

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 22nd MAY 2019
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.10pm

07/05/19. PRESENT

Present:-Cllr Fisher, Vasey, Smith, Gueli, Wood, Wilby J, Sanderson, Wilby G.
District Councillor Dagger.
Parish Clerk:-Tracy Johnson and John Wallis.

08/05/19.APOLOGIES.

District Cllr Wassell and Blezard.
Apologies accepted by the Parish Council.

09/05/19.DECLARATIONS OF INTEREST.

Cllr Sanderson – Cheque.

10/05/19.PUBLIC PARTICIPATION.

Parking Restrictions – Footpath No 4. This would have to go through magistrates court.
Advisory notices could be placed on vehicles. Any parking on pavement should be passed to West Yorkshire Police.
Heath Common Car Park – Cllr Dagger is progressing this matter.
Pineapple Farm, Marshall Hill – Letter was passed to Cllr Fisher from District Councillor Dagger regarding this. Letter to be scanned by Clerk and sent to Cllrs.
Boundary Lane – Letter passed to Cllr Fisher from District Councillor Dagger regarding this. Letter to be scanned by Clerk and sent to Cllrs.
The abandoned vehicle has now been moved.
District Councillor Dagger thanked everyone for their kinds words and support especially over the election period.
Colin Aylward confirmed that the Normanton & District Road Safety Committee, of which he is Chairman was now active again.

11/05/19.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 17th April 2019.
IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair.

12/05/19.COMMUNITY CENTRE.

a.-To receive an update on the questionnaire for residents relating to the proposed new Community Centre. Cllr Smith has checked with the printers and this has not been sent to them. Clerk to look and see if one has been drafted and if not is to draft one. J Wallis mentioned that at the meeting with the internal auditor, she mentioned that it was very difficult to get grants for things like this now but some Parish Councils are taking out low rate loans with the Public Works Loans Board. These are charged at 2% and then costs can be covered by raising the precept to pay this back. It was discussed that we would need a separate committee to deal with the planning of the new Community Centre and that Carl Mills has expressed that he is willing to head up this committee.

b-To consider the repair of the Community Centre gate. Clerk has now got a quote from the welder for repair of gate and fitting of combination lock. It was resolved that this repair should now go ahead. Clerk to arrange for welder to carry out the work.

c-To consider the repair of the Community Centre outside light. The clerk has spoken to an electrician, who is going to provide a quote to replace the outside lights as he feels they are out of date and not economical.

d-To consider the agreement with the Football Club. The Clerk is to look for the agreement with the Football Club to see if this can be updated. Also to provide a sign to say CCTV is in the building

13/05/19.KIRKTHORPE PLAYING FIELDS.

1.To consider weekly inspections and agree any action required in respect of the playing fields. Slight damage to access ramp and hinge on gate broken. Clerk to get in touch with welder to get gate fixed and a quote for access ramp.

14/05/19.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.

a.To consider the arrangements for the first aid course. A date of 24 June has been booked. A £5 refundable deposit for anyone wishing to attend. Clerk has done a poster advertising this and will put on notice boards and in Kings Arms Pub in Heath. Ann Tosta will put a poster in the Church, Shop and Community Centre.

b. To receive information regarding the elections (Co-Option Procedure) –

The Clerk reported that since this has been an election year New Members can be co-opted at a Council Meeting within 35 days of the date of the election. Accordingly Robin Sanderson was proposed by Cllr Vasey and seconded by Cllr Gueli, and John Wallis was proposed by Cllr Fisher and seconded by Cllr J Wilby. Both new Members were thereby elected by way of a unanimous vote and signed the Declarations of Acceptance of Office and witnessed by the Clerk.

c. Repair of stocks – Cllr J Wilby is to speak to the joiner.

d. To consider the arrangements for the Kite Festival. This is to be held on the last Sunday in September which is the 29th September.

e. To consider the insurance quotes. It was resolved that we should go ahead with the 3 year LTA agreement. The clerk will confirm with the insurance company and send the cheque for payment.

15/05/19.FINANCE

a. To consider the Account Balances & Authorisation of Cheques for May.

b. To agree the exemption of the Parish Council from the Annual External Audit and to authorise the completion of the exemption form. This was signed by the Chairman and the Clerk.

c. To consider the internal audit carried out on 14th May. Clerk is to copy this report and give a copy to all Cllrs before the next meeting for consideration at the meeting in June.

