

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 7th APRIL 2021
VIA ZOOM
7.00pm

42/04/21. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J and Sanderson.
Parish Clerk:-Tracy Johnson
1 Member of the Public

43/04/21. APOLOGIES.

Cllr Wilby G, District Cllrs Dagger and Blezard
Apologies accepted by the Parish Council.

44/04/21. DECLARATIONS OF INTEREST.

Cllr Vasey – Planning.

45/04/21. PUBLIC PARTICIPATION.

The new labour candidate attended the meeting to introduce herself to the Councillors.

46/04/21. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 17th March 2021.
IT WAS RESOLVED- the minutes of the meeting were a true and accurate record and duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Vasey.

47/04/21. ONGOING MATTERS.

- a. To receive an update on the Covid 19 situation within the Parish. Things are looking better within the Parish and there has been no reports of negativity or fatalities within the Parish.
- b. To receive an update on the commencement of face to face meetings. The Clerk confirmed that virtual meetings are due to end on 6th May and that from 7th May face to face meetings should be taking place. It was therefore resolved that the next meeting should take place on Wednesday, 5th May and this would include the Annual Meeting which would be held via Zoom. The meeting on Wednesday, 16th June would therefore be a hybrid meeting with Councillors and the Clerk attending in person and members of the public via Zoom.
- c. To consider the replacement of the Kirkthorpe Playing Area. One of the parishioners who is on the Kirkthorpe Community face book page has volunteered to help with the organisation of the new play area. She will put together a group who will look into a new play area for Kirkthorpe. She is going to get others from the Kirkthorpe area to work with her. There are lots of things to consider such as cost, health and safety and it was thought that it would be good idea for one of the Councillors to work with the group. It was resolved that Cllr Wilby J would work with the group and then put a proposal forward to the Parish Council for consideration.

d. To receive an update on the extension to the Traveller Site. It has gone very quiet at the moment and nothing has been heard from Wakefield Council lately. The Clerk has now had a response from Wakefield Council in regard to the Freedom of Information request which she sent and forwarded this to Councillors. It stated on this that the site had been looked at in 2011 and rejected. It was resolved that the Clerk would re send this email to Councillors and would write a letter to the Wakefield Express with regard to this information.

e. To consider the Fair at Heath Common from 23rd May to 1st June (open 27th May to 31st May). It was felt by general consensus that this date was too soon and would be better at August Bank Holiday. It also seemed a long time which it would be on the common. It was resolved that the Clerk would email Dave Mee to ask why they wanted to be on the Common for so long and whether this could be reduced.

f. To consider the Kirkthorpe Shop. The question had been asked as to when the shop would reopen. The owners said it would not be opening back up. It was felt that the village needed a shop and it had been leased on this basis. It was resolved that the Clerk would enquire when the lease expired and if there were any conditions which the lease had been agreed on.

g. To receive an update on the pay phone kiosk at Heath. The Parish Council has asked if the phone box at Heath can be adopted. This phone box is listed. It was resolved that the Clerk would look into whether planning would be needed and if there were any restrictions on what it could be used for and then the community could decide what they would like to use it for.

48/04/21. COMMUNITY CENTRE

The Community Centre is still currently closed due to the government restrictions. It was resolved that it would be open for the Local Elections on 6th May. It is now Covid secure and the hand sanitisers and signage is in place. The windows would need to be open for the air to circulate and there could be a one way system in place for able bodied people. Anyone using a wheelchair would need to go out of the building the same way. The Parish Council meeting in June would be a closed meeting and any members of the public wishing to attend would have to attend via Zoom.

49/04/21. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. The steps to the slide have now been fixed by Wakefield Council. The Clerk has emailed to see when the Football Club would be starting to use the football pitch again.

50/04/21. FINANCE

To consider the Account Balances & Authorisation of Cheques for April. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.

Warmfield Cum Heath Parish Council Payment Schedule April

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	614	£445.60	
PAYE	HMRC	615	£6.80	
Clerks Expenses	T.Johnson	616	£49.59	
Cleaner	S.Cowan	617	£40.00	
Grounds Maintenance	WMDC	618	£660.85	
Grounds Maintenance	WMDC	619	£116.53	
Annual Membership	YLCA	620	£315.00	
Replacement of Consumer Unit	A Norbury	621	£487.96	
Annual Inspection	Fireguard	622	£113.28	
Total			£2,122.33	

Bank Reconciliation	
Opening Balance	19,068.37
Total Receipts	£11,750.86
Total Payments	£554.69
Closing Balance	30,264.54

Account Balances	
Community Account	30,264.54
Savings Account	£4,823.14
Total	£35,087.68

Yr end

51/04/21. PLANNING MATTERS

New Planning Applications.

- **20/00412/FUL & 20/02620/LBC – Kirkthorpe Hall, Half Moon, Kirkthorpe, WF1 5SY** – Single storey extension to western side/rear and associated alterations to original dwelling to facilitate link; removal of dormer, alterations to fenestration and other associated works. Case Officer: Sarah Edson. Comments by 15th April 2021. It was resolved by majority decision that the Clerk would send an objection to this application.

Planning Decisions

The following planning decisions were discussed.

- **21/00250/TEL - Site At Crossley Street, Warmfield Common, Elsicker Lane, Wakefield, WF1 5TW** - Erection of a monopole at a height of 15m with 3.no antenna, 4.no dish and radio and 3.no RRH dishes with 1.no ground based equipment cabinet. **Prior Approval Required and Refused.** Date: 25th March 2021.

52/04/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

53/04/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

- Email from District Councillor Dagger dated 30th March regarding the question to Cabinet members regarding the Traveller Site.
- Email from District Councillor Blezard dated 6th April regarding the wall at Horse Race End.

TO CONSIDER STAFFING MATTERS

To consider the Clerk's Appraisal. The Clerk has had her appraisal. It was resolved that a pay increase should be awarded for her efforts from a grade SCP 7 to SCP 9.

54/04/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- It was noted that the dogs at 61A Warmfield Lane are out of control. They are running across the road in front of cars and snapping at peoples ankles and other dogs who are walking up the footpath. It was resolved that the Clerk would get in touch with the dog warden to report this.
- The 2 dead horses which were found at Kirkthorpe bridge have been reported to Wakefield Council and the Animal Welfare Officer. This is being looked into and blood tests will be carried out to see how they died.
- An email has been received from a resident at Heath regarding one of the benches and its location. The location of this bench was suggested by Heath Residents Association and agreed by Wakefield Council. Cllr Fisher will reply to this email.

55/04/21. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 5th May 2021** at 6.30pm via Zoom.

The meeting closed at 9.05pm.