PLAYING FIELDS.

1.To consider weekly inspections and agree any action required in respect of the playing fields. Cllr Wood said that there was some damage to one of the manhole covers in the car park. It was resolved that The Clerk would contact Wakefield Council regarding this.

08/01/20.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.

a.To consider the Parish Magazine. Cllr Sanderson advised that this was now going to be printed by a printing company in Normanton from next month. The Clerk is to send extracts to Cllr Sanderson as usual for proof reading.

b. To receive an update on police activity. The Clerk had emailed Cllrs with a response from Sergeant Stones to matters which were discussed at the last meeting.

c. To consider the purchase and location of a defibrillator. The Clerk is to email Parish Cllrs the email from Primary Care regarding these and look into applying for the Grant.

d. To consider the relocation of the notice board at the Kings Arms. Cllr Gueli advised that he had measured the bus stop to see if this would fit and unfortunately it would not go on the side but would go on the back. It was agreed that it wouldn't be very visible at the back.

e. To consider the speed reduction scheme. It was resolved that The Clerk would email Sergeant Stones to see how things were going and request a speed check.

f. To consider the recommendations from the Internal audit. It was agreed that Cllr Sanderson would apply for an SSL certificate for the website. Cllr Sanderson would also check to see if The Code of Conduct was on the website and if not put it on. The Clerk would add a Column for Section 137 payments to the accounts and email to Cllr Sanderson.

g. To consider the consultation: Strengthening police powers to tackle unauthorised encampments. The Clerk had received emails regarding this and had forwarded these onto Cllrs.

h. To consider the update on Legal Topic Note 22 on disciplinary and grievance arrangements. It was resolved that The Clerk would send this email to Cllrs and put on the agenda for the next meeting.

i. To consider the Semi underground house at Pineapple builders yard. Cllr Fisher had emailed details regarding this to Cllrs. No plans have been submitted yet and it was agreed that we should consider this when an application has been submitted.

09/01/20.FINANCE

a. To consider the Account Balances & Authorisation of Cheques for January. Cllr Vasey and Cllr Smith signed the cheques.

b. To consider the Parish Precept Demand Budget. It was resolved by majority vote that the Precept should be increased by £2,000.

**Warmfield Cum Heath Parish Council
January Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount
Clerks Salary	T.Johnson	501	£435.43
PAYE	HMRC	502	£4.40
Clerks Expenses	T.Johnson	503	£154.66
Water rates /cc	Business Stream	504	£35.81
Cleaner	S.Cowan	505	£80.00
Total January			£710.30

Bank Reconciliation	
Opening Balance	£9,500.53
Total Receipts	£0.00
Total Payments	£534.83
Closing Balance	£8,965.70

Account Balances	
Community Account	£8,965.70
Savings Account	£4,819.25
Total	£13,784.95

10/01/20.PLANNING MATTERS

New Planning Applications.

- None.

Planning Decisions

The following planning decisions were discussed.

- **17/03129/FUL New Stables, Boundary Lane, Normanton – Notification of Appeal** – Retrospective application to provide extensions to an existing stables/field shelter (approved by planning consent 13/03061/FUL). Case Officer: Neil Rodgers. Grid reference: E: 437426 N: 421060. Comments Required by 31st October 2019. The Clerk has sent a letter objecting to this. The Clerk and Cllr Vasey attended this meeting. Cllr Vasey gave an update on the above meeting. There is no response on the outcome of this meeting yet.
- **Temporary Event Notices – Yorkshire Scare Grounds Scream Park, Hell Lane, Heath, WF1 5SG** – Halloween Scare Experience. The Clerk has sent a letter of concern regarding this. Email received from Chris at Fear Masters Entertainments wanting to know our concerns. The Clerk has now sent a reply to this email.
- **19/01395/FUL Yorkshire Scare Grounds Scream Park Hell Lane Heath -** Retrospective application to demolish existing timber structure and replace with steel construction building for Airsoft sports use and Yorkshire Scare Grounds Halloween event use. Applicant: Mr Chris Walton. Case Officer: John Holmes 01924 30 6669 johnholmes@wakefield.gov.uk. Grid Ref: E: 436790 N: 419801. Comments Required by: 2 August 2019. The Clerk has written an objection letter on 2nd August 2019. **Application Refused. They have appealed against this decision and this will now go to the Inspector**
- **17/03033/FUL - Boundary Lane** – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). Approved by WMDC. The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local opposition. Response received by WMDC. The Clerk and Cllr Vasey have emailed Neil Rodgers with a copy to Yvette Cooper. Response now received on behalf of Neil Rodgers. Response now received from Yvette Cooper. The Clerk is to email Yvette Cooper again to see if she can now follow this up.

11/01/20.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- SLCC are running a course in Harrogate for New Clerks. The cost is £10 & VAT. It was agreed that The Clerk should attend this course.

12/01/20. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- Nothing to report.

13/01/20.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

14/01/20.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

- Cloud storage was discussed. Cllr Sanderson had looked into this and the cost would be £128 per year and this conforms to GDPR. There was a unanamous vote that we should use this to store certain items so that Cllrs could have access to these documents as well as The Clerk. The Clerk and Cllr Wallis will have a look and see which documents it would be beneficial to have stored on here.
- It was reported that the barbed wire fence is broken and down on the floor at the Ashfield Site and is dangerous. Someone's dog had been caught in this fence and luckily the owner had managed to free it. The Clerk is to send an email to Dave Mee regarding this and find out who this should be reported to. It is on the Half Moon access off Kirkthorpe Lane opposite the Deer Shed.
- The Clerk is to email the 3 District Cllrs regarding concerns about the amount of litter on Normanton bypass, A655, Boundary Lane Pavement and Hell Lane. Also mud on Wellbeck Roundabout. In relation to Scare Grounds there no litter bins on Hell Lane. Should Scare Grounds be responsible for litter on Hell Lane as they are selling food, beer etc which are then being taken off the premises and consumed by people walking along Hell Lane.
- There is a meeting on 31st January at 10am at Woodhouse Community Centre to discuss the Wellbeck Site. Cllr Wilby G is attending this meeting and will update us on the outcome of this meeting.
- At the Comms Liasion meeting it was discussed about Half Moon. This is owned by Wakefield Council but is leased to Arcadia which is part of Engie. It was discussed if residents could use this for such things as fishing and look after the upkeep of it. Dave Mee had suggested that this would be better if a Community Body took this on and suggested that we could approach Arcadia to see if this is something they would be interested in.

15/01/20. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will held on **Wednesday 19th February 2020** at 7.00pm in the Community Centre, Kirkthorpe.

The meeting closed at 9.00pm.