

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 19<sup>th</sup> FEBRUARY 2020**

**AT**  
**THE COMMUNITY CENTRE, KIRKTHORPE**  
**7.00pm**

**16/02/20. PRESENT**

Present:-Cllrs Fisher (Chair), Vasey, Smith, Gueli, Wood, Wallis, Wilby J, Sanderson and Wilby G.

Parish Clerk:-Tracy Johnson

District Councillors:- Dagger, Blezard

3 Members of the Public

**17/02/20.APOLOGIES.**

District Cllr Wassell

Apologies accepted by the Parish Council.

**18/02/20.DECLARATIONS OF INTEREST.**

Cllr Sanderson – Cheque, District Cllr Blezard – Planning.

**19/02/20.PUBLIC PARTICIPATION.**

The Church would like to thank the Parish Council for their financial contribution which it made to the Parish magazine and the Church warden passed the Clerk a letter of thanks. They have 2 new companies wanting to advertise in the magazine and some other interest and are hoping that it will be feasible in the future. The deadline for the minutes for the magazine is 21<sup>st</sup> to 23<sup>rd</sup> of the month. A member of the public asked why the last minutes looked different and didn't have as much details as the others. Cllr Fisher explained that the extracts of the meeting go on after the meeting but the minutes don't go on until after ratification at the next meeting. The Clerk will still send these to Cllr Sanderson for proof reading. The Clerk is to check the magazine to make sure that the contact details for the Parish Council are correct.

A discussion took place regarding the relocation of the Kings Arms notice board. Several places were suggested. The bus stop isn't wide enough for it to go on the side and it was felt it wouldn't be seen enough at the back. The second suggestion was where the lamp is after the Kings Arms or fastened to the Kings Arms. It was also suggested in the car park but this is unlit and it was felt that not enough people would see it here. The Clerk will speak to the landlady at the Kings Arms to see if she has any suggestions.

It was asked if the Parish Council could not use abbreviations as this may be confusing for people reading the minutes. It was agreed that the Clerk would type the name in full and then put the abbreviation in brackets after.

It was asked what the Little John form was which was mentioned in the minutes. The Clerk explained that this is a form which the Parish Council fill in and send back to exclude them from an external audit. It still has to have an internal audit.

It was noted that no fixed penalties had been issued on Footpath 4 because of the byelaws.

The survey for the new Community Centre was discussed. A question was asked why it was mentioned 3 years ago about a new Community Centre but nothing had been done. Cllr Fisher explained that this was a very large and time consuming project and we would need the backing of the community to enable us to take this project forward. The Cllrs feel that the current Community Centre is coming to the end of its life and now would be a good time to start to plan a new Community Centre if this is what the community want. The Cllrs envisage that this will be a long term project of approximately 5 years. The feedback the Parish Council have had so far has been positive.

District Cllr Dagger mentioned that District Cllr Wassell is unwell and will be standing down in May. District Cllr Wassell will stay on until a new District Cllr is in place. Cllr Fisher asked District Cllr Dagger to pass on the Parish Council's best wishes to District Cllr Wassell. He said he has done some good work and will be missed.

District Cllr Dagger said he had also objected to the planning application for Feathers Field.

District Cllr Blezard said she had passed on the Clerk's email regarding rubbish.

A discussion took place regarding new developments such as City Fields and District Cllr Blezard explained things are taken into account when looking at these applications. They look at the flow of traffic, schools, doctors, hospitals etc and all of these are taken into account. District Cllr Dagger said he would bring the plan to the next meeting.

There was then a discussion on Community Infrastructure Levy (CIL) Payments and District Cllr Dagger said he would email some documents to the Clerk regarding these to pass onto Cllrs and would also check what our boundaries are for these.

District Cllr Blezard announced that she is now Deputy Head of Climate Change but is still on the committee for Planning. District Cllr Dagger is Highways.

#### **20/02/20.MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 15<sup>th</sup> January 2020. **IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the Cllr Fisher. They were proposed by Cllr Wilby G and seconded by Cllr Sanderson.

#### **21/02/20.COMMUNITY CENTRE.**

a. To consider the update on the questionnaire for the new Community Centre. We have had a good response from the questionnaires for the new Community Centre and lots of positive replies. The majority of people from the community have said that they would like a new Community Centre. Some of the Cllrs have also spoken to people who have given positive feedback. It was resolved that this would be a long term project and that we would need to get involvement from the community and would need a committee to head up this project if it was to go ahead. District Cllrs Dagger and Blezard would give us their help and support and suggested that it would be a good idea to have an informal discussion with Engie who might be able to help. Also it was suggested that it might be possible to get a grant and the Prince Charles Trust give grants for Community Centres and this might be worth looking into. It was discussed whether the new houses being built might also like to use the Community Centre and it was mentioned that there is a developers scheme where sometimes considerate

builders might help out with such projects. The new Community Centre would need to be environmentally friendly. We would need to find out what facilities the community would want and get plans drawn up in the first instance.

