

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st September 2016
AT

THE COMMUNITY CENTRE, KIRKTHORPE

106/0916. PRESENT

Cllr Fisher (Chair), Cllr Vasey, Mills, Wilby J, Wilby G Gueli, Sanderson, Wood.

Parish Clerk-Julia Talbot

District Councillors

None present

Public-2

107/0916. APOLOGIES

District Cllr Wassell, Blezard, Dagger

Parish Cllr Smith.-Apologies accepted by the Parish Council.

108/0916. DECLARATIONS OF INTEREST

Declarations of interest were declared by Cllr Sanderson (Finance) and Cllr Gueli on planning matters.

109/0916.PUBLIC PARTICIPATION

A member of the public attended the meeting to propose adding photos and memorabilia to the community centre. The Parish Council have been considering adding photos to the wall, and all agreed it was a good idea to install a cabinet to add pieces of interest from the Parish.

Matters Arising

- Matters arising from the last Parish Council meeting were the shop at Kirkthorpe; it has now gone up for lease by Wakefield Council.
- A funding application to replace the fencing around the playground has been sent to Wakefield Council for consideration.
- The hedge that is over grown at Boundary Lane is the responsibility of a private land owner; Wakefield Council has sent a letter to request that the hedge be cut.
- The trees are crowning on Kirkthorpe Lane ,Heath to be reported to WMDC Highways

110/0916. MINUTES OF THE LAST MEETING.

To consider the minutes of the last parish council meeting 20TH July 2016

It was proposed by Cllr G Wilby, seconded by Cllr J Wilby

RESOLVED- All agreed the minutes of the meeting were a true accurate record.

111/0916. COMMUNITY CENTRE

- **Finance**-Takings for the hire of the community centre were presented to the clerk.

- **Maintenance**-All agreed to hire a handy man to investigate the maintenance matters, the floor in the entrance, and the paper towel dispenser mounting back on the wall.
The outside bin has been stolen, the Clerk confirmed a new one has now been delivered, however the old bin has been found in the bushes in the corner of the playing fields.
- **Youth Club**-Cllr Wilby has attended the youth club and updated the meeting on concerns raised. No smoking signs have been purchased to add around the building. Supervision ratios discussed.
- **New tables & Chairs**-Five new tables have been purchased for the community centre.Cllr Gueli will present the invoice at the next Parish Council meeting.
- **Meeting with A.Tosta**-Update the meeting on the discussion, matters to consider were flowers bulbs for the Parish and adding the community centre to the website to generate interest for hirers.
- A request has been made to use the community centre from WMDC for a community coffee morning.
A resolution was made to let the group have the centre for a trial period free of charge. All agreed to two hour sessions. Clerk to contact to propose the offer.

112/0916. KIRKTHORPE PLAYING FIELDS.

To consider any action from the site inspections:-

It was noted that there had been some fly tipping in the car park of tree cuttings that need to be removed.

More of the fencing is down around the play area and on the front, awaiting information from District Cllr Blezard regarding possible funding for the fencing.

The Clerk informed the meeting that Aloft Juniors still want to use the pitch at Kirkthorpe but not every week, All agreed to wait until they contact the Parish Council to confirm details.

113/0916. CLERK'S PROGRESS REPORT

WMDC Highways- team have responded to a request to repair the areas in front of the car park at Heath that was missed when a previous area was dealt with. Highways are hoping to complete the work by the end of October weather pending. The Chair raised concerns that this was dangerous and further contact with Highways was required.

Kite festival –The Clerk presented information relating to the insurance policy covering of events

The insurance needs public liability of the stalls /activities before the event Clerk to confirm this with the volunteers involved and obtain copies and a risk assessments to be carried out on the land prior to the event taking place.

Dog Fouling Signs-The clerk presented samples of signs to be considered. **Two 'No Dog' Allowed sign was agreed by all.**

Grounds Maintenance-No further information from WMDC regarding details of the grounds maintenance contact.

114/0916. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of **££937.50**

To be made in September 2016 to be approved.

<u>Cheques Authorised for Payment</u>	<u>Payee</u>	<u>Amount(incVAT)</u>	<u>VAT</u>
101210	Julia Talbot /Clerks salary	£311.36	
101211	Julia Talbot/expenses clerk.	£44.44	
101212	Yorkshire water	£34.00	
101213	Staples	£48.29	£8.05
101214	Staples	£50.94	£8.49
101215	Cleaner cc	£110.00	
101216	Paylings	£60.00	£10.00
101217	RMS-website costs	£189.00	
<u>Direct Debit</u>	Npower	£89.47	Charges up to 22/8
<u>Total September</u>		£937.50	£26.54

Bank Reconciliation

Balances brought forward from August 2016

Community Account	£8,903.04
<u>Payments</u>	£4,301.32
<u>Receipts</u>	+ £528.00
<u>Balance b/f</u>	£5,129.71

Unpresented cheques - £100.00

Total Payments in September 16 £ 937.50

Account Balances.

