

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 17th MARCH 2021
VIA ZOOM
7.00pm

28/03/21. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J, Sanderson and Wilby G.

Parish Clerk:-Tracy Johnson

29/03/21. APOLOGIES.

District Cllrs Dagger and Blezard

Apologies accepted by the Parish Council.

30/03/21. DECLARATIONS OF INTEREST.

Cllr Vasey – Planning.

31/03/21. PUBLIC PARTICIPATION.

No public participation took place.

32/03/21. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 17th February 2021.

IT WAS RESOLVED- the minutes of the meeting were a true and accurate record and duly signed by Cllr Fisher. They were proposed by Cllr Wood and seconded by Cllr Smith.

33/03/21. ONGOING MATTERS.

a. To receive an update on the Covid 19 situation within the Parish. The Clerk mentioned the deadline for virtual meetings ends of 6th May and that from 7th May face to face meetings should be taking place, although NALC are trying to get the deadline extended. If face to face meetings have to take place and the Community Centre opens for these meetings then it would need to be Covid secure. The sanitisers are now in place and signage. The Clerk would need to make sure that the Community Centre is cleaned before and after each meeting. All Cllrs and the Clerk have now had their first Covid jab. Cllrs would need to consider if the public attended the meetings what other measure could be put in place. It was suggested that people should wear face coverings and the possibility of a one way system in and out of the building. It was resolved that this should be considered further at the next meeting and the Clerk would keep the Cllrs informed with any new information she received about this matter.

b. To consider the replacement of the Kirkthorpe Playing Area. The Clerk advised that she had been in touch with Wakefield Council and that the Parish Council could apply for a Neighbourhood Improvement Fund of a maximum of £1,000 per project to go towards a new play area. This would still leave a large short fall. It was resolved that this would be considered when face to face meeting were being held. A few parishioners had commented that it was a shame the playground could not be used at the moment. It was resolved that the Clerk would chase Wakefield Council again to see when the steps were going to be repaired.

c. To receive an update on the new signs for Warmfield, Kirkthorpe and Heath. The Clerk advised that the gentleman who had been dealing with the quotes for the new signs has now left Wakefield Council and that she had received an email to say that they were hoping to get a replacement for him and then that he would be able to follow this up. Wakefield Council are also currently undertaking an exercise to look at all boundary signs within the Wakefield District and wondered whether we would like to wait until this has been concluded to ensure consistency. It was resolved that the Clerk would reply to Wakefield Council to make them aware that it is the old style signs that would be required. She would also get another quote from another company and present these to Cllrs at the next meeting. It was also noted that Warmfield still have the new type signs and it was resolved that these should be considered being replaced as Phase 2 of the project.

d. To receive an update on the Commemorative bench at the War Memorial. The Clerk advised that she had emailed the Vicar to see whether it would be possible to place this bench at the War Memorial and had attached a photo of the bench. The Vicar had replied to say that there had been no meetings at the moment and that she would bring this up for discussion at the next meeting. It was noted that there were no benches in the upper burial grounds and that this might be a good alternative place to put the bench if it was not possible at the War Memorial. It was resolved that we would wait to hear from the Vicar after their next meeting.

e. To receive an update on fly tipping. A discussion took place regarding fly tipping in the Parish. The Clerk had been in touch with Wakefield Council regarding the tyres which had been tipped on Green Lane. Wakefield Council said they were not responsible for this site as it did not belong to them. It was thought that this land was the Old Coach Road which used to run from the A655 to Kirkthorpe. It was resolved that the Clerk would contact Wakefield Council again regarding this as if this was the case it would probably come under Highways Department. If this was not the case the Clerk would do a land search to see who this belonged to. It was also considered whether covert camera could be put in the area to stop fly tipping as this is becoming a big issue within the Parish.

f. To receive an update on the extension to the Gypsy and Traveller Site. It was noted that things had gone quiet at the moment in this area. It had been mentioned by a parishioner that Wakefield Council were not going to use the field at the back of the Golf House due to the existing covenants etc. The gentleman who sold the land to Wakefield Council had not heard anything from Wakefield Council either. It was noted that the Clerk had sent a Freedom of Information request to Wakefield Council to ask which other sites had been considered and discounted. It was resolved that the Clerk should set a timeline for this request to be actioned.

34/03/21. COMMUNITY CENTRE

Due to the current restrictions the Community Centre will remain closed. It will be considered at the next meeting to reopen the Community Centre. There is new legislation coming into effect from 1st April regarding electric consumer boards and that all these should have an RCD unit on them. As the consumer board is the old type and does not have an RCD on it this will need replacing asap. It was resolved that the Clerk would contact the electrician to get a quote for this work to be carried out and if a satisfactory quote is received that this work should be done as soon as possible.

35/03/21. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. The steps to the slide are still damaged. It was resolved that the Clerk would chase up Wakefield Council again to see when these repairs would be carried out. The Clerk would also email to see when the Football Club would be starting to use the football pitch again.

