

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
17th JUNE 2015
THE COMMUNITY CENTRE, KIRKTHORPE-7.00pm

1. PRESENT

Cllr Fisher (Chair), Cllr Vasey, Mills, Smith, Wilby G, Wilby J, Wood, Gueli.

Parish Clerk-Julia Talbot (New) Acting Clerk- John Wallis

District Councillors

Cllr Dagger

Members of the public Present

None present

2. APOLOGIES

Cllr Sanderson, District Cllr Blezard-Reasons for apologies accepted by the Parish Council.

3. Public Consultation –No public present

4.Declarations of Interests

No declarations of interests were declared.

5. MINUTES OF THE LAST MEETING.

To consider the minutes of the last meeting 20th May 2015

It was proposed by Cllr Mills, seconded by Cllr J Wilby

RESOLVED-Minutes of the meeting were a true accurate record.

It was noted by the Chair that the scarefest was logged as scarfest the May minutes.

6.Community Centre

- Roof repairs-The Clerk confirmed that the repair work on the Community centre is now complete. The cheque for the total has been presented to the contractors that carried out the work after an inspection was completed. All work completed as agreed, the Parish Council requested that a letter should be sent to the Contractors to praise the work carried out.
Resolved-The clerk to compile a letter for the Parish Council to send to the contractors.
- The outside light has also been replaced, invoice presented in finance.
- Quotes for CCTV were discussed for the Community Centre, to deter vandalism

- Testing of portable electrical equipment in the community centre was discussed, as it has been over a year since previously carried out.
Resolved-Cllr Gueli to obtain quotes to present to the next Parish Council meeting, and approach the PAT tester to carry out the testing.

7.Kirkthorpe Playing Fields

Playing field railings

The broken fencing around the playground has now been repaired.

Weekly risk assessment of the area carried out by Cllr Wood with nothing to report.

8.Clerk's Progress Report

Hs2 development event

The Clerk reported that contact has been made with Normanton Town Council regarding hosting an information event relating to Hs2, The Parish Council agreed that it would be beneficial to make contact with other Parish Councils in the affected areas and also to continue to liaise with Normanton Parish Council regarding this matter.

Resolved-The clerk to e mail local Parish Councils that will be affected by the Hs2 development.

Grounds Maintenance

An e mail has been sent to the contractor that carries out the ground maintenance in the Parish regarding the amount of cuts that have been carried out. A rebate has been offered in the form of a cheque for the amount or a deduction off the next invoice. Parish Councillors to consider the proposal and decide at the next Parish Council meeting on a resolution.

Conservation Matters

The planning officer has responded to concerns raised by the Parish Council regarding conservation issues at Freeston Hospital at Old Kirkthorpe, the concern has now been resolved.

The building is not attached to the heritage asset and does not require listed building consent.

Town and Parish Councillors declarations of interest

The declarations of interest need to be added to the website, however the clerk has not copied the forms before submitting them.

Also discussed was the need to present signatures on the forms on the website.

Resolved –The clerk to contact WMDC regarding both matters, to establish whether the forms can be transferred from WMDC website, furthermore whether the signatures needed to be displayed.

9.Finance

The Clerk provided a statement of the current financial position of the Parish Council, and presented appropriate cheques for payment.

Community Account	£12,485.43
Business Reserve Account	£4,794.99
Total	<u>£17,278.42</u>

<u>Cheques Authorised for Payment</u>	<u>Payee</u>	<u>Amount</u>

<u>101104</u>	Bywater Building Services Paid	£7,680.00
<u>101105</u>	Staples Business Account	£47.02
<u>101106</u>	Internal Audit Fee	172.10
<u>101107</u>	Mark Hope /Electrician. Replacement light at Community Centre.	£60.00
<u>101108</u>	YLCA-Clerk advert	£15.00
<u>101109</u>	N Power	£199.92
<u>101110</u>	Julia Talbot/Clerk Salary-June 15	£335.82
<u>101111</u>	John Wallis/Salary-June 15	£201.42
<u>101112</u>	HMRC-Tax Bill-June15	£134.40
<u>101113</u>	Julia Talbot /Expenses	£57.72
<u>101114</u>	Maria/Cleaner-June15	£80.00
<u>101115</u>	National Coal mining Museum/donation.	£100.00
<u>Total</u>		£9,083.40

Annual Accounts

The accounts for the year ending 31/3/15 have now been completed and signed off by the internal auditor.

