

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 21<sup>st</sup> November 2018**  
**AT**  
**THE COMMUNITY CENTRE, KIRKTHORPE**  
**7.00pm**

**108/1118. PRESENT**

Present:-Cllr Fisher, Wilby J, Wilby G, Wood, Smith, Vasey, Mills, Gueli and Sanderson.

Parish Clerk:-Julia Talbot

District Councillors- District Cllr Dagger

Public-1

**109/1118. APOLOGIES.**

Apologies accepted by the Parish Council.

District Cllr Wassell and Blezard.

**110/1118. DECLARATIONS OF INTEREST.**

Cllr Mills (Planning) Cllr Sanderson (Finance)

**111/1118.PUBLIC PARTICIPATION.**

**Public Participation**-One member of the public attended the meeting raising the recent Hs2 event.

The Christmas Tree Festival will commence from the 8<sup>th</sup> December through to the 16<sup>th</sup> December.

The Christmas Brass Band Concert will take place on 8<sup>th</sup> December at 3.00pm in the church.

Please see notices in the Parish for further information on both events.

**District Cllrs**

- Hs2 documents circulated to all Parish Councillors.
- Marshall Hill, matter has been reported to the Environment Agency.WMDC has inspected the area, no report has been received.
- Red Lane –Work has been completed. The status of the Lane discussed. Questions to be asked whether it is a road District Councillors to look into the matter.
- Warmfield school no further update.

**112/1118. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 17<sup>th</sup> October 2018.

**IT WAS RESOLVED**- the minutes of the meeting were a true accurate record and duly signed by the chair.

**113/1118. COMMUNITY CENTRE.**

1- To receive information relating to the proposed new community centre and the forming of a subcommittee and agree action.**Cllr Mills/Gueli/Clerk.**

2-To receive an update on the questionnaire for residents relating to the

proposed new Community Centre.

**Cllr Mills to send the electronic copy to the Clerk. Clerk to action for the January meeting.**

3-To consider the condition of the Community Centre floors and agree any action. No quote received yet for the work, inspection to take place in the December .All agreed for Cllr Mills to carry out the work.

4-To consider a request from the youth club for a door notification buzzer. All agreed to install a buzzer for the door. Clerk to action and inform the youth club the Parish Council has been approved. The Handyman will be approached to fit if it needs installing.

**114/1118. KIRKTHORPE PLAYING FIELDS.**

**1.To consider weekly inspections and agree any action required of the playing fields.** Nothing to report.

**2.To consider the sub letting of the Playing fields and agree action.**

WMDC have confirmed the Parish Council can sub let the playing field, an updated agreement will be drawn up.

Cllr Mills to put a spring on the gate in the play area.

All agreed to Cllr Sanderson welding the padlock to the gate to ensure it does not go missing again.

**115/1118.CLERKS REPORT.**

1.To receive an update on the proposed first aid course and agree action.

The 15<sup>th</sup> April 2019 has been booked. All agreed to offer to the Parish and to make the arrangements in the New Year. Add to the agenda in January to confirm arrangements.

2.To receive information relating to the grounds maintenance contract. The Clerk presented figures for the grounds maintenance for 4 years.

The figures have not increased greatly over the years; the amount of cuts discussed for the Cemetery, Church Yard and Heath, how many cuts that has been completed so far this year. Clerk to confirm at the next meeting.

Clerk to Email Cllr Blezard, raising the matter with WMDC to review the contract.

All agreed an agreement should be drawn up between the PC and church for the grass cutting in the cemetery.

**116/1118. FINANCE**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary		407	£330.80	
Clerks Expenses		408	£53.88	
Cleaner		410	£100.00	
PAYE Oct	HMRC	409	£19.60	
New printer	RMS	402	£250.00	
Gate repair	The Welding Shed.	405	£400.00	
Grounds Maintenance	WMDC	403	£2,540.72	£423.45
Grounds Maintenance	WMDC	411	£448.06	£74.68
Padlock	Calder Security	412	£51.58	£8.60
<b>Total November</b>			<b>£4,194.64</b>	

Clerks Salary		413	£330.80
PAYE Nov.	HMRC	414	£19.60
Cleaner		415	£80.00
<b>Total December</b>			<b>£430.40</b>

<b>Bank Reconciliation</b>	
Opening Balance	£16,577.08
Total Receipts	£570.00
Total Payments	£773.69
<b>Closing Balance</b>	<b>£16,373.39</b>

<b>Account Balances</b>	
Community Account	£16,373.39
Savings Account	£4,807.25
<b>Total</b>	<b>£21,180.64</b>

Cashbook amount	£13,782.03
Unpresented CQ	£2,591.36

## **117/1118. PLANNING MATTERS**

### **New Planning Applications.**

No new applications.

