

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 20<sup>th</sup> APRIL 2022**  
**AT 7.00PM**  
**AT THE COMMUNITY CENTRE, KIRKTHORPE**

**43/04/22. PRESENT**

Present:- Cllrs Fisher (Chair), Vasey, Smith, Wallis, Sanderson and Wilby G.  
District Cllr Dagger, Blezard and Medford  
1 Member of the Public  
Parish Clerk:-Tracy Johnson

**44/04/22. APOLOGIES.**

Cllr Wood, Wilby J and Gueli  
Apologies accepted by the Parish Council.

**45/04/22. DECLARATIONS OF INTEREST.**

District Cllr Blezard – Planning.

**46/04/22. PUBLIC PARTICIPATION.**

The owner of Heath House Cottage attended the meeting and handed Cllr copies of the plans for the alterations to the property and explained what changes they are wanting to make. They are planning to remove the porches and build a single storey extension. The retrospective planning application for Melton Cottage has been refused by Wakefield Council and the applicant has appealed against this decision. District Cllr Dagger informed the Parish Council that the all out elections have moved from 2024 to 2026. The Parish Council elections are due in 2023. District Cllr Dagger has emailed an update on 61A Warmfield Lane, The Boat Yard and the Cow Shed on Goosehill Lane to the Clerk and the Clerk has forwarded this email to the Parish Councillors. The adoption of the phone box at Heath is still ongoing. Permission is needed from the landowner, District Cllr Dagger will chase this up. District Cllr Dagger asked if the Parish Council would want to take the shop in Kirkthorpe as a community asset if it could be split once the tenant has moved out. It was resolved that the Parish Council would discuss this at the next meeting and the Clerk would add this item to the agenda for the next meeting. District Cllr Blezard retires on 8<sup>th</sup> May after the elections on 5<sup>th</sup> May. Cllr Fisher thanked District Cllr Blezard for all her help and support over the years.

**47/04/22. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday, 16<sup>th</sup> March 2022. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Fisher. They were proposed by Cllr Smith and seconded by Cllr Wallis.

**48/04/22. ONGOING MATTERS.**

- a. To receive an update on defibrillators for the Parish. The Clerk advised that the defibrillator for the Community Centre has now been ordered.
  
- b. To receive an update on the repairs to the fence on the playing field. The Clerk advised that this has now been repaired by Wakefield Council.

- c. To receive an update on the Traveller Site. There is no further update from the last meeting.
- d. To receive an update on the bungalow at the Boat Yard. This has been dealt with in Public Participation.
- e. To receive an update on the hedge cutting on Elsicker Lane. This has now been done.
- f. To receive an update on the bungalow next to the shop. The Clerk has emailed Wakefield District Housing and is awaiting a reply.
- g. To receive an update on 61A Warmfield Lane. An email has been sent and passed to the Enforcement Team.
- h. To receive an update on the Cow Shed on Goosehill Hill. This has been dealt with in Public Participation.
- i. To receive an update on the missing bin by the Shop. The Clerk has emailed Wakefield Council to ask them for another bin. It was resolved that the Clerk would chase Wakefield Council for another one.
- j. To receive an update on the pay phone at Heath. This has already been dealt with in Public Participation.
- k. To receive an update on the new notice board at Heath. The Clerk advised that the new notice board for Heath has been ordered. It was resolved that the Clerk would email Countryside to let them know that approval has already been granted for this to be put under the lamppost.
- l. To receive an update on the dog fouling signs. The Clerk advised that Wakefield Council have confirmed that they will replace these.
- m. To consider the service agreements for the ground maintenance for 2022-2023. The Clerk advised that she has received the service agreements for the ground maintenance for 2022-23. It was resolved that these should be signed and returned to Wakefield Council.

#### **49/04/22. COMMUNITY CENTRE**

To receive an update on the fire risk assessment for the Community Centre as recommended by the Landlord's Surveyor. It was resolved that the Parish Councillors and the Clerk would carry out this if this was acceptable by the insurance company. It was resolved that the Clerk would check with the insurance company and that Cllr Sanderson would look for some templates to use and this would be carried out at the next meeting. It was also resolved that the Clerk would get in touch with the electrician to carry out the annual PAT testing.

#### **50/04/22. KIRKTHORPE PLAYING FIELDS.**

**To consider weekly inspections and agree any action required in respect of the playing fields.** The Clerk is to email Wakefield Council and ask them to carry out the work on the playing field fence.

