

**WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26th JULY 2023
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

91/07/23. PRESENT

Present:- Cllrs Wilby J (Chair), Vasey, Smith, Wood, Sanderson and Wilby G.
District Cllr Medford
3 Member of the Public
Parish Clerk:-Tracy Johnson

92/07/23. APOLOGIES.

Cllr Wallis (Vice Chair) and District Cllr Owen.

93/07/23. DECLARATIONS OF INTEREST.

Cllr Sanderson - Cheque.

94/07/23. PUBLIC PARTICIPATION.

The Classic Car Rally on Heath Common is to be held on Sunday, 27th August from 10am till 4pm. The organiser said that they have rented toilets which cost £360 which is already a large amount from the funds that they will raise and that these costs have been covered by a donation made from a member of the public. He also gave the Clerk the name and number of the person dealing with the licence at Wakefield Council so that the Clerk could send a cheque for the licence fee direct to them. District Cllr Medford has been in contact with Wakefield Council twice to raise concerns from residents regarding the amount of flies which people are experiencing in their homes. The Council have been in contact with the tip at Welbeck and they said it is not due to them. Cllr Wilby J has also been in contact with the Environment Agency regarding this issue. District Cllr Medford will follow this up again with Wakefield Council. District Cllr Medford said that the zebra crossing may be a flat one. The Parish Council said that Wakefield Council had said that it would be a raised one and that a raised one was needed to slow down traffic coming through the village. District Cllr Medford said that she would raise this and would also send the contact details to the Clerk so that she could send an email as well. There are lots of large wagons coming through the village at the moment. The Clerk would email highways regarding this. Cllr Vasey asked if District Cllr Khan had raised the issue of no direct trains between Wakefield and Huddersfield. District Cllr Medford said she would get back to Cllr Vasey regarding this. Cllr Vasey asked who was responsible for choosing the art work around Wakefield. District Cllr Medford said she wasn't sure but would find out and let the Parish Council know. There has been incidents of children throwing stones at cars entering and leaving Heath. The police have been informed and walked down to where this was taking place and this seems to have ceased at the moment. A resident attended the licence hearing for the Yorkshire Scare Grounds and informed the Parish Council that the licence has been agreed. She informed the Parish Council that a ticket has to be bought for either the Scare Grounds or the Airsoft to be able to get to use the bar and that it does seem quite well organised and that they have bouncers and defibrillators on site. The licensing team said that any problems the residents have should be reported back to the licensing team. The road has been resurfaced on Hell Lane but the chevrons and white lines have not been put back on. The Clerk will email Highways regarding this.

95/07/23. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday, 21st June 2023. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Vasey and seconded by Cllr Smith.

96/07/23. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. Heath Residents Association instigated a letter to West Yorkshire Fire Service and an article has been written in the Wakefield Express with the Fire Services concern regarding their concerns regarding this.
- b. To receive an update on the Traveller Site. There is no update.
- c. To receive an update on the Parish Council vacancies. There have been 4 interested parties. The Cllrs will vote on this at the end of the meeting.
- d. To receive an update on overnight parking at Heath. The Clerk has emailed Countryside regarding this and they are looking into this.
- e. To receive an update on the signs at Heath. The Clerk has received an email from Wakefield Council to say that they do not have the resources to undertake the refurbishment of these signs. It was resolved that the Clerk would get 3 quotes for these.
- f. To receive an update on the horses on Heath Common. Countryside have confirmed that the number of horses on Heath Common is now under the number allowed.
- g. To receive an update on the new bin at Heath. Countryside have confirmed that they will not be providing a bin at the top of the hill by the benches.
- h. To receive an update on the Zebra crossing at Kirkthorpe. This has already been dealt with in Public Participation.
- i. To receive an update on the new notice board at the Paddock, Heath. The new notice board has now been finished and placed at the Paddock, Heath.
- j. To receive an update to the Pinfold at Heath. The damage to the Pinfold has been reported to Countryside and they are going to repair this.
- k. To receive an update on the site at Crossley Street. The Clerk has reported this to Planning Enforcement.
- l. To receive an update on the site off the A655 on Doncaster Road. The Clerk has emailed the Programme Officer to ask if this site is still in the Draft Plan.
- m. To receive an update on the fire curtains for the Community Centre. The Clerk has been looking at prices for fire curtains. It was resolved that Blinds would be more appropriate and the Clerk will look at prices for these.
- n. To receive an update on the Battery Storage Facility signs at Heath. It was felt that the sign at the bottom of the hill was still obstructing vision when pulling out onto the road. It was resolved that the Clerk would ask if this sign could be taken down.
- o. To receive an update on the overgrown grass on Kirkthorpe Lane. This has now been cut back on Kirkthorpe Lane and also at Kirkthorpe and Goosehill Lane.
- p. To receive an update on the Classic Car Rally. This has already been dealt with in Public Participation.
- q. To receive an update on the layby at Kirkthorpe. There is lots of anti social behaviour taking place in the layby at Kirkthorpe. It was resolved that the Clerk would ask Highways if this layby could be taken out and put back to grass with benches and trees.
- r. To receive an update on Community Events at the Community Centre. The Parish Council would like to put on a Community Event at the Community Centre. It resolved that the Clerk would look into putting a Christmas Lunch on for up to 60 residents and would get some quotes for this before the next meeting in September.

