

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 JULY 2014, IN THE COMMUNITY CENTRE, KIRKTHORPE

PRESENT

Cllr Fisher, in the Chair; Cllrs Gueli, Sanderson, Smith, Vasey, Wilby G, Wilby J, the Clerk, the retiring Clerk & 2 Parishioners.

District Cllr Wassell.

APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mills & Wood, and from District Cllrs Blezard & Dagger.

DECLARATIONS OF INTEREST

Cllrs Sanderson declared an interest in discussions on Financial Matters, and District Cllr Wassell declared an interest in all Planning Matters.

PUBLIC PARTICIPATION

Colin Aylward updated Members on the Vintage Bus Rally, held on Heath Common on Sunday 13 July 2014. In his opinion there was a lack of organisation throughout the event, with poor marshalling and the illegal closure of some roads. Accordingly, it was agreed to write to WMDC again to express the concern of the Parish Council in terms of this event.

District Cllr Wassell explained that he has been put forward as the WMDC representative on WREN, and if appointed will assist/promote the interests of the local community wherever possible. Cllr Wassell also set out the principles of the new Community Infrastructure Levy, and how it might affect local communities in the future.

MINUTES OF THE LAST MEETING

The Minutes of the last Parish Council meeting, held on 18 June 2014, were accepted as a true record. They were proposed by Cllr J Wilby, and seconded by Cllr Smith.

COMMUNITY CENTRE

The following issues were discussed:

- The Clerk confirmed that the Community Centre Account currently stands at £147.74.
- There is, however, a large bill from Yorkshire Water still to be paid, and it was agreed that the Clerk should query this bill and have the water leak in the Centre attended to without delay.
- The electrical problems at the Centre have been addressed.

CLERK'S PROGRESS REPORT

A number of issues were reported upon, as follows:

- An update on the potential for providing rooted Christmas Trees, and the 'failed' tree on Marshall Hill, is still awaited.
- Email correspondence with WMDC regarding the problems associated with grass cutting were reported upon.
- An Email has now been received from WMDC Highways in response to Members concerns over a number of highway related issues.

- Concern has been expressed by residents of Heath Manor over the use of the adjacent area of Heath Common. A response has been provided by the Clerk.
- Various Emails have been received, and responses provided, regarding the perceived potential danger to pedestrians using Heath Tea Rooms. Possible measures to mitigate any problems are being investigated by the WMDC Countryside Service.
- The gate to the Children's Play Area has been repaired, but a response from WMDC regarding the broken gate at the bottom of Half Moon Lane is awaited.
- An Email from PCSO Katie Hester confirms that the Police mobile speed monitoring apparatus will be deployed in Marshall Hill.
- The proper use of Member's Email addresses was discussed, and a way forward agreed.
- A letter has been sent to Normanton Town Council congratulating Carol Moran on the award of the BEM.
- It was agreed that a Laptop Computer be purchased for use by the new Clerk, and that the old Computer be retained by the retiring Clerk, on the basis that it be wiped clean, following the transfer of all required data.

FINANCE

The following Report was presented by the Clerk:

Balances at 27 June 2014

Community Account	£ 9130.76
Business Reserve Account	<u>£ 4793.20</u>
	£13923.96

Cheques for Payment

Paylings Accountants – Internal Audit	£ 510.00
J Wallis – Salary + Expenses – June 2014	£ 193.59
HMRC – Tax Bill – June 2014	£ 112.80
J Wallis – Salary + Expenses – July 2014 (Post Dated)	£ 185.14
HMRC – Tax Bill – July 2014 (Post Dated)	£ 112.80
Charlotte Dodd – Gross Salary + Expenses – July 2014 (Post Dated)	£ 343.25
Charlotte Dodd – Gross Salary – August 2014 (Post Dated)	£ 335.82
Paylings Accountants – Wages Records	£ 60.00
C & S Solar – Outside Lights etc at Community Centre	£ 226.20

Annual Accounts for y/e March 2014

The Annual Return has been sent to the External Auditors – Littlejohns, and a response is awaited.

The Fee owed to Paylings Accountants, for the work done on the Internal Audit, has been negotiated down to £ 510.00.

