

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
21 JANUARY 2015, IN THE COMMUNITY CENTRE, KIRKTHORPE**

1. PRESENT

Cllr Fisher, in the Chair; Cllrs Gueli, Sanderson, Smith, Vasey, Wilby G, Wilby J, Wood, the Acting Clerk & 1 Parishioner.

District Cllr Dagger.

2, APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mills, who had work commitments, and District Cllrs Blezard & Wassell who had conflicting meeting commitments.

3. DECLARATIONS OF INTEREST

To receive and/or consider any written requests for dispensation from councillors with a declarable pecuniary interest.

There were no Declarations of Interest made.

4, PUBLIC PARTICIPATION

Mr Dennis McGookin was in attendance, and presented amended plans for a proposed vehicular access onto Warmfield Lane. These were discussed in detail by Members, and Mr McGookin informed that the prime concern of the Parish Council centred around the road safety issues presented by his proposals.

District Councillor Dagger reported that the Marshall Hill Traveller's Site Planning Application was scheduled to be presented to the WMDC Planning Committee in February 2015, and that a further retrospective Planning Application for the Boundary Lane Site is expected to be submitted. Whilst welcoming potential progress on the Marshall Hill Site, it was resolved that the Clerk should write to the WMDC Director of Planning to register concern over the time taken to resolve these issues.

Cllr Dagger also confirmed that the Company responsible for the Deanfield Open Cast Mining Application has gone into Administration.

He was informed that a suggestion for a Community Payback project has been sent to the Probation Service, and that consideration will be given to resubmitting the Heath Common 'Birdsmouth' Fencing project to WREN.

5. MINUTES OF THE LAST MEETING

To consider approving and signing the Minutes of the last meeting, held on 19 November 2014.

It was proposed by Cllr G Wilby and seconded by Cllr Wood and **resolved** that the Minutes of 19 November 2014 are a true record.

6. PUBLICATION OF PARISH COUNCIL MINUTES AND EXTRACTS

Following discussion on this issue, it was **resolved** that extracts from the business transacted at Parish Council meetings should be sent for publication in the Parish Magazine following each meeting, but that these should be annotated to point out that they were subject to ratification at the next meeting of the Parish Council.

On the same basis, it was **resolved** that the full Minutes of the Parish Council should be posted on the Website.

7. COMMUNITY CENTRE

1. Finance

Following the outcome of the Insurance claim for repairs to the roof of the Community Centre, it was agreed that there was now no need to set up a contingency fund for repairs.

2. Maintenance

The Chair reported that the Parish Council's Insurers had now made a final offer with regard to the repairs required to the roof. It was agreed that the Clerk should now set up a meeting with the selected Roofing Contractor to discuss the planning and execution of the work required.

It was decided not to pursue repairs to the footpath at this time.

8. KIRKTHORPE PLAYING FIELDS

To Consider any action from the site inspections.

There was no action taken,

9. CLERK'S PROGRESS REPORT

- With regard to the provision of rooted Christmas Trees, the Clerk reported on the request from WCH Community Fundraising Group for payment in the sum of £296.00 towards the cost of these trees above the figure of £1000.00 which they had agreed to fund.

Accordingly, it was proposed by Cllr J Wilby and seconded by Cllr Sanderson and **resolved** that this payment be made.

10. FINANCE

- To consider Account Balances & Authorisation of Cheques for Payment
Account Balances at 29 December 2014

Community Account	£ 9258.64	
Business Reserve Account	<u>£ 4794.44</u>	
	£14053.08	
Not Including – Post Office Rent received	£528.00	
	Total	£14581.08
Less Un-cashed Cheques	£342.96	
Net Balances at 29/12/14		
After un-cashed cheques and income		£14238.12

Cheques Authorised for Payment

101064 J Wallis – Salary – January 2015	£201.82
101065 J Wallis – Expenses – January 2015	£ 38.76
101066 HMRC – Tax Bill – January 2015	£134.00
101067 Payment to WCHFG – Christmas Trees	£296.00

101068 STAPLES Account		£ 47.34
	Total	£717.92

Therefore, after these cheques have been cashed, the remaining balance will be; £13520.28.

The Clerk further reported that expected further expenditure during the Remainder of the financial year would be in the region of £1100.00.

This would result in a balance at 31 March 2015 of around £12,400.00.

Accordingly, bearing in mind the repairs which have to be carried out on the Community Centre and the recommendations from the External Auditor with regard to the retention of an appropriate Contingency Fund, it was recommended that the Annual Precept be retained at £13,000.00.

As a result, it was proposed by Cllr Sanderson, and seconded by Cllr Vasey and **Resolved** that the Precept for 2015/2016 should be retained in the sum of **£13,000.00**.

