

**WARMFIELD – CUM – HEATH PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 15<sup>th</sup> MARCH 2023  
AT 7.00PM  
AT THE COMMUNITY CENTRE, KIRKTHORPE**

**30/03/23. PRESENT**

Present:- Cllrs Fisher (Chair), Vasey, Wood, Wallis, Wilby J, Sanderson and Wilby G.  
District Cllrs Dagger and Medford  
Parish Clerk:-Tracy Johnson

**31/03/23. APOLOGIES.**

Cllr Smith and Gueli  
Apologies accepted by the Parish Council.

**32/03/23. DECLARATIONS OF INTEREST.**

None.

**33/03/23. PUBLIC PARTICIPATION.**

Heath Residents Association are waiting for quotes for the rotting logs at Heath Common and have arranged for the car park at Heath to be resurfaced. There are concerns about the road closures from Warmfield to Kirkthorpe. District Cllr Medford said that she was in touch with the Gas people and WMDC regarding this and was looking into the possibility of a shuttle bus if Arriva couldn't get through. No decision has yet been made on the planning application for the Battery Storage Farm, a decision was due by the end of March but Harmony Energy have still not responded to questions which have been raised. District Cllr Dagger said that he would confirm if this would go to the committee to make a decision and let the Clerk know. There have been complaints about the new lighting at Heath and these have been passed onto Highways. District Cllr Medford said she had been contacted by people who were concerned about the cost of living and it was suggested that the Community Centre might be able to be a warm space if needed. The Raised Table Zebra crossing for Kirkthorpe is in the capital program for the next financial year, sometimes these do overrun but should be done in the next financial year, and there should be a consultancy beforehand. District Cllr Dagger has emailed an update on the new gas line and this has been forwarded to the Parish Councillors. District Cllr Dagger has also provided updates on Crossley Street, Caravan at the bottom of Marshall Hill, 61A Warmfield Lane and the land at the bottom of Pineapple Hill, all of which have been forwarded to the Parish Councillors. It was mentioned that the planning application for 61A Warmfield Lane expired 3-4 years ago and why was it taking so long. District Cllr Dagger said that if the Parish Council were not happy with how this was being dealt with there were 3 stages of complaint. Stage 1 would go to the department that was dealing with it. Stage 2 would go to another department and Stage 3 would go to the Ombudsman. District Cllr Dagger informed the Parish Council that the Service Director for Highways was leaving. District Cllr Dagger has been a District Cllr for 16 years. He said it has been a privilege to serve the ward and the Parish Council thanked him for all his help over the years. Purda starts from the 23<sup>rd</sup> March until the election on 4<sup>th</sup> May in which time District Cllrs can not do anything that may be beneficial for the elections in way of promotion or attending meetings etc.

### **34/03/23. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 22<sup>nd</sup> February 2023.

**IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby J. They were proposed by Cllr Wood and seconded by Cllr Vasey.

### **35/03/23. ONGOING MATTERS.**

- a. To receive an update on the Battery Storage Facility. This has already been dealt with in public participation.
- b. To receive an update on the Traveller Site. The Clerk has now received a reply from Andrew Balchin regarding the purchase of the Golf House and this has been forwarded to the Parrish Councillors.
- c. To receive an update on 61A Warmfield Lane. This has already been dealt with in public participation.
- d. To receive an update on the meeting with District Cllrs. It was resolved that this meeting should take place after the elections in May.
- e. To receive an update on Heath Car Park. The plannings on the car park have now been spread and levelled.
- f. To receive an update on the Rotting Logs at Heath. This has already been dealt with in public participation
- g. To receive an update on the rainfall gauge request at the Community Centre from Yorkshire Water. The Clerk has emailed Yorkshire Water back to say that this could go on the roof of the Community Centre and they will be back in touch shortly.
- h. To receive an update on speeding vehicles through Kirkthorpe. West Yorkshire police carried out a speed check through Kirkthorpe and only one vehicle was reported to be speeding. The camera was visible and it was thought that the drivers saw the camera and slowed down.
- i. To receive an update on the potholes on the road to Old Hall Courtyard. The Clerk has reported this to Wakefield Council and they will look into it.
- j. To consider the road closure on Warmfield Lane and the effect on the 186 bus service. This has already been dealt with in public participation.
- k. To consider the appeal on Land on south side of Warmfield Lane, Marshall Hill. The owners of the land have appealed against the planning application refusal.

### **36/03/23. COMMUNITY CENTRE**

- a. To receive an update on repairs to be carried out on the Community Centre. Cllr Wallis is still looking into a company to carry out this project.
- b. To receive an update on the new radiator and radiator guards for the Community Centre. The electrician has been to look at the radiator and measure for the radiator guards. He said that the current system was uneconomical and suggested an Air to Air Unit. It was resolved that the radiator should be replaced and the radiator guards bought as the Community Centre is not used enough to warrant a whole new system being fitted.
- c. To consider holding free Community Events at the Community Centre. It was felt that there was not much public engagement with the community. It was resolved that this would be looked at again after the elections in May.
- d. To consider the Statutory Compliance Audit for the Community Centre. The Clerk had met a representative from Wakefield Council to carry out a landlords inspection and a few points needed attention, a fire risk assessment, a legionella assessment and a smoke detector to be fitted. Cllr Sanderson has already sent a draft risk assessment. It was resolved that Cllr

Sanderson would prepare bullet points of what needs to be carried out for the risk assessment and that this would be discussed at the next meeting and the Clerk will arrange for a legionella record book to be filled in and smoke detectors to be fitted.

e. To consider the opening up and locking up of the Community Centre on Saturday, 18<sup>th</sup> March. There is a booking for a children's party on Saturday, 18<sup>th</sup> March but the Clerk is unavailable to open up and lock up. It was resolved that a key could be given to the hirer and the Clerk would pick this up when she was back after the weekend.

