

**WARMSFIELD – CUM – HEATH PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 20<sup>th</sup> SEPTEMBER 2023  
AT 7.00PM  
AT THE COMMUNITY CENTRE, KIRKTHORPE**

**105/09/23. PRESENT**

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Medford, Dunbavin, Sanderson and Wilby G.  
District Cllr Medford  
District Cllr Khan  
12 Members of the Public  
Parish Clerk:-Tracy Johnson

**106/09/23. APOLOGIES.**

Cllr Wallis (Vice Chair), Cllr Wood. Apologies were accepted by the Parish Council.

**107/09/23. DECLARATIONS OF INTEREST.**

- a. Cllr Sanderson – Broadband for CCTV.
- b. Acceptance of Office Forms were signed by Cllr Medford and Cllr Dunbavin and were witnessed by the Clerk.
- c. Declarations of Interest Forms were handed to Cllr Medford and Cllr Dunbavin to be filled in and returned to the Clerk.

**108/09/23. PUBLIC PARTICIPATION.**

District Cllr Khan said that a new service was being implemented from December and that there would be 5 trains per day running from Wakefield to Huddersfield and a new service from Castleford to York. A discussion took place regarding the Welbeck Tip extension, there have been several objections to this application. The Zebra crossing for Kirkthorpe was discussed, there have been some objections from residents regarding the location of this and the loss of parking. District Cllr Khan said that there could be various other options for traffic calming in the village and he would send the options to the Clerk for consideration by the Parish Council. Several residents from Elsicker Lane attended the meeting with concerns about a piece of land which has been sold by a local farmer. This land has now been fenced off and they are concerned about what will be done with it. District Cllr Medford has asked planning to have a look at this. The Clerk will also ask about access over the Bridleway on this land. There is some asbestos which has been left at the end of Elsicker Lane, this has been reported but if it has not been removed the residents will inform the Clerk and she will email for it to be removed. The hedges on Kirkthorpe Lane are overgrown and the Clerk will email and ask for these to be cut back.

**109/09/23. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 26<sup>th</sup> July 2023.  
**IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Vasey and seconded by Cllr Sanderson.

**110/09/23. ONGOING MATTERS.**

- a. To receive an update on the Battery Storage Facility. Heath Residents Association are still active regarding this. There is an Old Coach Drive and the stone bridge is being considered at listed.

- b. To receive an update on the Traveller Site. There is no update.
- c. To receive an update on overnight parking at Heath. Countryside are to erect No Overnight Parking signs on the car park.
- d. To receive an update on the signs at Heath. The Clerk is obtaining quotes on restoring these signs.
- e. To receive an update on the Zebra crossing at Kirkthorpe. This has already been dealt with in Public Participation.
- f. To receive an update to the Pinfold at Heath. The repairs to the Pinfold have now been carried out.
- g. To receive an update on the site at Crossley Street. An appeal has been made by the owner of the site to the Planning Enforcement notice which has been issued.
- h. To receive an update on the site off the A655 on Doncaster Road. The clerk has received an email to say that the site adjacent to 242 Doncaster Road at Heath is proposed to be allocated for 1 pitch (LP851) in the local plan.
- i. To receive an update on the fire curtains for the Community Centre. The Clerk is obtaining quotes for these.
- j. To receive an update on the Battery Storage Facility signs at Heath. The signs are going to be moved to make it easier for people to see when pulling out on to the road
- k. To receive an update on the overgrown grass on Kirkthorpe Lane. This has now been cut back on Kirkthorpe Lane and also at Kirkthorpe and Goosehill Lane.
- l. To receive an update on the Classic Car Rally. This was a successful event which was well attended.
- m. To receive an update on the layby at Kirkthorpe. The Clerk has emailed Highways to ask if this layby could be taken out and put back to grass with benches and trees. It was resolved that the Clerk would chase this up.
- n. To receive an update on Community Events at the Community Centre. The Clerk is obtaining quotes for putting on a Christmas Lunch on for up to 60 residents at the Community Centre. It was resolved that the Clerk would get these quotes for the next meeting for consideration in October.
- o. To receive an update on the cracked willow tree at the bottom of Marshall Hill. The Clerk has emailed Countryside regarding this and they have passed it onto Wakefield Council. Someone has attended and said that the tree is safe.
- p. To receive an update on the pot holes on Freestone Drive. These have now been filled in.
- q. To consider working with Touchstone Mental Health Team. There is a new mental health enablement team working with GPs for anyone struggling with mental health. They try to refer people to communities with lots going on in their area. It was resolved that as the Community Centre only holds one bingo session a week that this probably wasn't relevant to this scheme.
- r. To receive an update on the Kite Festival. All plans are going well for the Kite Festival. Heath Residents Association have hired two First Aiders to attend the event.