Business Reserve Account	£4,797.43
Other Community Account	£271.14

The external audit has contacted the Parish Council as there were variants in the totals, The Clerk present the information to the meeting. External auditors have completed their investigations and are happy with the evidence provided

115/0916. PLANNING MATTERS

The following Applications were discussed:-

Pending applications

- **15/00248/FUL-Boundary Lane (Land Off), Warmfield** – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**

- **13/00390/FUL-Ivy Cottage, Boatyard, Heath** – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **14/02452/SUB01**
Heath House Heath Wakefield WF1 5SN
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Decision Pending**
- **16/00230/FUL**
Erect a detached building to form a summer house and garden store
West Pavilion Heath Wakefield WF1 5SL-**Decision Pending**

Applications Decisions

- **16/00694/FUL/LBC-Cross Hills farm,Goosehill lane Normanton WF6-2JB**
Erection of extensions to existing garage and conversion to habitable room(Part Retrospective) **Application Refused**
RECOMMENDATION Refuse for the following reason(s):- 1. By virtue of their design, mass, scale and detailing, the extensions to the dwelling fail to preserve, protect or enhance the setting of this Grade II Listed Building, contrary to policies CS10 and paragraphs 6.104-6.105 contained within the Local Development Framework Core Strategy and Development Policies Document, Section 12 of the NPPF, and the Councils' duty to preserve the setting of the Listed Building under Section 66(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990. 2. By virtue of their design, scale, mass and materials, the extensions to the dwelling appear discordant with the character and scale of the host property resulting in significant harm to the property and the character of the area, contrary to policies CS10 and D9 of the Local Development Framework Core Strategy and Development Policies Document, and the NPPF.
- **16/01655/FUL-53, Elsicker lane Warmfield, WF1 5TW-New roof and other external alterations to the existing porch to front.** **Application Approved**
- **16/01835/TCA-Sycamore House, Heath, Wakefield WF1 5SL-T1 sycamore with basal decay remove to ground level.** **Application Approved**

New Applications

- **16/01684/FUL-Went Farm, Warmfield Lane, Warmfield, Wakefield WF1-5TN**-Letter to be sent to planning to Object to the application.
-One detached dwelling including associated access and hard and soft landscaping.
- **16/01996/FUL-Lynfold Farm, Black Road Heath Wakefield WF1 5TP**-
Change of use from stables to dog kennels.
- **16/02092/TCA-Heath House, Heath Wf15SN-T1 sycamore to crown thin by 15%** remove stems from telephone lines.
T2-Horse Chestnut to crown thin by 15%
T3-Horse Chestnut to crown thin by 15% and drawback by 3m for the property.

116/0916. COUNCILLORS REPORTS

Commons Liaison meeting-matters discussed at the meeting included:-the billboards at the Horse and Groom on Common land, adding of rocks in front of Elm Cottages. The next meeting will be on Tuesday 13th December at 2.00pm.

PACT meeting-The parking issues on Freeston Drive were discussed at the meeting also a request for a PCSO to attend the youth club on a regular basis.

The website is to be updated with all local matters relating to the Parish Council and adding information /photos of the community centre was considered.

Road Safety Committee-The meeting was 8th September, matters on the agenda were accidents within the Parish.

117/0916. CORRESPONDENCE –

Correspondence received by post and email were presented at the meeting to consider.

118/0916.INFORMATION RELATING TO HS2

Cllr J Wilby has approached the Hs2 liaison team to arrange an information meeting for the Parish.

All agreed it needs to be a separate meeting from the Parish Council meeting.Cllr J Wilby to liaise and report to the next Parish Council meeting.

119/0916.PARISH MAGAZINE

Cllr Smith to report as she has sent apologies it will be referred to another meeting.

120/0916. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA

- Old School house on Wakefield Road
- Keys for the Community centre.Cllr J Wilby to have Cllr Sanderson keys.
- Use of the lay-by at Kirkthorpe Lane by Lorries parking when working on the development of the fishponds. Clerk to Email District Cllr Dagger.

121/0916. DATE/TIME OF NEXT MEETING

It was confirmed that the next meeting of the Parish Council, will be held on **Wednesday 19th September 2016**, in the Community Centre, Kirkthorpe at 7.00 pm.