

**WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY, 20th JANUARY 2025
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

01/01/25. PRESENT

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Wood, Wallis, Dunbavin, Sanderson and Wilby G.

District Cllr Wilton

1 Member of the Public

Parish Clerk:-Tracy Johnson

02/01/25. APOLOGIES.

None.

03/01/25. DECLARATIONS OF INTEREST.

Cllr Sanderson – Cheques. Cllr Dunbavin – 5.7.

04/01/25. PUBLIC PARTICIPATION.

District Cllr Wilton has drafted a letter to send to Arriva and Tracy Brabin regarding the poor bus service through the Parish. He will forward this letter to the Parish Council for their consideration before he sends it. Cllr Vasey said that the Wakefield Express reported that Wakefield district car parks would be going cashless and would require payment through a phone app. District Cllr Wilton advised that the report was incorrect and there were no plans to change these. A lady attended the meeting wanting to hire the Community Centre for sound baths and workshops and told the Parish Council about what she did and what she wanted to use the centre for. The Parish Council said they would consider this later in the meeting and that the Clerk would get back to her after the meeting.

05/01/25. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meetings on Wednesday, 20th November 2024 and Wednesday, 4th December 2024.

IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Wilby G and seconded by Cllr Dunbavin.

06/01/25. ONGOING MATTERS.

a. To receive an update on the Battery Storage Facility. There was no update on this matter. District Cllr Wilton said he was optimistic of a positive outcome.

b. To receive an update on the traffic calming at Kirkthorpe. This has now been completed with mixed views from residents. Some residents wanted a crossing which was what had been originally intended but it would have taken away too much parking. It was suggested that maybe double yellow lines could be put on the speed table to stop vehicles being parked here but this would need clarifying. It was resolved that the District Cllrs would look into this matter.

c. To receive an update on the site at Willow Lane. There is not much activity on the site at the minute as it is water logged.

- d. To receive an update on the clean up of Roundabouts. Cllr Medford has asked Wakefield Council if this can be done and has been told that they cannot afford to do this. It would possible mean closing the road for this work to be done.
- e. To receive an update on the Pensioners' Christmas Lunch and light switch on at the Community Centre. The feedback from residents was good for the Christmas lunch and everyone seemed to enjoy it. It was resolved that the Parish Council would put this on again next year and the Clerk would add it to the agenda nearer the time to decide on final arrangements. A discussion took place about the Light Switch on. It was resolved that the Parish Council and the District Cllrs would like to have an official light switch on this year and District Cllr Wilton had a strategy for the switch on and the Clerk would add this to the agenda for nearer the time.
- f. To receive an update on the potholes on Kirkthorpe Lane from Kirkthorpe to Heath. The potholes have now been satisfactorily filled in but there is lots of water running down the path from Green Lane which goes over the drain and it is thought that the culvert is blocked. It was resolved that Cllr Medford and the Clerk would report this to Wakefield Council.
- g. To receive an update on the drive at Sycamore Drive. Cllr Dunbavin left the room while this matter was discussed. The drive over the Common at Sycamore Drive is still badly churned up and vehicles are still being parked on the roadside. This matter had been discussed at the Commons Liaison meeting and Countryside were going to follow this up. It was resolved that the Clerk would contact Countryside to see if there was any update on this matter.
- h. To receive an update from the Commons Liaison Meeting. The Clerk provided the Parish Council with an update from the Commons Liaison Meeting.

07/01/25. COMMUNITY CENTRE

- a. To receive an update on repairs to the Community Centre. The light at the front of the Community Centre has been replaced and some of the internal emergency lighting. The other light at the side of the Community Centre and the other internal emergency lights will be repaired or replaced at the end of January or beginning of February and a full update will be provided at the next meeting.
- b. To receive an update on Focus Group hiring the Community Centre. The Clerk is waiting to hear from Focus Group as to when the bookings will begin as they are still liaising with the school which they will be working with.
- c. To consider any other bookings for the Community Centre. St Peters Church held a coffee morning at the Community Centre on 14th January which was well attended and they are wanting to do these on a regular basis on the second Tuesday of each month. It was resolved that the Parish Council would be happy for these to be held and as this was for the Church and local community there would be no charge and the Clerk would liaise with Focus Group and St Peters to work which days they wanted to use the Community Centre. The Parish Council also considered the bookings from the lady who attended the Public Participation part of the meeting wanting to use the Community Centre for Sound Baths and Workshop. It was resolved that the Parish Council would be happy for her to use the Community Centre at a rate of £25 per hour and that the Clerk would go back to her to let her know.

