

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 24<sup>th</sup> January 2018**  
**AT**

**THE COMMUNITY CENTRE, KIRKTHORPE**

**202/218. PRESENT**

Cllr J Wilby-(Chair) J, Wood, Wilby G, Smith, and Mills, Cllr Gueli  
Parish Clerk-Julia Talbot  
District Councillors-Cllr Blezard ,Cllr Dagger  
Public-1

**203/218. APOLOGIES.**

Parish Councillor Fisher, Vasey  
District Cllr Wassell  
Apologies accepted by the Parish Council.

**204/218. DECLARATIONS OF INTEREST.**

Cllr Blezard (Planning)Cllr Mills (Planning) Cllr Sanderson (Finance)

**205/218.PUBLIC PARTICIPATION.**

Matters arising from public participation:-

The organiser of the car Rally attended the meeting, the Car rally this year is the 27<sup>th</sup> May, details of event discussed. A request was made for the Parish Council to pay the licence for the use of Heath for the event. The Parish Councillors to consider and agree. Also a Request for anything for the tombola and Confirmation of first aiders for the event and insurance in place.

Signage added to footpath 4 to prevent parking on the single track road for any emergency vehicles.

**District Cllrs.**

- Planning applications discussed/Marshall Hill refused.
- Reported was the mud on the road at Warmfield and use of properties for waste disposal.
- Update on the Horses on the common.
- Horses on the playing fields discussed, reported and actioned
- Application has been approved for the CCTV from the District Cllr.
- My account discussed, residents can set up an account for WMDC to make complaints. The PC can have an account and also as residents. Clerk to Scan the letter for Cllrs to read. Clerk to set up an account
- Lisa Ward is the key contact at WMDC, Cllr Blezard suggested that she attend the meeting to discuss WMDC my account.Cllr Dagger to send the contact details of Lisa Ward to the Clerk..

**206/218. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last parish council meeting Wednesday 24<sup>th</sup> January 2018.

**IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the chair.

**207/218. COMMUNITY CENTRE.**

**a. To receive information relating to the proposed new community centre and agree action.** To be considered on the next agenda.

**b. To receive an update on the funding application for CCTV.**

The District Cllrs confirmed approval, awaiting further details from WMDC.

**c. To receive information about the kitchen boiler and agree action.**

Requested that the handyman inspect the boiler will await response and inform all.

**All agreed to approve the cost of new boiler/urn up to £100. Cllr Gueli to action**

**208/218. KIRKTHORPE PLAYING FIELDS.**

**a. To consider weekly inspections and agree any action required of the playing fields.**

Nothing to report.

**209/218. CLERKS REPORT.**

**a. To receive information relating to a mobile phone for the Parish Council.**

Cllr Sanderson to action the purchase of a mobile phone for the PC and invoice accordingly.

Duel sim phone agreed with a Sim only deal for the PC number, with the Clerk to add monthly fee to expenses.

**Budget for the phone considered It was resolved to spend under £200 See information in the additional information;**

**b. To receive information relating to PAYE and payroll costs and agree action. Payroll information.**

Contact Paylings regarding the transfer of data from HMRC.

**c. To receive information relating to the TPO discussed at the last meeting on wood land to be sold.**

An evaluation sheet needs to be completed for a decision to be made by WMDC on a TPO. To be filled in and posted to the planning department.

Cllr Mills to fill in to establish evaluation with planning and report to the next meeting.

**210/218. FINANCE**

**a. To Consider Account Balances & Authorisation of Cheques for Payment.**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	J.Talbot	337	£276.96	
Clerks Expenses	J.Talbot	338	£54.73	
Cleaner	S.Cowan	339	£80.00	
PAYE Feb	HMRC	340	£63.20	
Notice board repairs /Warmfield	Community Workshop	341	£90.00	
Printer ink	RMS	342	£40.00	
Cleaner	S.Cowan	343	£20.00	
<b>Total</b>			<b>£624.89</b>	<b>£0.00</b>

<b>Bank Reconciliation</b>	
Opening Balance	£11,376.84
Total Receipts	£0.00
Total Payments	£3,944.43
<b>Closing Balance</b>	<b>7,432.41</b>

<b>Account Balances</b>	
Community Account	7,432.41
Savings Account	£4,800.07
CC account /Closed money transferred.	£0.00
<b>Total</b>	<b>£12,232.48</b>

**b. To approve budget and agree precept amount for 2018/19.**

Precept approved by WMDC at £13.320.

**211/218. PLANNING MATTERS**

**a.To Consider Planning Applications & Approval.**

**New Applications**

Cllr Mills declared an interest and left the room while the meeting considered the application below:-

- **18/00235/LBC**-Blacksmith's Cottage, Heath WF1 5SN-External CCTV system (retrospective) Considered. Clerk to contact planning regarding data protection matters.