s. To receive an update on waste building materials on Heath Common. The Clerk had received a complaint from a resident regarding some waste building material on Heath Common. This has been reported to Countryside. It was resolved that this is not fly tipping and that the Clerk would speak to Countryside regarding this.

97/07/23. COMMUNITY CENTRE

a. To receive an update on the Children’s Summer Fayre at the Community Centre. The Children’s Summer Fayre at the Community Centre is being held on Saturday, 19th August. There will be a bouncy castle and various stalls and games.

b. To consider regular Community Centre hire for Brightsparks Nursery. The Clerk has received an email from Brightsparks Nursery enquiring about regular hire. The Clerk emailed the booking form but they said that they wouldn’t be able to afford the costs on a regular basis. The Clerk asked if there could be a reduction in the fee for the hire. It was resolved that because the running costs were now higher than before that unfortunately a reduction couldn’t be given and that the Clerk would go back to them and let them know.

98/07/23. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. The bench in the Children’s playground has been moved to the top of the slide and the big gate into the playground is being left open. It was resolved that the Clerk would ask the handyman if the picnic bench could be secured and that a padlock needed putting on the big gate.

99/07/23. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for July and August. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
July and August 2023 Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	811	£532.13	
Clerks Expenses	T.Johnson	812	£42.70	
Cleaner	S.Cowan	813	£40.00	
Repairs to CC	S.Cowan	814	£70.00	
Website	RMS Consultancy The Community	815	£250.00	
New Noticeboard for Heath Bouncy Castle for Summer Fayre	Workshop Kimberley Matthews	816 817	£460.00 £79.00	
Donation for Childrens Party	Kimberley Matthews	818	£50.00	
Scribe Accounting System	Starboard Systems	819	£273.60	
Water Rates	Business Stream	820	£218.68	
Classic Car Rally Licence	Wakefield Council	821	£48.00	
August Payments				
Clerks Salary	T.Johnson	822	£532.13	

Clerks Expenses	T.Johnson	823	£15.00
Cleaner	S.Cowan	824	£40.00

Total July/August.	£2,651.24	
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Bank Reconciliation	
Opening Balance	£16,131.26
Total Receipts	£200.00
Total Payments	£1,135.61
Closing Balance	£15,195.65

Account Balances	
Community Account	£15,195.65
Savings Account	£28,956.87
Total	£44,152.52

b. To consider the new Electric Business Tariff for the Community Centre. The Clerk has received an email from EON to say that the current contract is due to end and that a new business tariff is available on a 1 or 2 year fixed contract otherwise a flexible tariff is available but the costs for this is higher. The Clerk had emailed the details to the Cllrs before the meeting with the costs. It was resolved that the Clerk would go back to EON and ask for the 1 year fixed contract.

