

**WARMSFIELD – CUM – HEATH PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 18<sup>th</sup> OCTOBER 2023  
AT 7.00PM  
AT THE COMMUNITY CENTRE, KIRKTHORPE**

**119/10/23. PRESENT**

Present:- Cllrs Wallis (Vice Chair), Vasey, Smith, Wood, Medford, Dunbavin, Sanderson and Wilby G.

Parish Clerk:-Tracy Johnson

**120/10/23. APOLOGIES.**

Cllr Wilby J (Chair. Apologies were accepted by the Parish Council.

**121/10/23. DECLARATIONS OF INTEREST.**

Cllr Sanderson – Cheques for Broadband. Cllr Smith – Cheque for Remembrance Wreath.

**122/10/23. PUBLIC PARTICIPATION.**

None.

**123/10/23. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 20<sup>th</sup> September 2023.

**IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wallis. They were proposed by Cllr Sanderson and seconded by Cllr Smith.

**124/10/23. ONGOING MATTERS.**

- a. To receive an update on the Battery Storage Facility. There has been a revised application submitted by Harmony Energy.
- b. To receive an update on the Traveller Site. There is no update.
- c. To receive an update on the signs at Heath. The Clerk has emailed 3 different companies and is awaiting quotes for these. It was thought that the signs were composite with plastic coating.
- d. To receive an update on the Zebra crossing at Kirkthorpe. A letter was sent by Wakefield Council to residents asking for their thoughts on this but was only sent to residents on Kirkthorpe Lane near to where the crossing was going to be. It was resolved that the Clerk would email Wakefield Council and ask if this letter could be sent to all residents in Kirkthorpe asking for their opinions on which calming measures would be the best and where they should be situated.
- e. To receive an update on the fire blinds for the Community Centre. The Clerk has obtained a quote for these. It was resolved that the Clerk should go ahead with this quote.
- f. To receive an update on the Battery Storage Facility signs at Heath. It was resolved that these signs would be moved again.
- g. To receive an update on the layby at Kirkthorpe. The Clerk has emailed Highways to ask if this layby could be taken out and put back to grass with benches and trees. The Clerk is still awaiting the outcome of this.
- h. To receive an update on Community Events at the Community Centre. The Clerk has obtained quotes for putting on a Christmas Lunch on for up to 60 residents at the Community Centre. These quotes vary in price. It was resolved that the Clerk would go back to the lady

at Traceys Bakes and ask her to go ahead with the hot Christmas Lunch for £8.50 per head and would put together an invite and send for pensioners in the Parish.

i. To receive an update on the Kite Festival. The Kite Festival was a great success and very well attended.

j. To consider unauthorised construction at Warmfield. It is believed that there is unauthorised construction at Went Farm, 12 Warmfield Lane, with regards to the garage (16/00793/FUL). It was resolved that the Clerk would email planning and ask them to take a look.

k. To receive an update on the overgrown hedges and weeds on Boundary Lane and Kirkthorpe Lane. The Clerk has emailed and asked for these to be cut back.

l. To receive an update on the Ivy on the Water Tower at Heath. The Clerk has emailed and asked for someone to take a look at this and someone has been out today to look at it.

m. To consider Arts and Heritage ideas for Wakefield Council. It was resolved that the Clerk would suggest a Carved Stone on the Ashfield Circular.

n. To receive an update on the scaffolding at the Pineapple Gates, Old Hall Courtyard. Wakefield Council are getting quotes for this work to be done and then this will need approval at a meeting.

o. To receive an update on the pot holes on the road from Kirkthorpe to A655. The Clerk has emailed and asked for these to be filled in.

p. To receive an update on the toilet and cabin on Willow Lane. Cllr Medford said that Wakefield Council are looking into this but could not find where it was. Cllr Medford will chase with up with Wakefield Council.

q. To consider the Royal Garden Party 2024. It was resolved that the Clerk would re send this email as some of the Cllrs can not recollect receiving this. The deadline for nominations is 14<sup>th</sup> December.

r. To consider Councillors other duties - Liaison to Normanton PACT, Heath Common Fair, Parish Councils Liaison, and Commons Liaison Committee. It was resolved that Cllr Vasey and Cllr Medford would take on Liaison to Normanton PACT, Cllr Dunbavin and Cllr Smith would take on Heath Common Fair, Cllr Wallis would take on Parish Councils Liaison and Cllr Vasey, Cllr Smith and Cllr Wilby G would take on Commons Liaison Committee and that Cllr Sanderson would update these details on the Parish Council website.