### **Planning Decisions**

- **18/01946/LBC**-Priests House, Heath WF1 5SN-Alterations comprising installation of a multi-fuel burner and associated works. **Application Approved.**
- **18/01915/FUL/LBC**-Cross Hills Farm, Goosehill Lane, Warmfield WF6 2JB- Alterations to extension to listed building and external alterations. **Application Approved.**
- 18/00551/FUL- Horse and Groom public house-Discharge of condition 6(facing brick material from approved application) **Conditions Discharged.**
- **18/ 01991/FUL** 23 Warmfield Lane /double garage to be made into a two bedroom extension. **Application Approved.**

### **Pending applications**

- **18/00683/FUL**-Cobblers Hall (Rear of) Heath, Wakefield, WF1 5SN

Single storey extension to the dwelling. **Awaiting Decision.**

- **17/03129/FUL**-New stables, Boundary Lane WF6 2JA-Retrospective application to provide an extension to an existing stables on existing private gypsy site. **Awaiting Decision.**
- **18/01494/CPL 36**,Kirkthorpe Lane, Kirkthorpe-Dropped curb ,hard standing to front and alterations to boundary treatment to front residential development, replace front garden with an area suitable for parking two cars, new curb drop.

The new internet box at Heath was raised, the position of the box discussed. Internet speed discussed in the Parish. Open reach. The box is on the highways but in a conservation area. Clerk to contact WMDC Planning about the position of the box.

#### **118/1118.TO CONSIDER MATTERS RELATING TO HEATH AND AGREE ACTION.**

1-To receive an update from WMDC for use of the pole for the signage to restrict parking. Enforcement of the no park discussed and the bylaws of the common.Cllr Vasey proposed to pay for the sign. It was resolved to pay £55.00 for signage.

#### **119/1118 TO RECEIVE AN UPDATE REGARDING GDPR AND AGREE ANY ACTION.**

1-To agree the amendments to the standing orders relating to GDPR. Sent out to all updated with the data protection regulations, standing orders to be added to the website.

#### **120/1118.TO RECEIVE AN UPDATE REGARDINGTHE REINSTATEMENT OF RED LANE.**

Updated in the public consultation by District Cllr Dagger.

#### **121/1118.TO CONSIDER HS2 UPDATE AND AGREE UPDATE.**

The Parish Councillors attended the Hs2 event on the 29<sup>th</sup> October at Crofton High School. The proposed route through Kirkthorpe will reroute Kirkthorpe Lane onto the A655. There is a consultation for residents to respond to the proposed route and changes to the parish via an online forum, hard copies will also be in the shop or on request from the Clerk. All agreed at the meeting to respond as a Parish Council to the consultation. The Parish Council will be objecting to cutting the Parish in half by re-routing the road. Other areas proposed for the road to be re routed.

#### **122/1118 COUNCILLORS REPORTS.**

1.Welbeck Liaison Committee – **Cllr G Wilby.**

2-National Coal Mining Museum – **Cllr G Wilby.**

3 –Website **Cllr Sanderson.**

4-Easter fair update. The Meeting date is 15<sup>th</sup> Jan 2.00pm at Anglers

It was agreed that the PC to attend and also invite Heath resident's committee members to attend. Considered were the points to be raised at the meeting. The condition of the common after the fair was not satisfactory.

**123/1118.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

Correspondence received by post and email were presented at the meeting to consider.

- YLCA-NALC Newsletter.
- PCC-Newsletter.
- WMDC-Normanton and Featherstone Newsletter Oct 2018.
- WMDC-Planters and Planting Areas Report - consultation opportunity.
- YLCA-LCA and National Association of Local Councils Subscription Fee 2019/2020 3.4% increase.
- WMDC-Wakefield North East & Rural Newsletter - 2nd November 2018.
- Cllr Dagger-Illegal Tipping of Waste 181017JRS03.
- Cllr Dagger- HS2 Phase 2b - LEEDS AREA Construction Scheme & Maps.
- YLCA-Planning Seminars 2019-Cllr Mills & Gueli wish to attend.
- Hs2-Environmental Survey Request. Post

**124/1118. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.**

- Election year next year considered.
- Remembrance Day, benches considered Clerk to investigate further costing and suppliers.

**125/1118. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council will held on **Wednesday 16<sup>th</sup> January 2019.**  
**No meeting in December.**