

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 16th OCTOBER 2019
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

67/10/19. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wallis and Wilby G.
Parish Clerk:-Tracy Johnson
District Cllr Dagger
2 Members of the Public

68/10/19.APOLOGIES.

Cllr Wilby J, Cllr Wood, Cllr Sanderson, District Cllr Wassell and District Cllr Blezard.
Apologies accepted by the Parish Council.

69/10/19.DECLARATIONS OF INTEREST.

None.

70/10/19.PUBLIC PARTICIPATION.

It was discussed about the Parish Magazine. The PCC are waiting for feedback on this. They are wanting to see how many people take it. They would like to expand the magazine and would like to put articles of interest in it. The advertising is going down. It was suggested that history of the Parish could go in it, but who would write it. They need feedback from people who read it.

It was noted that the Harvest Supper was well attended and was a really good night. £561 was raised for Gate 23, Cancer Outpatients Unit at Pinderfields Hospital.

District Cllr Dagger informed us that Peter Box is standing down as Wakefield Council leader after 21 years and is taking on a new role as Welcome to Yorkshire Chair.

District Cllr Dagger mentioned Boundary Lane. The applicant has appealed the decision of the council turning down the application. We could take this to Ministry of Housing and Community Affairs to ask for planning law to be changed. We could write to MP with time frame. The Clerk will write direct to the Inspector by the end of the month objecting to this appeal.

District Cllr Dagger said that with regards to the man living in a tent on Warmfield Common that all relevant agencies are working together and this gentleman has been offered alternative accommodation.

Cllr Vasey had emailed District Cllr Dagger regarding a dustbin lorry that had been towed. District Cllr Dagger said that the best way to report things is to set up an account on My Account. The Clerk will set up an account.

District Cllr Dagger said that District Cllr Wassell had been re-elected and that the elections are to be held in May.

Cllr Fisher thanked District Cllr Dagger for all his support.

71/10/19.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 18th September 2019.

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the Cllr Fisher. They were proposed by Cllr Smith and seconded by Cllr Wallis.

72/10/19.COMMUNITY CENTRE.

a-To consider the repair of the Community Centre new lock. The Clerk has now told all Cllrs the combination for the new lock but needs to let Wakefield Council Grounds Maintenance, Wakefield Council Refuse department and anyone else who uses the Community Centre the combination number for the new lock before putting this on the gate.

b- To consider the repair of the Community Centre door. The Clerk has received quotes for the new door and after consultation with Cllrs has arranged for Envy Windows to come and fit the new door on Thursday, 17th October. It was resolved that the Clerk would draw up a template for key holders to sign and would keep a list of key holders for information. It was also resolved that 2 Parish Councillors should be key holders. The Clerk will get some more keys cut.

c- To consider recommencement of the Use of the Football Pitch by Altofts Juniors. It was resolved that the Clerk would find out when they were wanting to use the Pitch as the Youth Club may wish to recommence using the Community Centre and they wouldn't want to clash with the football club and also if they would be willing to pay a fee for the use of the Pitch. The Clerk will email them to find out this information.

73/10/19.KIRKTHORPE PLAYING FIELDS.

1.To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report.

74/10/19.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.

a.To consider the Parish Magazine. The Clerk had prepared a cheque for £350 for the annual Parish Council contribution of £100 plus the shortfall of £250 as agreed at the last meeting. It was resolved that the Parish Council would put some ideas together to send in an email to the PCC in regards to the Parish Magazine. The Clerk will send an email with ideas.

b. To receive information on the repair of stocks. Cllr Vasey advised that the wood for this is still drying out.

c. To consider the purchase and location of a defibrillator. It was resolved that we would need 3 at a cost of approx £3,500. It was resolved that the Clerk would email the council to see if any funding would be available from the Community Chest.

d. To consider the relocation of the notice board at the Kings Arms. It was discussed where would be a good place to relocate this to and one suggestion was at the bus stop opposite the Kings Arms. Cllr Gueli said he would measure this up to see if it would be good place to put it.

e. To consider the invoices from WMDC for The Fold and the Churchyard. The Clerk is still in discussions with WMDC regarding these.

f. To consider the YLCA Wakefield Branch presentation on 17th October 2019. The Clerk asked if anyone wanted to attend this meeting. Nobody came forward so the Clerk said she would send our apologies.

g. To consider the Disciplinary and Grievance Arrangements revised August 2019. The Clerk advised that the new arrangements had not been sent out yet.

h. To consider the BT phone box removal. The Clerk has sent an email objecting to the removal of this.

75/10/19.FINANCE

a. To consider the Account Balances & Authorisation of Cheques for October. Cllr Vasey and Cllr Smith signed the cheques.