s. To consider potential sites for public electric vehicle charging infrastructure. It was resolved that the Clerk would go back to Wakefield Council and suggest that Starbucks on Neil Fox Way would be the only suitable location for these.

t. To consider Christmas lights at the Community Centre. It was resolved that the Clerk email Wakefield Council and ask if they would be able to put Christmas lights on the tree at the Community Centre as in previous year.

u. To receive an update on the Salt Provision for 2023/24. The Clerk has emailed Wakefield Council and asked for a Salt Provision to be delivered for 2023/24.

v. To consider the purchase of No Dogs Allowed signs at the Community Centre. The Clerk has emailed Wakefield Council to ask if they could provide No Dogs Allowed signs for the Community Centre. They said that as they were unable to enforce this that they would not be able to provide any signs. It was resolved that the Clerk would get some figures for these signs and that Cllr Medford would also again Wakefield Council again if these could be provided.

w. To receive an update on the Car Park at Heath. Wakefield Council have erected a No Overnight Parking sign on the Car Park at Heath. It was resolved that the Clerk would email Countryside to say that the Parish Council do not support any height restriction barriers on the Car Park as these cannot be erected on Common Land.

### **125/10/23. COMMUNITY CENTRE**

a. To consider the Children's Halloween Party at the Community Centre. It was resolved that the Parish Council would provide the hire of the Community Centre for the Halloween Party on Monday, 30<sup>th</sup> October Free of Charge.

b. To receive an update on Mess Around West Yorkshire. The Clerk is attending one of the sessions and will update the Parish Council at the next meeting.

c. To receive an update on the maintenance of the Community Centre ramp, picnic bench and padlock for the gate. The Clerk has asked the handyman to paint the ramp and the steps, and to secure the picnic bench and has emailed Wakefield Council to ask for a padlock for the gate.

### **126/10/23. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** Nothing to report.

### **127/10/23. FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for October. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques. It was also resolved that the Clerk enquire as to whether a water meter could be fitted and whether we would be able to go back if the Parish Council changed their mind.

## **Warmfield cum Heath Parish Council October 2023 Payment Schedule**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson	831	£532.13	
Clerks Expenses	T.Johnson	832	£59.40	
Cleaning	S.Cowan	833	£50.00	
CC Repairs	S.Cowan	834	£35.00	
Broadband costs	RMS Consultancy	835	£455.76	
IP Address for CCTV	RMS Consultancy	836	£25.00	
Poppy Wreath	V.Smith	837	£25.00	
Water Rates	Business Stream Wakefield	838	£216.18	
Parish Recharge	Council	839	£139.00	
<b>Total October</b>			<b>£1,537.47</b>	

<b>Bank Reconciliation 29th September 2023</b>	
Opening Balance	£9,148.90
Total Receipts	£0.00
Total Payments	£952.76
<b>Closing Balance</b>	<b>£8,196.14</b>

<b>Account Balances</b>	
Community Account	£8,196.14
Savings Account	£29,034.46
<b>Total</b>	<b>£37,230.60</b>

### **128/10/23. PLANNING MATTERS**

#### **New Planning Applications**

- None.

#### **Planning Decisions**

- None.

### **129/10/23. STAFF MATTERS**

- To consider the Clerks' appraisal and Certificate in Local Council Administration (CILCA) qualification. The Clerk had an appraisal with Cllr Vasey and they discussed the Clerk taking her CILCA qualification. It was resolved that the Clerk would get the relevant information and cost for these and it would be considered at the next meeting.

### **130/10/23. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

### **131/10/23. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The correspondence received since last meeting sent by email.

- None.

### **132/10/23. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- There is lots of mud from the lorries on the road going up Marshall Hill. There doesn't seem to be any restrictions on these lorries. It was resolved that the Clerk would email Highways.
- There is barbed wire which is on the ground at Half Moon Woods. It was resolved that the Clerk would email Countryside regarding this.
- There are quads and mopeds on the Ashfield Circular. It was resolved that the Clerk would email Countryside regarding this to see if any barriers could be put up to restrict access that that this would also be brought up at the next PACT meeting.
- There are children throwing stones again at cars at Heath. It was resolved that this would be brought up at the next PACT meeting and that Cllr Medford would let the Clerk have the details for the Traveller Liaison Officer.

### **133/10/23. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 15<sup>th</sup> November 2023** at 7pm at the Community Centre.

The meeting closed at 8.40pm.