PLANNING MATTERS

(District Cllr Wassell left the room for this Item)

The following Applications were discussed, as follows:

Boundary Lane (Land Off), Warmfield – Construction of Agricultural Field Shelter & Variation of Condition 5 – Parking of Vehicles over 3.5 Tonnes – **Decision Pending.**

Pineapple Farm, Marshall Hill, Warmfield – Variation of Condition 1 (Temporary Permission) & Condition 2 (Restoration of Land) – Construction of 2 No Amenity Buildings, (New Case Officer – Graeme Moore-303396) – **Decision Pending.**

Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller's Pitches, Construction of Dayroom/Utility Block Etc. – **Decision Pending.**

15 Warmfield Lane, (Land to Rear Of), Warmfield – Residential Development (1 No Dwelling) – **Refused by WMDC.**

Warmfield Lane, Warmfield – Construction of 2 No Fishing Ponds, New Access & Car Parking Etc. – **Decision Pending.**

Bellamy House, Heath – Construction of New Access to Dwelling & Hard-standing – **Application Withdrawn.**

Orchard Barn, Heath – Replacement of 1 No Existing Slit Window with a Sash Window – **Decision Pending.**

Holly Farm, Warmfield Lane, Warmfield – Use of Land for Residential Curtilage & Construction of Boundary Wall (Retrospective) – **Approved by WMDC.**

NEW APPLICATIONS

Cherry Tree House, 27 Warmfield Lane, Warmfield – Construction of Double Garage.

St Peter's Church, Kirkthorpe – Crown Lifting & Tree Removal.

Adjacent to Wier, Kirkthorpe – Fish & Eel Passage & Hydro Electric Installation. (Access by way of Welbeck Landfill Site)

No Objections from Parish Council to these Applications.

A further Email in terms of the outstanding Planning & Enforcement Issues in Heath & Warmfield has now been received from the WMDC Enforcement Officer.

COUNCILLOR'S REPORTS

Appropriate Councillors reported, as follows:

Commons Liaison Committee – The Clerk reported on the request for a memorial seat on Heath Common. The next meeting is scheduled for 9 September 2014.

Road Safety Committee – Cllr G Wilby provided an update on the last meeting, held on 3 July 2014. There was nothing directly affecting the Parish.

Welbeck Liaison Committee – The next meeting of this Committee is scheduled for 11 September 2014, and will include a site visit starting at 5.00 pm.

PACTS Meeting – Cllr Vasey reported on the last meeting, when the incidence of a number of shed break-ins (Arrests have been made), and speeding Motor-bikes were discussed. (Residents are urged to report number plates to the Police). The next meeting will be held on 20 August 2014.

KIRKTHORPE PLAYING FIELDS

Cllr Wood had reported the damaged Dusk to Dawn outside light, which has now been replaced, and he is requested to Email the Clerk after every inspection.

TOWN & PARISH COUNCILS LIAISON GROUP

Cllr Smith reported on the meeting at County Hall with District Cllr Denise Jeffrey, when the potential devolution of WMDC Services was discussed. There is to be a follow up meeting soon. The next full meeting of the Group is scheduled for 23 July 2014.

PROPOSED HIGH SPEED RAIL

There was nothing new to report on the issue.

FUTURE SPEAKERS

Members were asked to suggest possible future speakers.

PARISH COUNCIL WEBSITE

There was nothing new to report on this issue.

COUNCILLOR'S DUTIES

A revised list of Councillor's duties had been circulated by the Clerk prior to the meeting, and this was approved.

CORRESPONDENCE

The following Items of Correspondence were reported upon:

- SLCC – News Bulletin – 20/06/14.
- YLCA – Update on the Finance Manual – 24/06/14.
- Rural Action Yorkshire – News Bulletin – 26/06/14.
- YLCA – Legal Topic Note – Handling Complaints – 07/07/14.

ADDITIONAL MATTERS/ITEMS FOR NEXT AGENDA

- Cllr Vasey agreed to arrange for the St John's Ambulance Service to attend the Kite Festival, and Cllr Smith agreed to confirm that the Church will be providing a stall. Cllr Gueli agreed to arrange for the Ice Cream Van to attend.
- It was agreed that the Clerk should contact WMDC Highways regarding the road markings at the junction of Boundary Lane 7 Warmfield Lane, Warmfield.
- Cllr Gueli reported Tree Roots/Conifers etc dumped in the lay-by in Kirkthorpe Lane, Heath.

DATE/TIME OF NEXT MEETING

It was confirmed that the next meeting of the Parish Council will be held on **17 September 2014**, in the Community Centre, Kirkthorpe.

RETIRING CLERK

This was the last meeting attended by the retiring Clerk, Mr John Wallis, and the Chair asked for a formal vote of thanks to be given.