

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 20th June 2018
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

036/618. PRESENT

Present:-Cllr Fisher, Wilby J, Wilby G, Sanderson, Gueli, Smith, Vasey, Mills.

Parish Clerk:-Julia Talbot

District Councillors- District Cllr Wassell.

Public-3

037/618. APOLOGIES.

Apologies accepted by the Parish Council.

Cllr Dagger, Cllr Blezard, Parish Councillor Wood

038/618. DECLARATIONS OF INTEREST.

Cllr Wassell (Planning)

039/618.PUBLIC PARTICIPATION.

Broken gate raised by a resident at the playing fields

The organiser of the car rally thanked Cllr J Wilby and Cllr G Wilby for helping at the car rally. The rally raised £1,200 which is the best year so far. It was well attended and on the day there was support from the well project and the air ambulance. These charities will receive donations from the proceeds.

The grass needs cutting at boundary lane; it has been reported by the resident that attended the meeting. Pedestrians can't walk on the path /Clerk also to report on my account.

Summer fair at the centre will be held in the community Centre.

The main door at community centre was raised /report to repair, if it cannot be repaired a new door will be required.

District Cllr

Playground funding discussed with District Cllr Wassell, The Parish Council wish to put the project on hold to move forward with a new community centre. The clerk confirmed she has sent an email to District Cllrs to confirm this.

040/618. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 16th May 2018.

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair.

041/618. COMMUNITY CENTRE.

1. To receive information relating to the proposed new community centre and funding options available and agree action. Cllr Mills/Gueli/Clerk

Forming of a subcommittee was discussed, if it was a separate group it would need a Constitution for the group/charity status for the group and the centre. Clerk to Contact YLCA to obtain further information and confirm how to proceed with the committee.

2-To receive an update on the maintenance jobs.

The roof needs repairing as the condition is deteriorating, the Handyman is going to do the repair w/c 23/6/18.

042/618. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required of the playing fields.

1-To consider weekly inspection and agree any action required of the playing fields. Nothing to report.

2-To consider the gate on the playing fields and agree action.

The Clerk has contacted a contractor to see if the gate can be repaired; if it can't be repaired, quotes would be required for a new gate.

Discussed was the litter situation, and broken glass in the play area and the Kirkthorpe playing fields and a solution to resolve this ongoing matter at the playing fields, car park and play area.

043/618.CLERKS REPORT.

1-To receive information relating to PAYE and payroll.

All set up and complete, first month June

2- To receive an update relating to the bank mandate and complete.

The clerk requested information relating to the bank mandate.

3-To receive an update on the grounds maintenance contract.

The Clerk has contacted street scene, the response was that they will get someone to contact the Parish Council in due course. The contract discussed and considered was putting it out a tender for the next time, discussed was a rebate for the cuts not carried out.

4-To receive information relating to the fishponds development.

The Clerk confirmed she has sent an email to WMDC regarding the heavy plant and the guidelines under the operating licence with a request for the environment agency to be contacted. No response received.

044/618. FINANCE

To Consider Account Balances & Authorisation of Cheques for Payment.

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	J.Talbot	366	£364.58	
Clerks Expenses	J.Talbot	367	£55.22	
Cleaner	S.Cowan	368	£100.00	
PAYE April	HMRC	369	£28.20	
Internal Audit	D.Brown	370	£189.95	
Event License/transport rally	WMDC Yorkshire	371	£43.00	
Water rates CC	Water	372	£17.90	
Represented invoice	G.Gueli	374	£110.34	
Pictures hanging	S.Cowan	376	£30.00	
Rent Kirkthorpe playing fields	WMDC	375	£0.50	

Total	£939.69
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373 void

Bank Reconciliation	
Opening Balance	£11,606.45
Total Receipts	£2,013.94
Total Payments	£1,303.02
Closing Balance	£12,317.37

Account Balances	
Community Account	£12,317.37
Savings Account	£4,802.46
Total	£17,119.83

Cashbook amount	£12,317.37
Unpresented CQ	£0.00

045/618. PLANNING MATTERS

a.To Consider Planning Applications & Approval.

- **18/01330/TCA**-Priest's House,Heath,Wakefield WF1- 5SN-T1 lime crown lift to approx 5m,T2 Beech,T3 Sycamore,T4 Ash-to crown lift to approx 4m on the priest's house aspect of the trees and minor backs.

