

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27th MARCH 2019
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

158/0319. PRESENT

Present:-Cllr Fisher, Wilby J, Wilby G, Wood, Smith, Vasey, Gueli.
Parish Clerk:-John Wallis and Tracy Johnson
District Councillors- District Cllr Dagger.
Public-2

159/0319.APOLOGIES.

District Cllr Wassell and Blezard, and Parish Councillor Sanderson and Mills.
Apologies accepted by the Parish Council.

160/0319.DECLARATIONS OF INTEREST.

None.

161/0319.PUBLIC PARTICIPATION.

District Cllr

- Builders Yard – Pineapple Hill – A formal application has been made for change of use to a builder’s yard.
- Boundary lane – Part was under appeal by Wakefield Council – both parts have now been passed for 5 caravans on site.
- Underground House – An application has been made for an underground house. This was discussed. It is on green belt and others have been refused in the past because it was on green belt.
- Parking enforcement on footpath 4-£20 fines have been printed and these can be issued by Council Enforcement Team or Police.
- Yorkshire Scaregrounds – Application Refused – it will be on Council Website why this was refused.
- Pointless traffic signs. Government advice on Traffic sign clutter passed to Cllr Dagger.
- It was discussed about a nuisance vehicle which has been left but nothing can be done as it is taxed and tested and isn’t causing an annoyance. This was going to be logged on my account.
- Police and NPTT have circulated information to Cllrs regarding the restructuring.

Public

- Jack Edwards - Singer/songwriter to perform in the Church on Friday, 5th April. Tickets are £5 or free for children. There will be a licensed bar.
- The first aid course will now be held sometime in June to give the new Clerk time to settle into her new role.

162/0319.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 20th February 2019.

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair.

163/0319.COMMUNITY CENTRE.

a.-To receive an update on the questionnaire for residents relating to the proposed new Community Centre. Clerk to find out where we are with this.

b-To receive an update on the work being carried out on the Community Centre floors. This work has now been carried out and an invoice for the work will be submitted.

c-No combination lock on gate – Clerk to get a new one.

164/0319.KIRKTHORPE PLAYING FIELDS.

1.To consider weekly inspections and agree any action required of the playing fields.

Nothing to report from the weekly inspections.

165/0319.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.

a.To consider the arrangements for the first aid course. Delayed until June to give new clerk time to settle into role.

b.Metal benches – where are we with these – Clerk to speak to previous Clerk

c.New clerk to get SIM card for phone and email contact number to all Cllrs.

d.To receive information regarding the upcoming elections.

Confirm the timeline for the Parish Councillors – Wednesday, 4th April at 4pm. Cllr Sanderson will be away and has sent his form to Cllr Fisher to hand in on his behalf. Clerk to drop off forms tomorrow to Cllr Smith to hand out to other Cllrs. These forms need to be handed in personally by all Cllrs.

e. To receive an update on the stocks – D Mee to get wood and pass to Cllr Vasey.

f.To receive an update on footpath 4 parking enforcement – as previously discussed.

g. To consider the arrangements for the Heath Easter Fair. New application has been submitted for a smaller fair by a different person and they are wanting to get this at a reduced cost. It was discussed that there was a similar fair on the Wakefield Wildcats car park not long ago.

166/0319.FINANCE

To consider the Account Balances and Authorisation of Cheques for March.

Warmfield cum Heath Parish Council Payment Schedule March

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	J.Talbot	431	£280.40	
Clerks Expenses	J.Talbot	432	£42.18	
PAYE	HMRC	437	£105.20	
Cleaner	S.Cowan	436	£100.00	
New Clerk salary	T.Johnson	435	£140.90	
New clerk expenses	T.Johnson	441	£23.90	
Fire extinguisher inspection	Hydro fire Ltd	434	£136.92	
Clerk membership	SLCC	438	£114.00	
Clerks advert	YLCA	439	£15.00	
Rent for Kirkthorpe land	WMDC	440	£0.50	
Water Rates	Yorkshire water	433	£62.92	
Total March			£1,021.92	

Bank Reconciliation	
Opening Balance	8,395.80
Total Receipts	£400.00
Total Payments	£505.38
Closing Balance	£8,290.42

Account Balances	
Community Account	£8,290.42
Savings Account	£4,807.25
Total	£13,097.67

Cashbook amount	8,395.80
Unpresented CQ	£0.00

Income to date.	
Precept	£13,260
Grant WMDC CCTV	£2,013.94
HMRC	£755.41
Community Centre	1,170
Total	£17,199

167/0319.PLANNING MATTERS

New Planning Applications.