**Pending applications**

- **17/03129/FUL**-New stables, Boundary Lane WF6 2JA-Retrospective application to provide an extension to an existing stables on existing private gypsy site. **Awaiting Decision**
- **17/03116/FUL**- New stables, Boundary Lane WF6 2JA-Retrospective application to provide additional building to provide additional dayroom facilities on existing private gypsy site. **Awaiting Decision.**
- **17/03033/FUL**- New stables, Boundary Lane WF6 2JA –Application to amend conditions 1 and 2 (to allow there to be other occupiers of the site) and variation of condition 3 (increase the number of caravans used for residential

proposes from 1 to 5) from permission 13/02961/FUL(retrospective planning permission for no.1 travellers site.) **Awaiting Decision.**

### **Planning Decisions**

- **17/00893/FUL**-Land at Heathlands, City Fields Doncaster Road.-Full planning for local retail centre, comprising stand alone drive thru restaurant and food retail unit and associated car parking and service areas. With access from a new junction from the eastern relief road with full vehicular access served from Doncaster road for service vehicles. **Application Approved.**
- **17/01698/FUL**-Yorkshire Scare grounds, Hell Lane off Black Rd Heath Wf1 5SG-Erection of two buildings and covered canopy for recreation and leisure use including associated land (part retrospective) **Application Approved.**
- **17/02980/FUL**-23 Warmfield Lane, Warmfield, Warmfield WF1 5TN-Porch to front ,two storey and single extension to rear (part retrospective). **Application Approved.**
- **17/03152/FUL**-Pineapple Farm 61A Marshall Hill, Warmfield lane-Erection of a stable block (resubmission of application 17/00878/FUL) **Application Refused.**

#### **b. To consider adding new planning applications to the agenda.**

Approved for the next meeting, new applications added to the agenda for Parish Councillors to investigate prior to the meeting and residents to see when the agenda is displayed prior to the meeting.

### **212/218.TO RECEIVE AN UPDATE ON ANTI SOCIAL BEHAVIOUR IN KIRKTHORPE AND AGREE ACTION.**

Sergeant Stone invited to the meeting.

Cllr Wilby confirmed Youth attended the Kirkthorpe community group meeting to engage with the community. There has been no incidents reported since the meeting, Concerns raised it will become an issue when the lighter nights increase.

### **213/218.TO CONSIDER INFORMATION RELATING TO LIGHTING FOR THE COMMUNITY CENTRE AND AGREE ACTION.**

A further quote received, also for CCTV sent to all. Add to the next agenda when the funding is confirmed for the CCTV and agree lighting options.

### **214/218 COUNCILLORS REPORTS**

- Commons liaison/next meeting 13<sup>th</sup> March at 2.00pm - **Cllr Vasey**
- Road Safety Committee - **Cllr G Wilby**. No meeting. Poor attendance discussed.
- Welbeck Liaison Committee – **Cllr G Wilby**. 1<sup>st</sup> March.
- National Coal Mining Museum – **Cllr G Wilby**.13<sup>th</sup> April liaison meeting.

- Website **Cllr Sanderson**. Nothing to report regarding the website. Discussed was the email of the clerk states the previous clerks name, It is the responsibility of the receivers to change the details on their contact list.
- Transport rally meeting change of date to 16<sup>th</sup> May at 2.00pm, The Clerk confirmed a change of venue to the community centre has been requested.

**215/218.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

Correspondence received by post and email were presented at the meeting to consider.

- Weekly Email News Digest - Monday, 29 January, 2018
- YLCA-National Association of Local Councils Chief Executive's Bulletin 4: 26 January 2018.
- YLCA-Wakefield Branch meeting.
- WMDC-Town & Parish Council Agenda.
- Cllr Dagger-SAFER Newsletter February 2018.
- FCC Environment Welbeck-Invite to a meeting for proposals for the site. 12/2/18 4pm
- WMDC-Review of transport related barriers to employment, education and training within the Wakefield district.

**216/218. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.**

**To consider any minor matters and items for the next agenda.**

- To consider the bank mandate to be updated. Add to the next agenda.
- Hs2 meeting before the next meeting at 6.00pm considered. All agreed for the meeting to be prior to the next meeting. Clerk to contact and arrange.Hs2 confirmed this is not a public meeting.
- Car rally licence cost. Approved all agreed.
- Along the Railway cutting there are orange porta cabins/containers/skips. Consider was to send a letter to enforcement regarding the porta cabins.
- Kings arms left on Heath, pot holes in the road.Unadopted road.
- Cllr G Wilby presented informed from a news paper article regarding off road bike in the district. 78 seizures reported with an ongoing imitative to deal with the matter across the district.

**217/218. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council will held on **Wednesday 21<sup>st</sup> March 2018.**