WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY, 21st SEPTEMBER 2026
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE

106/10/26. PRESENT

Present:- Cllrs Wallis (Chair), Vasey, Smith, Medford, Wood, Dunbavin and Naven.
District Cllr Borcz
4 Members of the Public
Parish Clerk:-Tracy Johnson

107/10/26. APOLOGIES.

Cllrs Wilby and Sanderson.

108/10/26. DECLARATIONS OF INTEREST.

Cllr Dunbavin – Sycamore House.

109/10/26. PUBLIC PARTICIPATION.

District Cllr Borcz said that Wakefield Council were still looking into the signs for Heath. Highways Department have given permission for the signs for Heath to be the same as the ones they already have but the ones for Kirkthorpe and Warmfield need to be replaced with the standard Wakefield Council signs. They have to be provided by a supplier that Wakefield Council approve and the signs don't meet the price criteria for the funding which they have applied for. District Cllr Borcz is looking to see if this criteria can be met. A resident from Heath attended the meeting to see if the Parish Council would be willing to support him in the reinstatement of a drive over the Common to his property. The hedges overhanging the path up the hill out of Kirkthorpe have been cut back but they are still overhanging the pathway. There are still lots of dog poo around the village. There is fly tipping on the playing field. There is also a fridge at the bottom on the hill, District Cllr Borcz said he would log the case with Wakefield Council. Some of the residents in Kirkthorpe are doing regular litter picks. Cllr Medford said she had some litter picking bags that the residents could use. The hedges on the path to the side of the houses opposite the Community Centre are overgown. Cllr Smith will ask the farmer if these can be cut back.

110/10/26. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Monday, 27th July 2026.
IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wallis. They were proposed by Cllr Dunbavin and seconded by Cllr Naven.

111/10/26. ONGOING MATTERS.

a. To receive an update on the Battery Storage Facility. There is a triangle of common land for which Harmony Energy would need access over. Mrs Tottenham has left the Parish Council the Commons including Heath Common in her will. There is still 95 years of the lease left. It was resolved that the Parish Council would accept this generous gift from Mrs Tottenhams' Estate.
b. To receive an update on the signs for Heath, Kirkthorpe and Warmfield. This has been discussed in Public Participation.

c. To receive an update on the traffic calming at Kirkthorpe. The Police have issued some speeding tickets.
d. To receive an update on the traffic calming through Heath. Cllr Dunbavin and Heath Residents Association have raised their concerns and results from the speeding report with Highways.
e. To receive an update on the hedge on Boundary Lane. Cllr Medford will forward the Clerk the latest email regarding this.
f. To receive an update on fires and lorries tipping rubble at the top of Kirkthorpe Lane. District Cllr Borcz has logged this case. It was resolved that the Clerk would also email Planning Enforcement at Wakefield Council regarding this to see what actions could be taken.
g. To receive an update on the proposed work on Doncaster Road. Cllr Dunbavin has been in contact with Wakefield Council regarding this and is awaiting a response to some queries.
h. To receive an update on the Heath Residents Meeting. Bulbs are to be planted. Heath Residents are going to speak to the Kings Arms to see is the area where the grass has been destroyed can be reseeded and also to look into whether logs could be put here to stop people parking on it.
i. To receive an update on the Commons Liaison Meeting. There are cars are meeting up on the Common regularly. It was resolved that there is nothing that can be done about these as they are not organised events.
j. To consider the drive at Sycamore House, Heath. A discussion took place regarding the drive at Sycamore House at Heath. It was resolved that the Parish Council wished to support this and that the Clerk would email a letter of support.

112/10/26. COMMUNITY CENTRE

a. To receive an update on repairs to the Community Centre. The handyman has been doing some routine repairs, painting, weeding etc. The water leak has also now been fixed. It was resolved that the Clerk would now speak to Business Stream to see if there is any possibility of receiving a refund on part of the water bill due to the leak.
b. To consider any other bookings for the Community Centre. Some of the residents are wanting to organise a Halloween Party for the Children in the Parish. It was resolved that the Parish Council would let them use the Community Centre free of charge and make a £50 donation towards some of the costs as in previous years. A discussion took place regarding the Pensioners' Christmas Lunch. It was resolved that the Parish Council would provide a Christmas Lunch and Light Switch on as they did last year. District Cllr Borcz said he would make a £100 donation towards the cost of this and the Parish Council thanked him for his generous donation.