### **111/09/23. COMMUNITY CENTRE**

- a. To receive an update on the Children's Summer Fayre at the Community Centre. The Children's Summer Fayre was a great success and everyone who attended enjoyed the event. £319 was raised and the Children would like a Halloween Party for the next event.
- b. To consider a regular Community Centre booking for Mess Around West Yorkshire. The Clerk has been contacted asking about a regular booking for a children's activity and whether any reduction could be given. This event would be held for local children to attend. It was resolved that the Clerk would go back to the organisers and ask if it would be possible for her to attend one of their other venues to have a look at how these are held.

c. To consider the maintenance of the Community Centre ramp, securing the picnic bench in the play area and new padlock for the gate. It was resolved that the Clerk would contact the handyman and ask him to repaint the steps and ramp and secure the picnic bench in the area where the dead grass is. It was also resolved that the Clerk would ask Wakefield Council if a lock could be put on the big gate into the play area. It was also resolved that the Clerk would contact the person who had made the notice boards and see if a wooden ramp could be made for the fire exit and how much this would cost. The Clerk said that Calder Security had been to do the annual inspection and that Cllr Sanderson is going to try and set up remote access for the CCTV.

**112/09/23. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** Cllr Wood noted on the weekly inspection that the CCTV sticker has been torn. It was resolved that the Clerk would order a new sign from Calder Security.

**113/09/23. FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for September. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques. It was also resolved that the Clerk would send a meter reading to EON.

**Warmfield cum Heath Parish Council  
September 2023 Payment Schedule**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson	824	£532.13	
Clerks Expenses	T.Johnson	825	£57.80	
Cleaning	S.Cowan	826	£40.00	
Community Centre repairs	S.Cowan	827	£45.00	
Classic Car Rally Licence	C.Alyward	828	£48.00	
Data Protection Fee	Info Comm	829	£40.00	
CCTV Annual Service	Calder Security	830	£124.80	20.80
Electricity	E-On Next	DD	£362.83	
<b>Total September</b>			<b>£1,250.56</b>	

<b>Bank Reconciliation as at 30th August 2023</b>	
Opening Balance	£11,752.14
Total Receipts	£0.00
Total Payments	£2,603.24
<b>Closing Balance</b>	<b>£9,148.90</b>

<b>Account Balances</b>
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Community Account	£9,148.90
Savings Account	£28,956.87
<b>Total</b>	<b>£38,105.77</b>

## **114/09/23. PLANNING MATTERS**

### **New Planning Applications**

- **23/01253/FUL – Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY** - Proposal to split Kirkthorpe Hall into two properties. **Deadline for Comments: 31<sup>st</sup> August 2023.** (Please note this was discussed at the last meeting but it had a reference of: 23/01159/LBC so not sure if the plans are the same).
- **23/01248/ENF – Land at Crossley Street, New Sharlston, Wakefield, WF4 1BQ** - Unauthorised works-construction of stable block and fence adjacent to public highway exceeding 1 metre height. **Deadline for Comments: 12<sup>th</sup> September 2023.**
- **18/00754/S730 – Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA** - Section 73 Application for variation of planning conditions approved under permission Ref. 18/00754/WAS Conditions 1 (time limits), 3 (approved plans), 15 (landform), 16 (contours) and 23 (landscaping) for modified landfill reclamation scheme involving: Case Officer: Ian Garratt. **Deadline for Comments: 14<sup>th</sup> September 2023**

### **Planning Decisions**

- **20/00703/S7301 – Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA** - Section 73 application for the variation of condition 2 ( and the details of the approved plans/documents listed in the planning permission) of approved application 20/00703/FUL dated 21.01.2021 (which granted full planning permission for the temporary use of existing engineered pad as a soil treatment facility to produce landfill restoration soils) to allow for revisions for the importation of soils to the existing soil treatment facility. **Application Approved. 14/07/2023.**
- **18/02613/NMCO – Phase 2, Heathlands, City Fields, Wakefield** - Non-material amendment to approved application 18/02613/S7303 dated 12.11.2021 (Variation of Condition 2 (approved plans), Condition 22 (Amend CIL Phasing Plan Reference - Footpath), Condition 24 (Noise mitigation on specific plots) and Condition 31 (Landscape details) of application Reference Number: 18/02613/S7302 dated 26.03.2021 (substitute house types on Phase 2 land with 77 affordable housing units by Wakefield District Housing Ltd) to allow for revised fencing details to garden areas; variation to rear garden of plot 38; revised access details to rear gardens of plots 47 and 49; revisions to path width alongside the waterside; amendments to drainage details and amendments to landscaping to the east of the WERR (condition 2) with associated revisions to condition 22 (cil phasing plan); condition 24 (noise mitigation on specific plots) and condition 31 (landscaping) to refer to updated drawing references. **Application Approved. 20<sup>th</sup> July 2023.**
- **23/00888/FUL – Half Moon Lodge, Kirkthorpe Lane, Kirkthorpe, Wakefield** - Removal of conservatory to side elevation and construction of single storey side

extension incorporating balcony/platform to flat roof. **Application Approved. 3<sup>rd</sup> August 2023.**

