

**WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 19th APRIL 2023
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

44/04/23. PRESENT

Present:- Cllrs Fisher (Chair), Vasey, Smith, Gueli, Sanderson and Wilby G.
District Cllr Medford
2 members of the public
Parish Clerk:-Tracy Johnson

45/04/23. APOLOGIES.

Cllr Wood, Wallis, Wilby J and District Cllr Dagger.
Apologies accepted by the Parish Council.

46/04/23. DECLARATIONS OF INTEREST.

None.

47/04/23. PUBLIC PARTICIPATION.

District Cllr Medford has been liaising with Wakefield Council regarding the shuttle bus while the road closure at Warmfield is in place. There has been an issue with the shuttle bus arriving later than the main bus at one of the times in the evening. District Cllr Medford has been liaising with Wakefield Council to ask if the time of the shuttle bus can be changed. There have been several comments made to the Parish Council regarding a house on Elsicker Lane which has been painted various different very bright colours and is not in keeping with the area. It was felt that there would be little that could be done regarding this as it is not in a conservation area and planning probably would not be needed but the Clerk and District Cllr Medford are looking into this. The gas works at Warmfield and Goosehill Lane are going well and hopefully should be finished on time. The bins have not been emptied on Goosehill Lane and District Cllr Owen is dealing with this issue. There has been trouble with vehicles on Croft Head as this is a single track lane and people have been using this more while the road closure has been in place but it is felt that once the road opens again that this issue should be resolved. Armaan Khan, a prospective Labour representative for Normanton, Warmfield, Kirkthorpe and Heath attended the meeting to introduce himself to the Parish Council along with Tahid from Youth Parliament.

48/04/23. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday, 15th March 2023. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Vasey and seconded by Cllr Sanderson.

49/04/23. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. The paperwork which has been requested by Wakefield Council has not yet been supplied by Harmony Energy. Harmony Energy think it will be rejected but will go to appeal if this is the case.
- b. To receive an update on the Traveller Site. The owners of the Golf House are now not selling the property. Cllr Denise Jeffery is now in charge of the new Traveller Site. A

question was asked that if the local plan doesn't meet with what is stated what would happen. It is believed that the Council could be fined if it doesn't meet its obligations.

c. To receive an update on 61A Warmfield Lane. There is no update from the last meeting, although someone had been looking at the site.

d. To receive an update on the elections. 7 Cllrs are going for re-election.

e. To receive an update on the Welbeck extension. The Parish Council and the residents are against another extension. They want a country park not an extension. It has been a tip for over 20 years and has been extended on several occasions. It was supposed to be a scoping site and once a cell was filled trees were supposed to be planted but this has not happened.

f. To receive an update on the road closure through Kirkthorpe. This has already been dealt with in Public Participation. The dates for the work to be carried out is from 3rd April up to 3rd May.

50/04/23. COMMUNITY CENTRE

a. To consider the risk assessment for the Community Centre. Cllr Sanderson has sent this to the Cllrs for consideration and will bullet point any actions needed for the next meeting.

b. To receive an update on the new radiator and radiator guards for the Community Centre. The electrician is struggling to find radiator guards. It was resolved that the Clerk would look on Amazon to see if any were available to purchase.

51/04/23. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report.

52/04/23. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for April. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

Warmfield cum Heath Parish Council April 2023 Payment Schedule

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£532.13	
Clerks Expenses	T.Johnson		£46.50	
Cleaner	S.Cowan		£40.00	
Handyman	S.Cowan		£79.00	
Annual Membership	YLCA		£323.00	
Annual Inspection	Fireguard		£173.92	28.32
Refuse Collection	WMDC		£282.36	
Parish Council Insurance	Zurich		£538.89	
Grounds Maintenance	WMDC		£687.56	114.62
Grounds Maintenance	WMDC		£121.25	20.23
Internal Audit	YLCA		£210.00	
Total			£3,034.61	£163.17

Bank Reconciliation - 30 March 2023	
Opening Balance	4,624.45
Total Receipts	£1,277.51
Total Payments	£1,622.42
Closing Balance	4,279.54

Account Balances	
Community Account	4,279.54
Savings Account	£28,896.62
Total	£33,176.16 Yr end

b. To receive an update on the internal audit. This has just been carried out at the beginning of this week. The auditor has sent the audit report to the Clerk this afternoon, who has forwarded it to the Cllrs for their consideration. It was resolved that this should be put on the agenda for next month once the Cllrs have had a chance to read it.

c. To consider the Internal Controls document. The Clerk has sent a copy of this document to the Cllrs for their consideration. It was resolved that the Cllrs would look at this document and that it should be put on the agenda for the next meeting to be discussed along with the audit report.

53/04/23. PLANNING MATTERS

New Planning Applications

None.

Planning Decisions

None.

54/04/23. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

55/04/23. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

56/04/23. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- Cllr Vasey attended the Commons Liaison meeting and the following points were discussed.
 - Heath Residents Association are applying for funding for more plainings for the car park at Heath and to replace the rotting logs.
 - The bins are not emptied enough at Heath. Countryside will report this.

- The Heath signposts are looking very worn. It was resolved that the Clerk would look into seeing whether these could be restored.
- There is some broken fence at the Pinfold. Countryside are going to replace these.
- District Cllr Medford and District Cllr Owen are not on the attendee list for the Commons Liaison meeting and Cllr Wilby G and Cllr Smith do not get any correspondence. It was resolved that the Clerk would get in touch with Countryside and ask for them to be put on the attendee list.
- There seemed to be quite a few horses on Heath Common at the moment. The limit is 32 (not including foals) but there may be more. It was resolved that the Clerk would email Countryside and ask for a disc check to be carried out.
- There is a garage on Croft Head Lane which has been converted to an Air B&B. Cars are parking and sticking out on the lane and causing an obstruction. It was resolved that this should be monitored and if causing a problem would be looked into.
- There are motor homes parking overnight on the car park at Heath for several consecutive nights. There was some concern about where they were tipping their toilet waste. It was resolved that the Clerk would email Countryside to see if overnight camping was allowed on the car park.
- A new bin has been requested for Heath Common on top of the hill by the new benches. No reply has been received regarding this. It was resolved that the Clerk would chase this up.
- Water/Slurry is being taken away by big tankers down by Starbucks by the beck. It was resolved that District Cllr Medford would look into this.

57/04/23. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 17th May 2023** at 7pm at the Community Centre.

The meeting closed at 8.20pm.