

**WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY, 4th DECEMBER 2024
AT 6.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

154/12/24. PRESENT

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Wood, Wallis and Dunbavin.
Parish Clerk:-Tracy Johnson

155/12/24. APOLOGIES.

Cllrs Sanderson and Wilby G. Apologies were accepted by the Parish Council.

156/12/24. DECLARATIONS OF INTEREST.

None.

157/12/24. PUBLIC PARTICIPATION.

None.

158/12/24. ONGOING MATTERS.

a. To consider final arrangements for the Pensioners’ Christmas lunch and the light switch on at the Community Centre. The Clerk has booked Traceys Bakes to cater for the Pensioners Christmas lunch at the Community Centre. There are 44 attendees. The following was resolved:

The Clerk has emailed Tracey and asked her to cater for 44 guests.

Cllr Medford will provide mince pies.

The Clerk will get wine and hire glasses from Majestic Wine and will also get, tea, coffee, soft drinks, crackers, table decorations etc and the Parish Council have agreed that the Clerk can get these items and claim them back on expenses up to an amount of £300.

There will also be bingo and a raffle. Cllrs Wilby J and Smith will also do a pass the parcel.

The Christmas light switch on was discussed. It was resolved that as it is getting too late to organise an official light switch on that the lights would be turned on after the meeting and that the Parish Council would organise an official light switch on for next year.

159/12/24. FINANCE

a. To consider Authorisation of additional cheques for December. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
December 2024 Additional Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Xmas Lunch	T.L. Roberts	877	£434.00	
Xmas Lunch	T.Johnson	878	£286.75	
Total			£720.75	

b. To consider mandate changes for Barclays Bank. Barclays Bank have been in contact with the Clerk to say that they haven't received the mandate change form adding Cllr Wilby J to the list of signatories. It was resolved that the Clerk would ask Barclays to send these forms again and that Cllr Wilby J should be added to the list of signatories.

c. To consider the purchase of Christmas Gifts for the Caretakers. It was resolved that the Clerk should buy some flowers and wine for the Caretakers and a Christmas Card to thank them for all their hard work during the year looking after the Community Centre.

160/12/24. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- To consider new meeting dates for Warmfield cum Heath Parish Council meetings. The Clerk will no longer be available on Wednesday evenings and asked if the day of the meetings could be changed. It was resolved that meetings would now be held on the third Monday of each month.

161/12/24. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Monday, 20th January 2025** at 7pm at the Community Centre.

The meeting closed at 8pm.