113/10/26. KIRKTHORPE PLAYING FIELDS.

a. To consider weekly inspections and agree any action required in respect of the playing fields. The fence around the playing field is still damaged and there is fly tipping on the playing field. It was resolved that the Clerk would report this to Wakefield Council.

114/10/26. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for September. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

Warmfield cum Heath Parish Council
Payment Schedule September 2026

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£642.63	
Clerks Back Pay	T.Johnson		£104.01	
Clerks Expenses	T.Johnson		£59.10	
Cleaning	S.Cowan		£50.00	
Repairs to Community Centre	S.Cowan		£125.20	
External Audit	PKF Littlejohn		£252.00	42.00
Electric	EON	DD	£223.72	10.65
Total September			**£1,456.66**	**£52.65**

Bank Reconciliation as at 29th August 2026	
Opening Balance	£31,207.03
Total Receipts	£0.00
Total Payments	£5,329.51
Closing Balance	£25,877.52

Account Balances	
Community Account	£25,877.52
Savings Account	£14,808.16
Total	**£40,685.68**

b. To consider the External Audit Report for 2025/26. The external auditor has signed off the external audit and the Clerk will put the relevant information on the notice boards and the website.

115/10/26. PLANNING MATTERS

New Planning Applications

- **26/01361/TPO - 2 Holly Cottages, Heath, Wakefield, WF1 5SN** - Tree 1 - Mature Magnolia: Crown Reduce by 50%. Tree 2 - Conifer: Fell.

- **26/01324/TCA - Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY** - Fell T1 Walnut.

- **26/01466/LBC - Heath Hall, Heath, Wakefield, WF1 5SL** - INSTALLATION OF SMOKE DETECTORS (RETROSPECTIVE). **Deadline for Comments: 24/09/2026**.

Planning Decisions

- **26/01281/TPO - The Old Sunday School, Half Moon Lane, Kirkthorpe, Wakefield** - 5-day notice to remove 1 dead Sycamore tree - **Application Approved - 22/07/2026**.

- **25/01152/FUL - King's Arms, Heath, Wakefield, WF1 5SL** - Garage conversion to bar with internal alterations and timber gates and fence - **Application Approved - 30/07/2026**.

- **25/01153/LBC - King's Arms, Heath, Wakefield, WF1 5SL** - Garage conversion to bar with internal alterations and timber gates and fence. **Application Approved - 30/07/2026**.

- **26/00299/LBC - Cross Hills Farm, Goosehill Lane, Warmfield, Wakefield** - Erection of glazed canopy - **Application Approved - 17/08/2026**.

- **26/00888/FUL – Greystones, Goosehill Lane, Warmfield, Wakefield**. Conversion of attached garage to habitable accommodation - **Application Approved - 19/08/2026**.

- **26/00737/FUL - The Plough Public House, 45 Warmfield Lane, Warmfield, Wakefield** - Erection of one dwelling - **Application Approved - 25/08/2026**.

116/10/26. STAFF MATTERS

- To consider new pay rate for Clerks' Salary. The new NJC Salary pay rates had been forward to the Cllrs before the meeting. It was resolved that these should be accepted and back dated to the 1st April 2026.

117/10/26. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

118/10/26. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

119/10/26. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- The herb beds which have been planted had a contract to look after them. The company they were bought from are no longer looking after them. There are 14 throughout the Normanton Ward. Therefore we need another company to take over this. It was resolved that District Cllr Borcz would look into this and that the Clerk would email him the details. Community Volunteers are willing to help with this.

- A discussion took place about the gift from Mrs Tottenham and how this could be recognised by the Parish Council. It was resolved that the Clerk would add this to the agenda for discussion at the next meeting.

120/10/26. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Monday, 19th October 2026** at 7pm at the Community Centre.

The meeting closed at 8.30pm.