Pending applications

- **18/00683/FUL**-Cobblers Hall (Rear of) Heath, Wakefield, WF1 5SN Single storey extension to the dwelling. **Awaiting Decision.**
- **17/03129/FUL**-New stables, Boundary Lane WF6 2JA-Retrospective application to provide an extension to an existing stables on existing private gypsy site. **Awaiting Decision**
- **17/03116/FUL**- New stables, Boundary Lane WF6 2JA-Retrospective application to provide additional building to provide additional dayroom facilities on existing private gypsy site. **Awaiting Decision..**

- **18/00551/FUL**-Horse & Groom public house, Race end Heath WF1 5SG-
Proposed conversion of existing public house & first floor flat into 6 flats.

Awaiting Decision

18/00551/FUL-Planning update:-Response from WMDC Planning.

046/618.TO CONSIDER INFORMATION RELATING TO LIGHTING FOR THE COMMUNITY CENTRE AND AGREE ACTION.

Funds received from WMDC grant payment. The Parish Council considered a policy for CCTV will be required and also a privacy policy for data protection.

The Clerk to request information from the company that did the quote that would be carrying out the work.

All agreed to proceed with CCTV for the Community centre. Clerk to Action

047/618.TO CONSIDER MATTERS RELATING TO HEATH AND AGREE ACTION.

1.To consider the adding bollards on the corner of Cobbler Hall.

Work completed.

2-To receive an update from WMDC for use of the pole for the signage to restrict parking.

The Parish Council considered the wording for footpath 4 signage.

WMDC confirmed it won't be enforceable under the highways act; however it will under the common bylaw as it is on the common. Parish Councillors considered whether blue badge holder could park in this area under the bylaw.

It was confirmed that the Heath residents committee to fund the sign.

WMDC to action signs. Clerk to contact Countryside Admin for suppliers of the sign.

048/618 TO RECEIVE AN UPDATE REGARDING GDPR AND AGREE ANY ACTION.

NO Data Protection Officer is required as town and parish councils are exempt under the data protection act 2018.

049/618 TO RECEIVED INFORMATION RELATING TO THE WELBECK TIP AND AGREE ACTION.

A resident attended the meeting to raise concerns about media information relating to the Welbeck tip being considered for a transit traveller site, no correspondence from WMDC to the Parish Council has been received.

A freedom of information request has been made from the Parish Council. Details of the plans have been in the media. Chair confirmed that this will require a planning application and a public consultation for change of use from WMDC.

The urban development plan for the Welbeck, as promised was to restore to a country park when the tip closed. The area sits within the parish and Normanton.

Cllr J Wilby suggested a petition of residents that it will affect before the application has gone into planning and to speak to the District Cllrs.

The Parish Council confirmed they will object to the planning application

Considered was to contact MP Yvette cooper as our local MP.

Considered was a meeting with the planning department, to establish the process of the proposed application. MP Yvette Cooper has a surgery at Castleford for residents

to raise their concerns. Cllr J Wilby confirmed he would contact MP Yvette Cooper regarding the matter on behalf of the Parish.

050/618 COUNCILLORS REPORTS

1. Commons liaison - Cllr Vasey

Cllr vasey updated the meeting of the meeting, horse count to be done monthly,

2-Welbeck Liaison Committee – Cllr G Wilby. Meeting 7/6 Cllr G Wilby updated the meeting.

3. –Website Cllr Sanderson. To action some of the internal audit points.

4. Transport rally meeting update/at the commons liaison meeting.

Complaints were made regarding the road closures for the event and not being able to get access to properties. Organising of the event discussed.

5. Easter fair update/entrances to the fair discussed. Consider was that the fair may go ahead next year. The number of days of the fair are on the common were discussed. The common has not been repaired after the fair. WMDC has carried out some repairs.

Following the commons liaison meeting it has come to our attention that the common has not been repaired to satisfactory repair. Clerk to send correspondence to WMDC.

051/618.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

Correspondence received by post and email were presented at the meeting to consider.

052/618. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

To consider any minor matters and items for the next agenda.

- Land at Warmfield discussed.
- Lay-by by Kirkthorpe sign.
- Car rally well attended
- Kirkthorpe sign rotten will report again. Stone sign like the other end of the village.
- Police activity discussed in the Parish
- Speed bumps Hell Lane.
- Kirkthorpe community group discussed

Cllr J Wilby update the meeting on the current situation, not enough numbers to continue the group, they wouldn't disband as yet, funds still there so will carry on spending this money in the community.

- WCH Fundraising group has also folded.
- Church donations for the parish magazine.

053/618. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will held on **Wednesday 18th July 2018.**