

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st JULY 2021
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE

90/07/21. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Sanderson and Wilby G.
District Cllr Dagger and District Cllr Medford
Parish Clerk:-Tracy Johnson

91/07/21. APOLOGIES.

Cllr Wilby J and District Cllr Blezard
Apologies accepted by the Parish Council.

92/07/21. DECLARATIONS OF INTEREST.

Cllr Sanderson - Cheque.

93/07/21. PUBLIC PARTICIPATION.

It was noted that the planning application for Sycamore House has been withdrawn. There had been no further update on the extension to the Traveller Site. It was felt that it was unfair for such a small village who already had 4 travellers' sites in the parish to have further sites added. The site is also a Local Wildlife Site (LWS). It was noted that Wakefield Council are looking to employ a horse bailiff for the parish. A meeting had taken place with the owner of the land on Willow Lane, Network Rail, District Cllrs and members of Wakefield Council and it had been resolved that a gate would be put across the entrance to Willow Lane to deter fly tipping. This would be phase one and then that the possibility of lighting and cameras would be looked at as a further phase. It was noted that there had been travellers on the playing field at the Community Centre but that they had been moved on within 24 hours.

94/07/21. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 23rd June 2021.
IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Vasey.

95/07/21. ONGOING MATTERS.

- a. To receive an update on the Covid 19 situation within the Parish. It was advised that Wakefield still had a high number of cases and that some of the pubs in Walton had been temporarily closed.
- b. To receive an update on the replacement of the Kirkthorpe Playing Area. There had been no uptake from the Community to help with this project. It was resolved that the Clerk would contact Wakefield Council to see if we could have some new signs for no dog fouling and then would arrange for the old ones to be taken down.
- c. To receive an update on the extension to the Traveller Site. This had already been discussed in Public Participation.

- d. To consider the continuation of the Parish Council Zoom account. Now that the Parish Council had gone back to face to face meetings it was felt that the Zoom Account was no longer needed. It was resolved that the Clerk would cancel the subscription from August.
- e. To consider a mobile Post Office visiting Kirkthorpe once a week. A discussion took place as to where the mobile Post Office would be best located. It was resolved that the Clerk would email them to suggest outside where the shop was or the Community Centre car park and that she would advertise this on the community Facebook pages and put notices on the notice boards and Church magazine.
- f. To receive an update on the Fishing Ponds at Kirkthorpe. It was noted that in line with the planning application and environment policy that they are abiding by the regulations. There is no restrictions on the size or amount of lorries that can use the site. If the lorries are speeding then this is a police matter.
- g. To consider defibrillators for the Parish. The Clerk has received a quote for 3 defibrillators for the parish. It was resolved that the Clerk would obtain 2 more like for like quotes.
- h. To consider street parties for the Queens Platinum Jubilee – 2nd June 2022. It was felt that people would arrange their own parties for the event.
- i. To receive an update on the memorial benches at Kirkthorpe Church. The Clerk has emailed the vicar regarding the Parish Council purchasing and putting a memorial bench at the war memorial. The Church have replied to say that there are already enough benches and not really any more room for another at the War Memorial.
- j. To consider an upgrade to the CCTV at Kirkthorpe Community Centre. A discussion took place as to whether the CCTV should be upgraded to include the top of the field near the gate. It was resolved that no upgrade was needed.
- k. To consider Mini Allotments – Project Incredible Edible. The Clerk has received an email from a gentleman regarding mini allotments who would be willing to come and talk to the Parish Council regarding this project. It was resolved that the Clerk would contact him to ask him to come to the next meeting to give further details of this project.

96/07/21. COMMUNITY CENTRE

The Community Centre is now open and able to take bookings as long as government guidelines don't change. It was resolved that the cleaner would still clean the building every 2 weeks and before any events and make sure the sanitisers are working. The Clerk will liaise with the cleaner regarding this.

97/07/21. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report.

98/07/21. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for July and August. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.

Warmfield Cum Heath Parish Council Payment Schedule July and August 2021

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	635	£460.00	
Clerks Expenses	T.Johnson	636	£59.64	2.40
PAYE	HMRC	637	£10.60	
Cleaner	S.Cowan	638	£40.00	
Website	RMS Consultancy	639	£250.00	
Grounds Maintenance	WMDC	640	£674.05	112.34
Grounds Maintenance	WMDC	641	£118.86	19.81
	Heath Residents			
Licence for Kite Festival	Ass	642	£44.00	
Water Rates	Business Stream	643	£50.95	
Repairs to CC	S.Cowan	648	£106.80	
August Payments				
Clerks Salary	T.Johnson	644	£460.00	
Clerks Expenses	T.Johnson	645	£28.14	£2.40
PAYE	HMRC	646	£10.60	
Cleaner	S.Cowan	647	£40.00	
Total July/August			£2,353.64	£136.95

Bank Reconciliation	
Opening Balance	£43,331.34
Total Receipts	£200.00
Total Payments	£766.55
Closing Balance	£42,764.79

Account Balances	
Community Account	£42,764.79
Savings Account	£4,823.26
Total	£47,588.05

99/07/21. PLANNING MATTERS

New Planning Applications.

- **21/01557/FUL - Land At Croft Head Lane End, Warmfield, Wakefield** - Residential development - 1 dwelling. Case Officer: Sarah Edson. **Deadline for Comments 22nd July 2022.** It was resolved that the Clerk would email the case officer to say that although no objection was to be made it should be noted that it was within Green Belt and there were concerns over vehicular and pedestrian access onto the highway.

Planning Decisions

The following planning decisions were discussed.

- **21/00129/LBC – Sycamore House, Heath – Application Withdrawn.**

100/07/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

101/07/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email. All correspondence has been sent by email.

102/07/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- The caravan at the bottom of Marshall Hill is now being lived in. It was resolved that the Clerk would email the District Councillors to see if they were aware of this.
- Heath Residents Association would like to borrow the tables for the Community Centre for the Kite Festival on 26th September. It was resolved that this was fine and that the Clerk would liaise with them to arrange this.
- The No Dog Fouling signs on the footpaths need to be re painted. It was resolved that the Clerk would contact Wakefield Council to arrange this.
- It was noted that the stocks had been done and this was a good job but they had not been fixed.
- Bigger bins were needed for the layby into Kirkthorpe and at Heath on the common and in the car park. The Clerk has emailed Wakefield Council regarding this. It was resolved that the Clerk would chase this up with Wakefield Council again.
- It was noted that there was lots of activity at the site at Marshall Hill. It was resolved that the Clerk would email enforcement to look into this.

103/07/21. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 22nd September 2021** at 7.00pm at the Community Centre.

The meeting closed at 9.00pm.