100/07/23. PLANNING MATTERS

New Planning Applications

- **20/00033/S730 - Feathers Field, Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Variation of Condition 2 (Approved Plans) pursuant to approved application 20/00033/FUL dated 30th March 2020 [which granted planning permission for 'Agricultural building (resubmission of 19/01187/FUL)'] to permit changes to the approved plans. **Deadline for Comments: 03/08/23.** It was resolved that the Clerk would object to this planning application.
- **23/01161/FUL - Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Residential Development of 2 no. Underground Dwellings. **Deadline for Comments: 20/07/23.**
- **23/01199/TCA - Rose Cottage Farm, Heath, Wakefield, WF1 5SL** - Pruning of Sycamore, Oak and Horse Chestnut Trees.
- **23/01256/TCA - 1 Old Hall Courtyard, Heath, Wakefield, WF1 5ST** - Removal of 1no. Horse Chestnut. **Deadline for comments 24/07/23.**

- **23/01236/FUL - 7 Pineapple Cottages, Warmfield, Wakefield, West Yorkshire, WF1 5TP** - Two single storey extensions with internal alterations with demolition of existing attached conservatory and green house together with demolition of double garage and summer house (Resubmission 23/00787/FUL). **Deadline for comments: 03/08/23.**
- **23/01251/TCA - Church Hill House, Kirkthorpe Lane, Kirkthorpe, Wakefield, WF1 5SZ** - T1 Cypress: Canopy Reduce to clear BT Service Line; T2 Spruce: Canopy Reduce to clear BT Service Line; T3 Pine: Fell; T4 & T5 Cypress Hedges: Reduce in Height. **Deadline for comments: 24/07/23.**
- **23/01159/LBC - Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY** - Proposal to split Kirkthorpe Hall into two properties - no external alterations, internal alterations comprise 2 x partition walls. **Deadline for Comments: 17/08/23.**

Planning Decisions

- **22/00896/FUL – 9 Goosehill Lane, Warmfield, WF6 2JB** – Proposed single storey rear extension (demolition of existing conservatory – **Application Approved. 28/06/23.**
- **20/00703/S7301 – Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA** - Section 73 application for the variation of condition 2 (and the details of the approved plans/documents listed in the planning permission) of approved application 20/00703/FUL dated 21.01.2021 (which granted full planning permission for the temporary use of existing engineered pad as a soil treatment facility to produce landfill restoration soils) to allow for revisions for the importation of soils to the existing soil treatment facility. **Application Approved. 14/07/2023.**

Staff Matters

- To consider the Clerks Annual Leave. The Clerk would like to take annual leave from Monday, 31st July 2023 until Friday, 4th August 2023 and Friday, 8th September until Friday, 15th September. It was resolved that this annual leave was approved and that the Clerk would also arrange her annual appraisal with Cllr Vasey.

101/07/23. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

102/07/23. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

- Weekly Licensing List for Yorkshire Scare Grounds, Hell Lane, Wakefield, WF1 5SH. Date for Licensing Hearing Tuesday, 25th July 1.30pm. This has been dealt with in Public Participation.

103/07/23. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- There is a cracked willow tree at the bottom of Marshall Hill. It was resolved that the Clerk would email Countryside regarding this.
- Discussions took place at the Commons Liaison Meeting regarding the Car Park at Heath and placing restrictions on the car park. It was resolved that the Clerk would email Countryside to say that as this is common land the Parish Council do not support any restrictions on access to the Car Park.
- There are pot holes on Freeston Drive. It was resolved that the Clerk would email Highways and ask for these to be filled in.
- The hedges have now been cut back on Kirkthorpe Lane and Goosehill Lane.
- A vote took place on the candidates for Co-option onto the Parish Council. It was resolved by a unanimous vote that Jonathan Dunbavin would be co-opted onto the Parish Council and was resolved by majority vote that Julie Medford would be co-opted onto the Parish Council.

104/07/23. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 20th September 2023** at 7pm at the Community Centre.

The meeting closed at 9pm.