- **23/01199/TCA – Rose Cottage Farm, Heath, Wakefield, WF1 5SL - Pruning of Sycamore, Oak and Horse Chestnut Trees. Application Refused. 28<sup>th</sup> July 2023.**
- **23/01256/TCA – 1 Old Hall Courtyard, Heath, Wakefield, WF1 5ST - Removal of 1no. Horse Chestnut. Application Approved. 14<sup>th</sup> August 2023.**
- **23/01251/TCA – Church Hill House, Kirkthorpe Lane, Kirkthorpe, Wakefield - T1 Cypress: Canopy Reduce to clear BT Service Line; T2 Spruce: Canopy Reduce to clear BT Service Line; T3 Pine: Fell; T4 & T5 Cypress Hedges: Reduce in Height. Application Approved. 14<sup>th</sup> August 2023.**
- **23/01161/FUL – Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield - Residential Development of 2 no. Underground Dwellings. Application Approved. 15<sup>th</sup> August 2023.**
- **20/01892/FUL - Land Off Neil Fox Way/Doncaster Road Wakefield WF1 5DE - Phase 2 of Local Retail Centre comprising stand-alone Drive-Thru Restaurant (Unit 2b sui generis); 1no. hot food takeaway unit (Unit 3 sui generis); 1no. unit for the consumption of food and drink on the premises (Unit 2a class E) and 1no. food retail store (Unit 4 class E) with associated car parking and service areas, landscaping and pedestrian pathway connecting to the residential development to the north west with access from Neil Fox Way through Phase 1 and vehicular access from Doncaster Road for service vehicles. Application Approved 22<sup>nd</sup> August 2023.**
- **23/01236/FUL – 7 Pineapple Cottages, Warmfield, Wakefield, West Yorkshire – Two single storey extensions with internal alterations with demolition of existing attached conservatory and green house together with demolition of double garage and summer house (Resubmission 23/00787/FUL). Application Approved 23<sup>rd</sup> August 2023.**
- **23/00254/ENFA – Land on South Side, Warmfield Lane, Marshall Hill, Wakefield - Appeal against enforcement notice alleging material change of use of agricultural land to siting a residential caravan and storage. Appeal Dismissed 13<sup>th</sup> September 2023.**
- **22/02498/FUL – 11 Elsicker Lane, Warmfield, Wakefield, WF1 5TW - Two-storey side extension and alterations to the existing property. Application Refused 15<sup>th</sup> September 2023.**

**115/09/23. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

**116/09/23. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The correspondence received since last meeting sent by email.

### **117/09/23. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- It is believed that there is unauthorised construction at Went Farm, Warmfield. It was resolved that the Clerk would take a snip from Google Earth.
- The hedge is overgrown and weeds in the gutters on Boundary Lane and Kirkthorpe from the Church to Heath. It was resolved that the Clerk would ask for these to be cut back.
- Cllr Smith said that the Poppy Wreaths were due to be ordered and were £25. It was resolved the Parish Council would buy a Poppy Wreath and asked Cllr Smith to order one and the Clerk would add this to the payment list for October.
- There is ivy growing all over the Water Tower at Heath. It was resolved that the Clerk would email and ask if anything could be done.
- Cllr Medford said that Wakefield Council were looking at various Arts and Heritage ideas such as old photographs, Heritage Trail and asked the Parish Council for any ideas on these.
- There is scaffolding which has been up at the Pineapple Gates leading to Old Hall Courtyard for nearly 12 months. It was resolved that the Clerk would email Wakefield Council and ask if anything could be done.
- The road from Kirkthorpe to A655 needs resurfacing as it has lots of pot holes and floods. It was resolved that the Clerk would email highways.
- There is a toilet and cabin on Willow Lane which is draining straight into the cutting. It was resolved that Cllr Medford would email the Environment Agency regarding this.

### **118/09/23. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 18<sup>th</sup> October 2023** at 7pm at the Community Centre.

The meeting closed at 9pm.