### **37/03/23. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** Cllr Wood said that the gate to the car park is being left open on a Thursday. It was resolved that the Clerk would speak to the bingo ladies and remind them to close the gate when they have finished.

### **38/03/23. FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for March. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

#### **Warmfield cum Heath Parish Council March 2023 Payment Schedule**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson	782	£532.13	
Clerks Expenses	T.Johnson	783	£49.20	
Cleaner	S.Cowan	784	£40.00	
Repairs to CC	S.Cowan	785	£35.00	
Clerk membership	SLCC	786	£112.00	
Electric	E.ON Next	DD	£393.54	
<b>Total March</b>			<b>£1,161.87</b>	

<b>Bank Reconciliation as at 27 February 2023</b>	
Opening Balance	6,790.64
Total Receipts	£0.00
Total Payments	£2,166.19
<b>Closing Balance</b>	<b>£4,624.45</b>

<b>Account Balances</b>	
Community Account	£4,624.45
Savings Account	£28,857.30
<b>Total</b>	<b>£33,481.75</b>

- b. To consider the Grounds Maintenance Service Level Agreements for 01/04/23-31/03/24. It was resolved that these should be accepted and that the Clerk should send back the necessary paperwork. The Parish Council asked the Clerk if the Church were still contributing towards the cost of the Grounds Maintenance and she confirmed that they were. It was resolved that the Clerk should ask Heath Residents Association and the Church if they would like to attend a meeting with the Parish Council to see how we can all work together to better serve the community.
- c. To consider the Fuel Poverty Campaign 2022-23. The Clerk had received an email regarding this scheme and had forwarded to Cllrs. It was resolved that this was not something that the Parish Council should get involved in.
- d. To consider the Internal Controls document. The Clerk had sent a copy of this document for the Cllrs consideration. It was resolved that the Cllrs would look at this document and that it should be put on the agenda for the next meeting to be discussed.
- e. To receive an update on Online Banking. The Clerk has now received documents to enable her to log onto Online Banking but one other Cllrs would need access to be able to approve the transactions. It was resolved that this would be looked at again after the elections in May.

### **39/03/23. PLANNING MATTERS**

#### **New Planning Applications**

- **23/00281/EIASC - Welbeck Landfill Site, Boundary Lane, Normanton, WF6 2JA** - Sirius Planning - EIA Scoping opinion : Extend the life of landfill operations and final restoration by variation of condition 1 to extend the period of waste importation by 2 years to 31 December 2025; and final restoration by 1 year to 31 December 2026 to deliver the pre. Case Officer: Ian Garratt: IGarratt@wakefield.gov.uk **Comments by 22 March 2023.** It was resolved that the Clerk would email Wakefield Express to see if they were aware of this application.
- **23/00254/ENFAPP - Land On South Side, Warmfield Lane, Marshall Hill, Wakefield WF1 5TN** - Mr & Mrs Hollings View. Appeal against enforcement notice alleging material change of use of agricultural land to siting a residential caravan and storage. Case Officer: Paul Wood: **Target Date: 27<sup>th</sup> Feb 2024.**
- **23/00429/TPO - Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY** - Mrs Helen Baldwin. Tree works to T1 - Lime Tree. Case Officer: Mr Paul Casey: pcasey@wakefield.gov.uk **Target Date 03 May 2023.**

#### **Planning Decisions**

- **22/02230/TCA - Kirkthorpe Hall, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY** - Ms Baldwin - T1 Lime - Remove the Lime tree next to the property to ground level. T2 Ash - Reduce the Ash tree by approximately 3 metres (height and width reduction with ADB in mind) Application Returned. **Date of Decision: 21 Feb 2023.**

#### **TO CONSIDER STAFF MATTERS**

- The Clerk informed the Parish Council that she would be taking annual leave from Monday, 3<sup>rd</sup> until Friday, 6<sup>th</sup> April and would be back in the office after the Easter break on Tuesday, 11<sup>th</sup> April. It was resolved that the Clerk should put an out of office on her emails and a message on her telephone informing anyone that she would

deal with their enquiries when she was back at work but if the matter was urgent that they should contact one of the Parish Councillors and all contact details were on the Parish Council website.

**40/03/23. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

**41/03/23. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The correspondence received since last meeting sent by email.

**42/03/23. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- Wakefield LED hub pilot scheme has put new lights up in Heath. It was felt that these lights are too bright and are inappropriate for lamps in a conservation area and that it would be much better to have a warm light with lower power. It was resolved that the Clerk would email Wakefield Council with these comments.
- There is a road closure from Warmfield to Kirkthorpe from 3<sup>rd</sup> April to 3<sup>rd</sup> May and residents are concerned that there will be no bus service during this time. It was resolved that the Clerk would email Arriva to confirm whether a bus service would still be running and if no clarify if a shuttle bus would be put on and would keep people informed via the Facebook groups.

**43/03/23. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 19<sup>th</sup> April 2023** at 7pm at the Community Centre.

The meeting closed at 9.00pm.