Warmfield Cum Heath Parish Council October Payment Schedule

Payments to be approved	Payee	Cq no	Amount	VAT
Clerks Salary Clerks	T.Johnson	481	£352.21	
Expenses	T.Johnson	482	£56.85	
Cleaner	S.Cowan	483	£80.00	
Community Centre door Broadband costs	Envy Windows	484	£750.00	
Annual Service for CCTV	RMS Calder Security	485 486	£431.76 £110.40	18.4
Poppy Wreath Data Protection fee renewal	British Legion. Info Commissioner	487 488	£20.00 £40.00	
Electric CC	Npower Yorkshire	DD	£182.51	
Water CC Community Centre Lights Parish Magazine ILCA Qualification for Clerk	Water A Norbury Kirkthorpe PCC SLCC	489 490 491 493	£16.16 £424.00 £350.00 £118.80	
Total October			£2,932.69	

Bank Reconciliation	
Opening Balance	£10,223.53
Total Receipts	£6,630.00
Total Payments	£815.11
Closing Balance	£16,038.42

Account Balances	
Community Account	£16,038.42
Savings Account	£4,816.85
Total	£20,855.27

Unpresented Cheque	£424.00
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76/10/19.PLANNING MATTERS

New Planning Applications.

- **19/01991/FUL 76A Crossley Street, New Sharlston, Wakefield, WF4 1BQ** – Infilling of former railway cutting in order to raise levels to facilitate change of use to pasture land. Applicant: Mr John Lee. Case Officer: Sarah Edson 01924 306583. SEdson@wakefield.gov.uk. Grid reference: E: 438014 N: 420401. Comments Required by 25th October 2019.
- **19/02110/FUL 41 Park Avenue, Kirkthorpe, Wakefield, WF1 5TG** – Summer House built on raised deck and raised decking area (retrospective). Applicant: Miss Zoe Kennerley. Case Officer: Charlotte Greenhow. Grid reference: E: 436606 N: 421186. Comments Required by 1st November 2019.
- **17/03129/FUL New Stables, Boundary Lane, Normanton – Notification of Appeal** – Retrospective application to provide extensions to an existing stables/field shelter (approved by planning consent 13/03061/FUL). Case Officer: Neil Rodgers. Grid reference: E: 437426 N: 421060. Comments Required by 31st October 2019. It was resolved that The Clerk is to send an email to the Inspector at Bristol objecting to this.
- **Temporary Event Notices – Yorkshire Scare Grounds Scream Park, Hell Lane, Heath, WF1 5SG** – Halloween Scare Experience. It was discussed that this was originally meant for restricted usage for Halloween events and this has now been extended to 3 weeks, Xmas and now for Airsoft. There are no lights and the visibility is bad for the turning into this. The Clerk is to send a letter of concern regarding this.

Planning Decisions

The following planning decisions were discussed.

- **19/01395/FUL Yorkshire Scare Grounds Scream Park Hell Lane Heath -** Retrospective application to demolish existing timber structure and replace with steel construction building for Airsoft sports use and Yorkshire Scare Grounds Halloween event use. Applicant: Mr Chris Walton. Case Officer: John Holmes 01924 30 6669 johnholmes@wakefield.gov.uk. Grid Ref: E: 436790 N: 419801. Comments Required by: 2 August 2019. The Clerk has written an objection letter on 2nd August 2019. **Awaiting decision.**
- **19/01187/AGR – Feathers Field – Agricultural Building -** To erect a large building on the field. It was resolved that the Clerk would write a letter of objection with a copy to District Councillor David Dagger on the following grounds. It is a very large building and will be seen from the road. A similar size building was rejected recently at the Scaregrounds site. It will set a precedent and is uncalled for Development and will alter the character of the area. It is green belt and will be breaking up openness of Green Belt area. There are no other buildings on that side of the A655. Also there are two addresses relating to this application, so need clarification of who will be developing it. The Clerk has written an objection letter on 1st July 2019. **Awaiting decision.**
- **17/03033/FUL - Boundary Lane –** Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). Approved by WMDC. The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local opposition. Response received by WMDC. The Clerk and Cllr Vasey have emailed Neil Rodgers with a copy to Yvette Cooper. The Clerk has received an acknowledgement email but no response yet. The Clerk and Cllr Vasey to send another email to Yvette Cooper asking her to send on to the relevant department.
- **19/00334/TPO - Old Hall Courtyard, Heath –** T1 Drawback over seating area by 1M and crown thin by 10%. **Application Approved.**

77/10/19. TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- To consider The Clerks working hours and The Clerk's Manual. The Clerk has worked out an average of hours worked each week and presented this at the meeting. Cllr Vasey proposed to increase the Clerk's working hours to 10 hours per week. All Cllrs were in favour of this. The Clerk advised that she has now registered to do her ILCA Qualification. The Clerk advised that there is a book called SLCC Clerk's Manual 2019 which she feels would be beneficial in her training, the cost of which is £47.50. All Cllrs agreed that the Clerk should buy this book.

78/10/19. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- The Fence opposite the Plough is too high. The Clerk has sent an email regarding this.
- It was mentioned about the brick wall on the land opposite the Mushroom Farm. It was noted that there is no electric to this land and it is for horses only. This has been agreed with the Council.
- It was discussed about the dogs from Marshall Hill. There has been several complaints including one of Saturday, 12th October about the dogs being in the middle

of the road and harassing the public. The Clerk is to email the dog warden and copy District Cllr Dagger, Blezzard and Wassell.

79/10/19.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

80/10/19.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

81/10/19. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will held on **Wednesday 20th November 2019** at 7.00pm in the Community Centre, Kirkthorpe.

The meeting closed at 9.00pm.