### **22/02/20.KIRKTHORPE PLAYING FIELDS.**

**1.To consider weekly inspections and agree any action required in respect of the playing fields.** The Clerk has been in touch with Wakefield Council regarding the damage to one of the manhole covers in the car park. Wakefield Council have been back in touch with the Clerk and said that it is the tenants obligation for such repairs. The Clerk has been in touch with a local welder and has had a quote for the manhole cover to be fixed and both manhole covers to be strengthened. It was resolved that the Clerk should instruct the Welder to go ahead and fix the damaged manhole cover and strengthen both.

### **23/02/20.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.**

a.To consider the Heath Common Fair Application. The Showmans Guild have submitted an application for the Heath Common Fair which will run from 10<sup>th</sup> to 13<sup>th</sup> April. There is a meeting to discuss arrangements for this. Any Cllrs are welcome to attend this meeting and The Clerk and Cllr Gueli will be attending.

b. To receive an update on the CCTV access. The Clerk and Cllr Sanderson had a meeting with Calder Security. Calder Security made some changes to the CCTV and The Clerk and Cllr Sanderson now both have remote access to the CCTV on their mobile phones and the Clerk also has access on the Parish Council laptop.

c. To receive an update on the purchase and location of a defibrillator. The Clerk has emailed Cllrs the email from Primary Care regarding these. It was resolved that the Clerk would get in touch with Primary Care to see if these units require a power supply or if they have their own power supply. The Clerk will then look into applying for the Grant for these.

d. To receive an update on the speed reduction scheme. The Clerk has emailed Sergeant Stones to see how things were going and request a speed check but he is away on annual leave at the moment. The Clerk will check this up with him when he returns from annual leave.

e. To receive an update on the recommendations from the Internal audit. Cllr Sanderson has now obtained an SSL certificate for the website. Cllr Sanderson has also put The Code of Conduct on the website. The Clerk will add a Column for Section 137 payments to the accounts and then email to Cllr Sanderson.

f. To consider Heath Common Tree Works. The Clerk has received an email from a Tree Surveyor regarding some trees which need trimming. Cllr Fisher had informed the Clerk in an email that this needed to be passed to Wakefield Council. The Clerk has already emailed a reply and put the surveyor in contact with Wakefield Council.

g. To consider the update on Legal Topic Note 22 on disciplinary and grievance arrangements. The Clerk has sent an email to Cllrs regarding these documents. It was resolved that the Cllrs would read these and The Clerk would put the item on the agenda for the next meeting as we would need to adopt these new arrangements.

h. To consider the shop in Kirkthorpe. The Clerk had a discussion with the shop owner when she went to pick up the questionnaires for the new Community Centre. They had asked if there was anything the Parish Council could recommend as to what the community might like to see in regards to the Shop and using it more. There was a discussion regarding this and a few points were suggested. The first thing was longer, more consistent opening hours, as some people might call in on their way to and from work. The second was a larger stock of produce. The third was a possibility of home deliveries for anyone who couldn't get to the

shop, they could go round and post an order list and then make a small charge for delivering the items. Another thing which was suggested was the possibility of taking in parcels maybe from UPS or similar and then residents can pick up from the shop if they are out all day.

**24/02/20.FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for February. Cllr Vasey and Cllr Smith signed the cheques.

**Warmfield Cum Heath Parish Council  
February Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	506	£435.43	
PAYE	HMRC	507	£4.40	
Clerks Expenses	T.Johnson	508	£144.25	
Cleaner and Products	S.Cowan	509	£103.50	
Lights and clearing guttering	S.Cowan	510	£45.90	
Changes to CCTV system SSL Licence, Cloud, Tech support	Calder Security	511	£156.00	26.00
	RMS Consultancy	512	£287.00	
Printing Services	RMS Consultancy	513	£20.00	
Windows Upgrade	RMS Consultancy	514	£205.00	
Rent of land at Kirkthorpe	WMDC	515	£0.50	
<b>Total February</b>			<b>£1,401.98</b>	26.00

<b>Bank Reconciliation</b>	
Opening Balance	£8,965.70
Total Receipts	£126.00
Total Payments	£762.60
<b>Closing Balance</b>	<b>8,329.10</b>

<b>Account Balances</b>	
Community Account	8,329.10
Savings Account	£4,819.25
<b>Total</b>	<b>£13,148.35</b>

## 25/02/20.PLANNING MATTERS

### New Planning Applications.

- **19/02146/FUL - 17 Warmfield Lane, Warmfield, WF1 5TN** – Single Storey Rear Extension. Case Officer: Joshua Turner. Grid reference: E: 437458 N: 420940. Comments Required by 21<sup>st</sup> February 2020.
- **20/00033/FUL – Feathers Field, A655, Warmfield Cum Heath, WF1 5TP** – Agricultural building (resubmission of 19/01187/FUL). Case Officer: John Holmes. Grid reference E: 436960 N: 420536. Comments Required by 4<sup>th</sup> February 2020. The Clerk has emailed objecting to this on the same grounds as before.
- **Proposal to build 1,000 new houses on land designated as Wildlife and Nature Park known as the Welbeck landfill site.**

### Planning Decisions

The following planning decisions were discussed.