#### **51/04/22. FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for April. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council  
Payment Schedule April 2022**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
Clerks Salary	T.Johnson		£478.83	
Clerks Expenses	T.Johnson		£33.90	
Cleaner	S.Cowan		£40.00	
Handyman	S.Cowan		£25.00	
Annual Membership	YLCA		£322.00	
Annual Inspection	Fireguard		£112.56	18.76
Water Rates	Business Stream		£182.13	
Refuse Collection	WMDC		£262.60	
Grounds Maintenance	WMDC		£116.53	23.30
Grounds Maintenance	WMDC		£660.85	132.17
<b>Total</b>			<b>£2,234.40</b>	<b>£174.23</b>

<b>Bank Reconciliation</b>	
Opening Balance	2,459.71
Total Receipts	£0.00
Total Payments	£1,276.02
<b>Closing Balance</b>	<b>1,183.69</b>

<b>Account Balances</b>	
Community Account	1,183.69
Savings Account	£34,824.53
<b>Total</b>	<b>£36,008.22</b> Yr end

b. To consider the insurance renewal from Zurich. The Clerk provided the Cllrs with the figures for the insurance renewal for 1 year, 3 year and 5 year. It was felt that Zurich had always given good value. It was resolved that the Clerk should renew the insurance with Zurich under a Long Term Agreement of 5 years.

## **52/04/22. PLANNING MATTERS**

### **New Planning Applications.**

- **22/00508/FUL - Heath House Cottage, Heath, Wakefield, WF1 5SN** - Extension and Alteration of Dwelling including Demolition of Existing Front and Rear Extensions; Erection of Single Storey Rear Extension; Alteration and Addition of Openings on Front, Side and Rear; and Other Associated Internal and External Alterations – **Deadline for comments 28<sup>th</sup> April 2022.**
- **22/00557/LBC - Heath House Cottage, Heath, Wakefield, WF1 5SN** - Extension and Alteration of Dwelling including Demolition of Existing Front and Rear Extensions; Erection of Single Storey Rear Extension; Alteration and Addition of Openings on Front, Side and Rear; and Other Associated Internal and External Alterations – **Deadline for Comments 28<sup>th</sup> April 2022.**
- **22/00650/LBC - Kirkthorpe Weir, Welbeck Lane, Off Neil Fox Way, Wakefield, WF1 4HZ** - Works to secure the stability of Kirkthorpe Weir and protect the riverbed immediately downstream. (Works include the installation of a sheet pile cut-off at the downstream toe of the weir with a concrete infill and drainage between the piles and the weir. **Deadline for Comments 12<sup>th</sup> May 2022.**

### **Planning Decisions**

- **22/00164/FUL - Heathland View House, Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Detached outbuilding. **Application approved on 24<sup>th</sup> March 2022.**
- **22/00163/CPL - Ward Cottage, 25 Elsicker Lane, Warmfield, Wakefield, WF1 5TW** - Single storey external garage with a maximum projection of 3.46m, a maximum height of 2.50m and a maximum eaves height of 2.50m. **Application approved on 17<sup>th</sup> March 2022.**
- **21/01771/FUL - Pineapple Cottage, Wakefield Road, Warmfield, Wakefield, WF1 5TR** - Extensions and alterations to existing dwelling. **Application approved on 17<sup>th</sup> March 2022.**

## **53/04/22. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

## **54/04/22. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email. All correspondence has been sent by email.

## **55/04/22. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA**

- There is a gas main leaking around Half Moon Lane. It has been advised that this needs a new gas pipe. It was resolved that the Clerk would ring Northern Gas Networks and let them know this is a gas leak, it is dangerous and wasting gas and request a visit by a site supervisor as there is a concern for safety as there are houses nearby. It was also resolved that Cllr Vasey and the Clerk would send a letter to Northern Gas Networks and copy this to Yvette Cooper.

- It was thought that the £100 donation for the St Peter's Church magazine has not been paid for the last 2 years. It was resolved that the Clerk would check this and if this was the case would arrange for a cheque for £200 to be signed at the next meeting.
- Vehicles are still parking on Warmfield Lane opposite Boundary Lane which is causing a problem as it cut down the sight lines and is a concern for safety and contravenes the Highway Code. It was resolved that the Clerk would report this to Highways.

**56/04/22. DATE/TIME OF NEXT MEETING**

It was resolved that the next meeting of the Parish Council would be held on **Wednesday, 18<sup>th</sup> May 2022** at 6.30pm at the Community Centre.

The meeting closed at 9.00pm.