08/01/25. KIRKTHORPE PLAYING FIELDS.

- a. To consider weekly inspections and agree any action required in respect of the playing fields. It was noted that people are using the play area to exercise their dogs. A discussion took place about how this could be prevented and whether Wakefield Council could put up signs to say no dogs allowed but unfortunately they cannot enforce this. It was resolved that signs could be put up to see if these would deter people from using the play area for dogs.

09/01/25. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for January. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
January 2025 payment schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	879	£602.76	
Clerks Expenses	T.Johnson	880	£77.10	
Cleaner	S.Cowan	881	£40.00	
Water rates /cc	Business Stream	DD	£281.97	
Cloud on line storage	RMS Consultancy	882	£128.00	
Website SSL Licence	RMS Consultancy	883	£99.00	
Christmas Lights	WMDC	884	£632.26	
Electric	EON Next	DD	£203.02	
Total January			£2,064.11	

Bank Reconciliation as at 29 December 2024	
Opening Balance	£11,374.93
Total Receipts	£0.00
Total Payments	£1,968.93
Closing Balance	£9,406.00

Account Balances	
Community Account	£9,406.00
Savings Account	£14,537.49
Total	£23,943.49

b. To consider the Budget and Precept for 2025/26. The Clerk had provided the Parish Councillors with the Budget before the meeting. It was resolved that the Parish Council were happy with the budget prepared by the Clerk and that the Precept Demand for 2025/26 should be £25,000 and the Precept Demand was signed by the Clerk.

c. To consider the purchase of new pads for the Defibrillator. The Clerk said that the pads for the defibrillator are due to expire shortly and provided the Parish Council with the cost for replacing these. It was resolved that the Clerk should order new pads for the defibrillator

10/01/25. PLANNING MATTERS

New Planning Applications

- **24/02184/TCA – Spring View, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY** - T1 Magnolia: Crown Reduce by 0.5m small round and Crown Lift to achieve 2m clearance. T2 Cypress: Fell. T3 Cypress: Fell dead tree. **Deadline for Comments 22nd January 2025.**
- **24/02162/FUL – School House, Heath, Wakefield, WF1 5SN** - Replacement of existing polycarbonate roof with glass. **Deadline for Comments - 1st February 2025.**
- **24/02181/FUL - Verandah Cottages, Heath, Wakefield, WF1 5SP** - Demolition of existing porches, proposed central single storey porch to front. **Deadline for Comments 6th February 2025.**

Planning Decisions

- **20/00033/S7301 - Feathers Field, Wakefield Road, Warmfield, Wakefield** – Variation of Condition 2 (Approved Plans) pursuant to approved application 20/00033/FUL, dated 30th March 2020 [which granted planning permission for 'Agricultural building (resubmission of 19/01187/FUL)'] to amend the siting, orientation, scale and roof design of the building. **Application Approved 22/11/2024.**

11/01/25. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

12/01/25. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

13/01/25. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- District Cllr Wilton will forward the draft letter regarding the 186 bus service to the Parish Council and District Cllrs for the comments before sending to Arriva.
- Cllr Medford would like to attend the Town & Parish Council Liaison Group meetings. It was resolved that the Clerk would email and ask if she could be invited to the attendee list.
- Cllr Medford would like a key for the Community Centre and Focus Group will need one as well. It was resolved that the Clerk would get some spare keys cut for the Community Centre.
- It was noted that when the bad weather was here not all the roads and pathways were gritted. It was resolved that residents could ring Customer Services and ask for them to be done and that the Clerk would put a note on the group facebook pages to say that grit was available in the Community Centre car park for people to use on public roads and paths.

14/01/25. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Monday, 17th February 2025** at 7pm at the Community Centre.

The meeting closed at 9pm.