11. PLANNING MATTERS

The following Applications were discussed:

- Pineapple Farm, Marshall Hill, Warmfield (12/00977/FUL)
Variation of Condition 1 (Temporary Permission) & Condition 2 (Restoration of Land) – Construction of 2 No Amenity Buildings.
Decision Pending
- Ivy Cottage, Boatyard, Heath (13/00390/FUL)
Temporary CoU of Land to 4 No Traveller's Pitches, Construction of Dayroom Etc.
Decision Pending
- Boundary Lane (Land Off), Warmfield (13/02961/FUL & 13/03061/FUL)
Variation of Condition 5 (Parking of Vehicles exceeding 3.5 Tonnes) – Construction of Agricultural Field Shelter.
Decision Pending
- Warmfield Lane, Warmfield (13/03500/FUL)
Construction of 2 No Fishing Ponds, New Access & Car Parking.
Decision Pending
- Heath House, Heath (14/02452/FUL & 14/02453/LBC)
Conversion of Dwelling House to 5 No Apartments
Decision Pending
(Letter of Objection sent to WMDC Planning Services)
- Orchard Barn, Heath (14/01226/FUL & 14/01227/LBC)
Replacement of 1 No Existing Slit Window with Sash Window
Application Approved
- Adjacent to Weir, Kirkthorpe (14/01354/LBC)
Fish & Eel Passage & Hydro Electric Installation (Access by way of Welbeck Landfill Site)
Application Approved

- Pineapple Inn, Wakefield Road, Warmfield (14/02223/FUL)
Change of Use from Public House & Flat to 1 No Dwelling House
(No Building Works)
Application Approved
- Womack Cottage, Heath (14/02347/TCA)
1 No Ash to remove
Application Approved
- Cheesecake Inn, Half Moon Lane, Old Kirkthorpe (14/02495/FUL)
T1 Holly to Fell, T2 Rowan, Crown Reduce & Crown Thin
Application Approved
- Crosshills Farm, Goosehill, Warmfield (14/02329/FUL)
Creation of new Vehicular Access, including the partial demolition and reconstruction of wall and removal of timber screen fencing and formation of 2 No parking spaces and vehicular turning area.
Application Refused

NEW APPLICATIONS

- Heath Hall, Heath (14/02814/TCA)
T1 Lime, Crown Lift & Thin, T2 Cherry, Crown Lift, T3 Sycamore, Crown Lift & Thin
Decision Pending
- 'Kings Arms' Public House, Heath (12/00301/SUB01)
Discharge of Condition 2 (Electric Lantern Conversion), from Application 12/00301/LBI
Decision Pending

12. COUNCILLOR'S REPORTS

- **Commons Liaison Committee** – The last meeting was held on 9 December 2014. Issues discussed included: Pre-meetings to be arranged for the Easter Fair & Bus Rally, The new Heath Common access gate, Replacement of missing Bollard on Common Access Track, Horse Protocol & Wakefield Eastern Relief Road – affect on Heath Common. The next meeting is scheduled for 10 March 2015.
- **Welbeck Liaison Committee** – Cllr G Wilby reported on the last meeting, held on 10/12/14, when the issue of the new re-cycling arrangements was discussed.
- **PACTS** – Cllr Gueli provided an update on the last meeting, when the position on ASBs was reported, and it was noted that a number of burglaries had taken place in the Parish.
- **Website** – It was confirmed that the full Parish Council Minutes, rather than Extracts, should be published on the Website.
- **Town & Parish Council Liaison Group** – It was noted that the last meeting had been cancelled.

13. ADOPTION OF UPDATED STANDING ORDERS

It was agreed that the updating the Council's Standing Orders, in line with the new NALC Model, together with the Complaints Procedure & Procedure for the Management of Recording at parish Council Meetings, should all be undertaken as early business following the elections in May 2015.

14. CORRESPONDENCE

To consider correspondence received since the last meeting. Most sent by Email.

It was agreed that certain Members private Email Addresses should be used in future.

- WMDC – Wakefield's Budget Challenge 2015/2016.
- Payback Team – Possible Projects (Suggestion has been made by the Chair)
- SLCC – News Bulletin
- YLCA – Use of Electronic Communications
- YLCA – White Rose Update
- YLCA – Local Government Financial Settlement

The correspondence was **noted**

15. APPOINTMENT OF REPLACEMENT CLERK

To consider the appointment of a replacement Clerk following the resignation of Miss Charlotte Dodd.

The Clerk reported that there had been a total of 4 Applications made for the post.

One Application was discounted on account of his location.

Accordingly, it was **resolved** to interview the other 3 Applicants, subject to the receipt of a suitable CV from one of them.

16. ADDITIONAL MATTERS/ITEMS FOR NEXT AGENDA

- Cllr G Wilby reported that the hedge on the boundary of the A655, approaching the roundabout, is overhanging the footway and requires cutting back. The Clerk agreed to take up the matter with WMDC Highways.

17. DATE/TIME OF NEXT MEETING

It was confirmed that the next meeting of the Parish Council will be held on **Wednesday 18 February 2015**, in the Community Centre, Kirkthorpe, at 7.00 pm.