Carried out by Diane Brown, Ms Brown concluded that Warmfield-Cum-Heath is a well run Parish Council. However Ms Brown identified areas for improvement to be worked on during the coming year.

The clerk to work on an action plan to complete the work and present to the Parish Council to consider.

The paperwork has now been sent the external auditor Little John 27/5/15. The contact details have been changed to the new clerk to ensure they are received to the correct address.

10.Planning Matters – The following Applications were discussed:

Pending applications

- 12/00977/FUL-Pineapple Farm, Marshall Hill, Warmfield – Variation of Condition 1 (Temporary Permission) & Condition 2 (Restoration of Land) – Construction of 2 No Amenity Buildings – **Decision Pending**
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- 15/00248/FUL-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**

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- Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
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- 12/00301/SUB01-‘Kings Arms’ PH, Heath – Discharge of Condition 2 (Electric Lantern Conversion) from Application No 12/00301/LBA. – **Decision Pending.**
- 15/00154/FUL-Bellamy House, Heath – Proposed Construction of Vehicular Access with Parking Facilities within Garden (Re-submission of Application No 14/00951/FUL)-**Decision Pending.**
- 15/00644/FUL-Rose Cottage Bungalow, Heath-Proposed detached garage
Decision Pending
- 15/01165/FUL-29, Freestone Drive, Kirkthorpe-Proposed disabled access ramp to front-**Decision Pending**

APPROVED APPLICATIONS

- Gardener’s Cottage, Heath-Erection of Summer House in the rear garden.-
Approved

NEW APPLICATIONS

No new applications.

11.COUNCILLORS REPORTS

Commons Liaison Committee – The meeting was held 16/06/15 at Kirkthorpe Community Centre. The Vintage Bus Rally will take place 12/7/15. Discussed was the materials and position of the measures to prevent access to the grassed areas within the Parish. A cricket match is to be played on the Common. The next meeting will be held 8/9/15 at 2.00pm.

Road Safety Committee-, The Parish Council to advise the committee of the accident on Marshall Hill at the next meeting.

Welbeck Liaison Committee-The Parish Councillor that attended presented report findings to the Clerk.

National Coal Mining Museum-A Parish Councillor will attend the Pit Pony Event on behalf of the Parish Council, all agreed to send a donation of £100 to the National Coal Mining Museum at this event. Cllr G Wilby will present the cheque on behalf of the Parish Council.

Website-The internal audit identified the need to add meeting dates, annual audit and register of interests to the website. Cllr Sanderson to be updated at the next Parish Council meeting.

12. Correspondence – The following Items of Correspondence were reported upon:

- WMDC-WERR liaison minutes.
- WMDC-Town and Parish Councillors Register of Interests Forms.
- YLCA-Revised template rules for the recording of Council/Parish meetings.
- WMDC-Demand stimulation on behalf of superfastWY.

13.Additional Matters/Items for the Next Agenda

- Consideration was made to have a memorial bench on the common.
- Consideration was made regarding the Notice boards in the Parish, position, condition and information provided on the notice boards was discussed.
- Obtaining a solution for access into the Notice board at the Kings Arms, due to Yorkshire Water adding a padlock to the area.
- Cllr Smith raised the issue of blinds or curtains to consider for the large windows at the kitchen and bar area.

14.Date/Time of Next Meeting – It was confirmed that the next meeting of the Parish Council, will be held on **Wednesday 22nd July 2015**, in the Community Centre, Kirkthorpe at 7.00 pm.

The Parish Council Thanked John Wallis for all his hard work over the previous years and his recent return to the Parish Council to support the new clerk. John has now handed over to the new clerk.