

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 18<sup>th</sup> October 2017**  
**AT**

**THE COMMUNITY CENTRE, KIRKTHORPE**

**144/1017. PRESENT**

Cllr Fisher (Chair) Wilby J, Wood, Wilby G, Vasey, Smith, Gueli.

Parish Clerk-Julia Talbot

District Councillors-Cllr Wassall, Dagger

Public-3

**145/1017. APOLOGIES.**

District Cllr Blezard and Parish Councillors Sanderson and Mills.  
Apologies accepted by the Parish Council.

**146/1017. DECLARATIONS OF INTEREST.**

Planning, District Cllr Wassall and Parish Councillor Vasey (Planning)

**147/1017.PUBLIC PARTICIPATION.**

Matters arising from public participation

- Litter bins requested for the Parish have now being installed by WMDC.
- Request for information about the Welbeck tip and closing of the recycling centre and proposed plans.
- Anti social behaviour in Kirkthorpe, concerned raised from residents about the break in at the Community Centre and behaviour around the area. All incidents need to be reported to make the police aware of the ongoing. Problem.
- Fly tipping issues have been dealt with; the Chair has been working closely with the District Councillors to report targeted areas. Different methods of enforcement for WMDC discussed. With the environmental enforcement team considering CCTV in affected areas. The Chair advised all members of the public to report fly tipping to WMDC.
- A resident attended to inform the meeting of a planning application.
- Cllr Wassall proposed that it would be beneficial to the community to replace the play area at Kirkthorpe. The community group are carrying out community engagement. Considered was a joint application with community groups. Funding opinions considered. A steering group to be considered by the Parish Council.

**148/1017. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last parish council meeting Wednesday 20<sup>th</sup> September 2017

**IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the chair.

### **149/1017. COMMUNITY CENTRE.**

**a. To receive information relating to the proposed new community centre and agree action.**

The clerk attended the funding meeting On 4<sup>th</sup> October at Unity hall. It was advised to join funding central for updates on capital funding. Options of funding considered.

**b. To consider installation of the photos for the Community Centre.**

It was agreed to wait to add the photos due to the recent break in.

**c.To receive information on the recent break in and agree action.**

Quotes obtained for the missing fire extinguishers, All agreed for the Clerk to commence with the replacements. Awaiting quotes for the other areas of damage. Crime number received. It was agreed not to claim on the insurance as the damage did not meet the excess.

**d.To receive information relating to the youth club.**

The older youth club has been suspended until further notice, the youth club responded to the concern raised at the last meeting. Email forwarded to all Cllr.

**e.To receive information relating to the cleaning of the centre.**

The Clerk requested the cleaning of the floor further work required to remove the black marks on the floor of the Community Centre.

**f.To consider the purchase of the Christmas lights to support the Kirkthorpe Community group and agree action.**

The Clerk has emailed the Community group regarding the Christmas lights and had no response.Cllr J Wilby is now Chair of the group and has declared his interest in the group.

**g. To consider the adding of black board paint.**

All agreed to add magnolia paint to the beer area,Cllr Gueli to action.

**h.To consider installing CCTV at the Community Centre.**

All agreed to obtain quotes for CCTV due to the recent anti social behaviour around the Community centre with a need for more lighting considered. Clerk to obtain quotes. It was noted that the CCTV could be funded by a grant from WMDC.Clerk to investigate further and report to the next meeting.

### **150/1017. KIRKTHORPE PLAYING FIELDS.**

**a.Weekly inspections carried out,** nothing to report.

**b. To consider the lease agreement for the playing fields.**

No further information the Clerk will continue to follow up with WMDC regarding the lease.

**c.To consider the restoration of the no dogs allowed sign**

Considered was the restoration of the wood signs, all agreed it would be more productive to add signs to the play area and playing fields. Clerk to investigate further.

**d.To receive information relating to the gate padlock.**

A new combination lock has been purchased and added to the gate of the playing fields all parties informed of the change.

### **151/1017.CLERKS REPORT.**

**a.To receive information relating to reports of fighting cocks in the Parish.**

The Animal health inspector required further information on the concerns raised at the last meeting. No further information was received.

**b.To receive information relating to the kite festival.**

All the insurance details of outside agents were received prior to the event.

**c.To receive information on name changes to listed buildings.**

The clerk updated the meeting that a name of a listed building could be changed, it is the property that is listed not the name.

**d.To receive information relating to the stock and agree action.**

The Clerk informed the meeting that the stocks could be repaired under section 137.WMDC have approved the PC to carry out the work and recommended wood to be used. **It was resolved to spend £200.00 to repair the stocks.**

**e.To consider information on funding from WMDC and agree action.**

A funding application can be completed for £2,500.Considered was the CCTV, Lighting for the centre and the pathway. Quotes required to complete the application.

**f.To receive information on litter bins for the Parish.**

The litter bins have been installed as requested to WMDC. The bin at Kirkthorpe has been added to the outer fence not near the play area as requested. To be monitored.