**Warmfield Cum Heath Parish Council
Payments Schedule – May 2019**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T. Johnson	451	£352.21	
Clerks Expenses	T. Johnson	452	£88.63	
Cleaner	S.Cowan	453	£69.20	
Repair of CC Floor	C.Mills	454	£85.00	
Parish Insurance	Zurich	455	£452.21	
Printer Toner Cartridges	RMS Consultancy	456	£106.00	
Consultant Work	J.Wallis	457	£250.00	
Repair of CC Gate and Lock	The Welding Shed	458	£70.00	
Internal Audit	Diane Brown	459	£184.50	
Transport Rally	WMDC	460	£43.00	
Total			£1,700.75	

Bank Reconciliation	
Opening Balance	8,922.83
Total Receipts	£6,847.06
Total Payments	£1,371.92
Closing Balance	£14,397.97

Account Balances	
Community Account	£14,397.97
Savings Account	£4,812.05
Total	£19,210.02

16/05/19.PLANNING MATTERS

New Planning Applications.

The following planning applications were discussed.

- **19/00334/TPO** - Old Hall Courtyard, Heath – T1 Drawback over seating area by 1M and crown thin by 10%. **Decision by WMDC Pending.**
- **19/00326/FUL** – Pineapple Inn, 320 Wakefield Road, Warmfield, WF1 5TR – Construction of underground dwelling including removal of existing car park and

associated hard surface. The Clerk has written to WMDC expressing concerns.

Decision by WMDC Pending.

- **19/00499/CPE** – Land adjacent to Pineapple Inn, 320 Wakefield Road, Warmfield, WF1 5TR – Use of land as a builders yard, including three buildings. The Clerk has written to WMDC expressing concerns. **Decision by WMDC Pending.**
- **19/00667/FUL** - 17 Warmfield Lane, Warmfield, Wakefield, WF1 5TN – Two storey rear extension with balcony. The Clerk has written to WMDC expressing concerns. **Decision by WMDC Pending.**
- **19/00716/FUL** - 73 Elsicker Lane (Land Adjacent), Warmfield, Wakefield, WF1 5TW – One dwelling. The Clerk has written to WMDC expressing concerns. **Decision by WMDC Pending.**

Planning Decisions

The following planning decisions were discussed.

- **17/03033/FUL - Boundary Lane** – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning areas, ancillary dayroom/utility buildings and associated work (retrospective). **Approved by WMDC.** The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local opposition. A response has now been received and Clerk will forward this to all Cllrs.
- **18/02813/TCA** - Old Hall Gardens Heath Wakefield WF1 5SL - T1 Ash tree - remove due to poor condition, replace with *Tilia cordata* 'Rancho' – **Application Approved** - Decision issued date - Fri 12 Apr 2019.
- **18/02687/FUL** -Sycamore House Heath Wakefield WF1 5SL - Repair and minor alteration of a grade II listed dwelling - **Application Approved** - Decision issued date - Thu 11 Apr 2019.

17/05/19.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- It was discussed if anyone would like to attend YLCA meeting as a Parish Council Representative. Clerk has forwarded email regarding this.
- It was resolved that the Clerk should log her hours for work carried out and this should be reviewed.

18/05/19. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- Surfacing of car park at Heath – This is now being progressed by District Councillor Dagger.

19/05/19.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

It was agreed that the best way to send correspondence is by email apart from Cllr G Wilby. Clerk will copy all correspondence for Cllr G Wilby and let him have a copy before the meeting. The following correspondence has been sent to Cllrs this month:

- Chief Executive's Bulletin
- Live Well Wakefield Small Grants Fund
- White Rose Update April Edition
- YLCA Training Programme
- PCC Newsletter

- YLCA Branches – Your Council Representatives
- North East and Rural Newsletter
- Planning Applications for Warmfield Lane and Elsicker Lane
- Weekly Planning Lists
- New Councillor Training – Off to a Flying Start
- Council Central Heating Grants
- Kite Festival Email

20/05/19.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

- It was discussed about the caravan in the paddock near the traffic lights just before the Relief Road. Cllr Fisher has spoken to District Cllr Blezard about this. Clerk to follow this up with an email to District Cllr Blezard.
- Cllr Smith passed the Clerk money from the Bingo and Craft Club. There will be no more Craft Club.
- Cllr Sanderson needs the extracts for the magazine by Thursday, 23rd May. Also will amend emails to delete Carl Mills from the email address and add John Wallis. It was resolved that web based emails should always be used for sending correspondence.
- It was discussed about rubbish being tipped by the train track on Willow Lane, off Kirkthorpe Lane. Cllr J Wilby has spoken to District Councillor Dagger regarding this.

21/05/19. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will held on **Wednesday 19th June 2019** at 7.00pm in the Community Centre, Kirkthorpe.

The meeting closed.