- **15/00360/SUB01 – Higheroft Heath, Wakefield, WF1 5SL** – Discharge of Conditions – 2 (Materials), 3 (Landscaping), 4 (Finished floor levels), 6 (Asbestos Removal), 8 (Boundaries), 10 (Radon gas) as described on the decision notice of approved application. **Decision: Conditions Discharged. Decision Issue Date: 9<sup>th</sup> January 2020.**
- **17/03129/FUL New Stables, Boundary Lane, Normanton – Notification of Appeal** – Retrospective application to provide extensions to an existing stables/field shelter (approved by planning consent 13/03061/FUL). Case Officer: Neil Rodgers. Grid reference: E: 437426 N: 421060. Comments Required by 31<sup>st</sup> October 2019. The Clerk has sent a letter objecting to this. The Clerk and Cllr Vasey attended this meeting. Cllr Vasey has given an update on the above meeting. There is still no response to the outcome of this meeting yet.
- **19/01395/FUL Yorkshire Scare Grounds Scream Park Hell Lane Heath -** Retrospective application to demolish existing timber structure and replace with steel construction building for Airsoft sports use and Yorkshire Scare Grounds Halloween event use. Applicant: Mr Chris Walton. Case Officer: John Holmes 01924 30 6669 [johnholmes@wakefield.gov.uk](mailto:johnholmes@wakefield.gov.uk). Grid Ref: E: 436790 N: 419801. Comments Required by: 2 August 2019. The Clerk has written an objection letter on 2<sup>nd</sup> August 2019. **Application Refused. They have appealed against this decision and this will now go to the Inspector.**
- **17/03033/FUL - Boundary Lane** – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). Approved by WMDC. The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local opposition. Response received by WMDC. The Clerk and Cllr Vasey have emailed Neil Rodgers with a copy to Yvette Cooper. Response now received on behalf of Neil Rodgers. Response now received from Yvette Cooper. The Clerk is to email Yvette Cooper again to see if she can now follow this up.

## 26/02/20.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- None.

**27/02/20. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- None.

**28/02/20.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

To Consider/Note: The Correspondence received since last meeting sent by email.

**29/02/20.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.**

- Semi Underground House at Pineapple Hill – The plans for this have been submitted today. It was mentioned that there is a clause within planning for interesting developments which are judged on agricultural merit. It was resolved that Cllrs would look at plans and that the Clerk should put this on the agenda to discuss at the next meeting.
- Police and Community Target meetings are being held in Normanton if any Cllrs wish to attend.
- The Community Centre key for the bingo ladies has been passed to another member of the group. Cllr Smith will get the Clerk a contact name and number for her records.
- Cllr Smith has been to see the Deputy Clerk in Filey regarding the commemorative bench in Filey and has now got the contact details of the company who provided this bench. Cllr Smith has passed these to the Clerk and the Clerk will now look into this.
- The Clerk has now spoken to the owner of the barbed wire fence which is broken and down on the floor at the Ashfield Site. The Clerk is to meet Cllr Vasey who will show the Clerk where this is to see if the right fence has now been fixed. It is on the Half Moon access off Kirkthorpe Lane opposite the Deer Shed.
- It was noted that one of the sites has extra caravans on at the moment. This may be due to flooding at Ivy Cottage. The Clerk will put this on the agenda for discussion at the next meeting.
- It was discussed that the horse on the bypass on the new relief road now has a pony living in the horsebox. The Clerk is to email Dave Mee regarding this.
- CIL payments were discussed in relation to the new Starbucks coffee shop. We need to clarify the boundary for this. District Cllr Dagger is going to send documents to the Clerk relating to CIL payments and the Clerk will then forward these onto the Cllrs.
- A member of the community has offered to buy a new Xmas Tree for Warmfield. It was resolved that this was a good idea and all Cllrs were in favour for this to go ahead.
- There are lots of rubbish at the top of Willow Lane. If any Cllrs see this it should be reported to the Council as fly tipping.
- It was noted that there had been two incidents with foals on the Common. One disappeared after only 1 day of being born and the other was on a very short tether and eaten something it shouldn't have. It was alleged that the RSPA had attended this incident. The Clerk is to follow up this matter with Dave Mee.
- The notice board at the Kings Arms was discussed. It can not go on the path the Clerk will speak to the landlady at the Kings Arms to see if she has any suggestions of where it could go, maybe it could go on the wall at the right side of the gate.
- The Clerk handed keys for the new door for the Community Centre to Cllrs Smith and Fisher.

**30/02/20. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council will held on **Wednesday 18<sup>th</sup> March 2020** at 7.00pm in the Community Centre, Kirkthorpe.

The meeting closed at 9.30pm.