**152/1017. FINANCE**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
1 Clerks Salary	J.Talbot	303	£276.96	
2 Clerks Expenses	J.Talbot	304	£47.42	
3 Cleaning supplies cc	S.Cowan	305	£9.59	
4 Cleaner	S.Cowan	306	£80.00	
5 PAYE sept	HMRC	307	£63.20	
6 Padlock	Caldor security LTD	308	£50.80	£8.35
7 Kite fesitival licence	WMDC Chantelle	309	£42.00	
8 Returned Deposit	Lockhart	310	£40.00	
9 Picture Box	framing	311	£160.00	
<b>Total</b>			<b>£769.97</b>	

<b>Bank Reconciliation</b>	
Opening Balance	<b>£6,783.28</b>
Total Receipts	£7,236.00
Total Payments	£472.36
<b>Closing Balance</b>	<b>£13,546.92</b>

<b>Account Balances</b>	
Community Account	<b>£13,546.92</b>
Savings Account	£4,799.23
CC account	£271.14
Total	£18,617.29

### **153/1017. PLANNING MATTERS**

The following Applications were discussed:-

#### **Pending applications**

- **16/03081/FUL/LBC**-Heath Hall Stables Heath WF1 5SL-Change of use of existing bothy(small hut) to a two bedroom dwelling to include internal and external alterations and a single storey glazed extension. **Awaiting Decision.**
- **17/00893/FUL**-Land at Heathlands, City Fields Doncaster Road.-Full planning for local retail centre, comprising stand alone drive thru restaurant and food retail unit and associated car parking and service areas. With access from a new junction from the eastern relief road with full vehicular access served from Doncaster road for service vehicles. **Awaiting Decision.**
- **17/01698/FUL**-Yorkshire Scare grounds, Hell Lane off Black Rd Heath Wf1 5SG-Erection of two buildings and covered canopy for recreation and leisure use including associated land (part retrospective) **Awaiting Decision.**
- **17/02066/FUL**-Rose Cottage, Heath WF1 5SL-Proposed ground works, Partial removal of the boundary wall and installation of gates (part retrospective) **Awaiting Decision.**

#### **Planning Decisions**

- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Application Approved**

#### **New Applications**

- **17/02642/FUL/LBC**-Cobblers Hall, Heath WF1 5SN-Insertion of a conservation roof light into mono pitch roof to utility room.

- **17/02563/LBC**-Priest's House, Heath WF1 5SN-Replacement of existing modern chimney pot and internal alterations including installation of a multi – fuel burner and associated work.

Enforcement matters discussed, action required regarding a complaint. Clerk to contact District Cllrs for further advice.

**154/1017.TO CONSIDER SECURITY AND CORRESPONDENCE TO THE PARISH COUNCIL.**

Discussed was the security of the Parish Council, for the clerk to be the main contact through email and a Parish Council smart phone. Parish Councillors to be aware of their personal security and deal with information regarding the PC in a professional manner ensuring their code of conduct as councillors is followed. The Chair advised for all to consider for the next meeting.

**155/1017.TO CONSIDER INFORMATION RELATING TO LIGHTING FOR THE COMMUNITY CENTRE CAR PARK.**

A survey to be carried out to establish whether power can be added to the lighting column.

**156/1017.TO CONSIDER THE AGREEMENT FOR THE CLOSED CEMETERIES/GROUNDS MAINTENANCE AGREEMENT.**

Discussed was the original arrangement for the ground maintenance. The Parish Council agreed to pay for more cuts and the church pay a contribution to the extra cutting. No invoice has been received, Clerk to investigate further.

**157/1017.TO CONSIDER INFORMATION RELATING TO FIRST AID COURSE FOR THE COMMUNITY.**

All agreed to be put on hold for a few month.

**158/1017.TO RECEIVE INFORMATION RELATING TO THE WELBECK TIP CLOSURE.**

A letter has been sent to WMDC to establish the proposed plans. No response has been received.

**159/1017.TO CONFIRM ARRANGEMENTS FOR THE CLERKS APPRAISAL.**

Cllr Vasey to confirm the date with the Clerk

**160/1017 COUNCILLORS REPORTS**

The next Commons liaison meeting will be held 12<sup>th</sup> December at the community centre.

**161/1017.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

Correspondence received by post and email were presented at the meeting to consider.

- Hs2-Community Engagement in relation to HS2 (Warmfield-cum-Heath)  
Clerk to liaise to arrange a meeting.

- YLCA-general data protection regulations - payment of fees to the information commissioner's office (ICO)-**Clerk to investigate further.**
- Barclays –To consider a letter to close the CC extra account and transfer the funds to current account. **All agreed to close the account and transfer funds, the clerk to prepare a letter for the next meeting.**

**162/1017. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.**

- Considered was the litter picking for the church.
- Park Avenue sign still needs repairing.
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**163/1017. DATE/TIME OF NEXT MEETING**

**No meeting in December**

The next meeting of the Parish Council to be held on **Wednesday 17<sup>th</sup> January 2018.**