- It was mentioned at the Commons Liaison meeting that as part of the Local Development Framework ideas it has been proposed that the current Travellers site at Heath Common be expanded. This would require dedication of a larger site in mitigation, and would be opposed by the Parish Council.
- **19/00334/TPO** - Old Hall Court, Heath - Tree – No discussion.
- **19/00326/FUL** - Pineapple Inn, 30 Wakefield Road, Warmfield, WF1 5TR – Construction of Under Ground House – There was a discussion on this about it being Brown Field in a Green Belt area. It was decided that we should send a letter of concern regarding this to say that it is not a formal objection or a letter of support but we have concerns about it being in a green belt area and also the restricted sight lines.
- **19/00499/CPE** - Land adjacent to Pineapple Inn (Builders Yard), 320 Wakefield Road, Warmfield, WF1 5TR – It was suggested that this has been the case for quite some time and various people have sent letters to support this. These are from people who have said they have delivered to this site for quite a number of years. It was decided that we would send a letter saying that historically it had been used for storing and was previously an allotment and never had a caravan on before. We have concerns about it being green belt and the line of sight from the increased amount of traffic. If it is going to be commercial or domestic we would categorically formally object.

Planning Decisions

- **19/00003/FUL**-Yorkshire Scare Grounds – Construction of building to be used as a refreshment area to serve leisure and recreational use, including associated works. **Application Refused by WMDC.**
- **17/03033/FUL**-Boundary Lane – Retrospective application to provide additional building to provide additional day room facilities on the existing private traveller’s site. **An appeal has been made to the Planning inspectorate against the WMDC decision to refuse this Application. The appeal has been upheld.**
- **17/03033/FUL**-Boundary Lane – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). **Approved by WMDC.** There were over 60 objections to this Application but it was still approved. Agreed the Clerk should write to WMDC asking for the reasons why local concerns were ignored.

168/0319.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

Cllr Fisher introduced the new clerk. He said they were looking for someone long term who could get to know the people and the area. He said it would be a good idea for her to email the Cllrs and introduce herself to people. It was agreed that John Wallis would support the new clerk in her role until she was confident. The Cllrs agreed that they were in support of training. The new clerk mentioned about the New Clerks course being held at the end of April and it was agreed that she should attend this. New clerk to book on this course. New clerk needs to change password on laptop and get a new SIM card for phone and let Cllrs know this number. New clerk needs to get in touch with bank and utility suppliers etc to let them have change of details.

169/0319. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- Access to Sycamore House – There is no right to drive to Sycamore House – this has been temporarily taken out of the planning application until the other works have been carried out. A possible alternative access arrangement has been suggested.
- Surfacing of car park at Heath – it was discussed at the community liaison meeting that we could apply for a NIP to pay to resurface this. It would need to be an application from the Parish Council. The Clerk to draft a letter for this. There are other things we can use this to apply for too.
- YLCA membership – it was agreed that this should be renewed.
- Damaged bench – this has now been repaired but there is now more damage.
- It was mentioned that there had been talk about the bus depot being relocated to the new Eastern Relief Road but nothing had been confirmed.
- School House at Heath – the new owners are wanting to put a hedge around the boundary. This has been declined. There is an agreement with the Council that common land taken before 1990 there would be no challenge but land taken after 1990 would be challenged.

170/0319.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

Correspondence received by post and email were presented at the meeting to consider.

- Cllr Fisher signed the form from Wakefield Council for bin collection. Clerk to post this back to Wakefield Council.

171/0319.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

- It was discussed about the fence opposite the plough being too high as others in the area had been made to cut to 5ft. We need the address of the property.
- It was discussed about rubbish being tipped. Cllr Wilby is to report this to the Council.
- It was mentioned about the Spring Clean up. Full bin bags will be picked up by the Council.

171/0319. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on **Wednesday 17th April 2019.**

The meeting closed.