36/03/21. FINANCE

To consider the Account Balances & Authorisation of Cheques for March. It was resolved that the amounts below should be paid and that the Clerk would ask Cllr Vasey and Smith to sign the cheques.

**Warmfield Cum Heath Parish Council
Payment Schedule March**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	606	£445.60	
PAYE	HMRC	607	£6.80	
Clerks Expenses	T.Johnson	608	£39.99	2.40
Cleaner	S.Cowan	609	£40.00	
Handy Man	S.Cowan	610	£15.00	
Water Rates	Business Stream	611	£32.98	
YLCA Remote Conference	YLCA	612	£40.00	
Clerk membership	SLCC	613	£112.00	
Total March			£732.37	

Bank Reconciliation	
Opening Balance	21,135.13
Total Receipts	£0.00
Total Payments	£2,066.76
Closing Balance	£19,068.37

Account Balances	
Community Account	£19,068.37
Savings Account	£4,823.02
Total	£23,891.39

37/03/21. PLANNING MATTERS

New Planning Applications.

- **20/02620/LBC – Kirkthorpe Hall, Half Moon, Kirkthorpe, WF1 5SY** – Single storey extension to western side/rear and associated alterations to original dwelling to facilitate link; removal of dormer, alterations to fenestration and other associated works. Case Officer: Sarah Edson. Comments deadline – to be confirmed. Not all Cllrs had seen the plans for this application. There had been some confusion regarding the deadline date for comments. It was resolved that Cllrs should look at the application and that the Clerk would follow up for the deadline for comments and let Cllrs know. This application would then be discussed at the next Parish Council meeting.
- **21/00443/FUL – The Granary, 5 Old Hall Courtyard, Heath, Wakefield, WF1 5ST** – Proposed Replacement Windows and French Doors. Case Officer: Adam Hirst. Comments by: 24th March 2021. It was thought that these were being replaced with like for like. No comments to make.

Planning Decisions

The following planning decisions were discussed.

- **20/00789/S7301- 73 Elsicker Lane (Land Adjacent), Warmfield** – Amendment to condition no 1 (plans list) of application 20/00789/FUL (one dwelling) dated 24th July to undertake minor internal alterations and insert two additional windows to the side elevations. **Application Approved.**
- **21/00637/TCA – Cheesecake Inn, Half Moon Lane, Kirkthorpe, Wakefield, WF1 5SY – T1 – Ash Tree.**
- **20/01834/COUQ – Low Farm, Warmfield Lane, Warmfield, Wakefield, WF1 5TN** – Conversion of existing agricultural building to form 5no. dwellings including external alterations – **Prior Approval Required and Granted.** It was unclear what this wording meant – does this mean that the application has been approved. It was resolved that the Clerk would send an email to clarify what this wording means and what the process is and if this is normal or special circumstances.

38/03/21. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

39/03/21. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

40/03/21. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- It was noted that the Council Tax bills had been sent for the area and there has been a slight increase. This makes it look like the Parish Council have increased the precept although this is not the case. It could be that fewer households are paying the council tax. It was resolved that the Clerk would put something on the face book pages to let residents know that the precept has remained the same as last year.
- An update was provided from the PACT meeting with West Yorkshire Police. The police are going to provide more late night patrols at the Car Park at Heath to try and tackle the anti social behaviour. There is now a wildlife officer which will be covering the area. It was resolved that the Clerk would make contact with the officer and introduce herself. It was also mentioned that people had trouble getting through

on the telephone on 101. There is now access to a live chat on the West Yorkshire Police website. It was resolved that the Clerk would put this information on the face book pages to make Parishioners aware of this facility.

- It was noted that new windows had been fitted at Warmfield School and the roof had been started but not finished. It was thought that this was for security purposes.
- It was noted that there had been a lot of activity at 61A Warmfield Lane. A wagon had been seen delivering packs of new concrete blocks. Wakefield Council Enforcement team have been up to stop it. It was resolved that this would be reported to one of the District Councillors.
- It was noted that there would be a rolling road closure of Kirkthorpe Lane to enable essential works to be carried out and a diversion would be in place. This could last up to 1 month starting from 22nd March. Notices have been put up in the area and on face book pages.
- An update was provided on the bench outside the School House. The owner of the School House had been provided with a copy of the email from Wakefield Council and has agreed to stop putting flowers on the bench.
- It was noted that 4 benches and various owl boxes have now been put up in the area.
- It was noted that there had been no correspondence received regarding the fair this year. It was thought that this would not take place this year due to the Covid restrictions.
- It was noted that a stone wall on Horse Race End has been rebuilt. It is believed that the wall is 2 metres high and Cllrs wondered whether this was within the limit without needing planning permission. It was resolved that the Clerk would contact planning to confirm whether this was within range without needing planning permission.

41/03/21. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 21st April 2021** at 7.00pm via Zoom.

The meeting closed at 8.50pm