

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 19<sup>th</sup> JUNE 2019**  
**AT**  
**THE COMMUNITY CENTRE, KIRKTHORPE**  
**7.10pm**

**22/06/19. PRESENT**

Present:-Cllr Fisher (Chair) and Cllrs Vasey, Gueli, Wood, Wilby G.  
Parish Clerk:-Tracy Johnson and John Wallis.  
2 Members of the Public

**23/06/19.APOLOGIES.**

Cllrs Wilby J, Sanderson, Smith, District Cllrs Wassell, Dagger and Blezard.  
Apologies accepted by the Parish Council.

**24/06/19.DECLARATIONS OF INTEREST.**

Cllr Wallis – Cheque.

**25/06/19.PUBLIC PARTICIPATION.**

It was announced that the Church Fete would be held on 29<sup>th</sup> June. A banner will be placed on the Community Centre fence for 1 week. There was no objection from the Parish Council.

**26/06/19.MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 22<sup>nd</sup> May 2019.  
**IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the chair. They were proposed by Cllr Vasey and seconded by Cllr Wood.

**27/06/19.COMMUNITY CENTRE.**

- a.-To receive an update on the questionnaire for residents relating to the proposed new Community Centre. The Clerk passed round a copy of the draft questionnaire. It was resolved that the Clerk should email a copy to the Parish Councillors for their consideration and that this should be discussed at the next Parish Council meeting on 31<sup>st</sup> July and then this should be amended and sent out to residents around September/October.
- b.-To consider the repair of the Community Centre outside light. The clerk has spoken to an electrician, who has provided a quote to replace the outside lights as he feels they are out of date and not economical. It was resolved that we should go ahead with this quote. The clerk will contact the electrician and ask him to go ahead and do the work.
- c.-To consider the repair of the Community Centre access ramp. The clerk has been in touch with the welder and obtained a quote to carry out this work. It was resolved that we should go ahead with this quote. The clerk will contact the welder and ask him to carry out this work.
- d.-To consider the agreement with the Football Club. The Clerk has received an email from the football club to say that they no longer wish to use the football pitch from the end of June and asked what we require from them. It was resolved at the clerk should email the football club to ask them to remove their belongings before the end of June but to leave the goal posts as these replaced the original ones that were there when the football club began to use the pitch.
- e.-To consider Kirkthorpe Amateur Theatre Show leaving their equipment in the Community Centre overnight and whether they would need insurance. It was resolved that the Kirkthorpe

Amateur Theatre Group could leave their equipment in the Community Centre overnight so long as it was not on view. The Clerk was to email them and let them know and also make them aware that it would be left at their own risk as the Parish Council insurance would not cover their belongings and also let them know that they would not need liability insurance to use the Community Centre.

**28/06/19.KIRKTHORPE PLAYING FIELDS.**

**1.To consider weekly inspections and agree any action required in respect of the playing fields.** Slight damage to access ramp and hinge on gate broken. Clerk to get in touch with welder to get gate and access ramp fixed. The beacon has also rolled onto the playing field.

**29/06/19.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.**

a.To consider the arrangements for the first aid course. A date of 24 June has been booked. A £5 refundable deposit is payable for anyone wishing to attend. Clerk has done a poster advertising this and has put on notice boards and in Kings Arms Pub in Heath. Posters have been placed in the Church, Shop and Community Centre. So far we have 4 people attending. It was resolved that the clerk would send a message to the Kings Arms to see if any of the staff there would like to attend.

b. To receive information on the repair of stocks. Cllr Wilby G said he thought that Cllr Wilby J was speaking to a joiner regarding this matter.

c. To consider the arrangements for the new date for the Car Rally. The new date has been set as 25<sup>th</sup> August.

d. To consider the insurance quote. There is a slight additional cost to cover the CCTV which has been added to the policy. It was resolved that we should go ahead and add this to the insurance policy.

e. To consider damage to a bench on Elsicker Lane. The clerk has had a call from West Yorkshire Police to say that there had been some vandalism to a bench on Elsicker Lane. The clerk went to check the benches on Elsicker Lane but couldn't see any damage. It was resolved that Cllr Wilby G would also go and check the benches to make sure that there was no damage.

**30/06/19.FINANCE**

a. To consider the Account Balances & Authorisation of Cheques for June. It was also mentioned that at the next meeting in July cheques would have to be authorised for July and August as there is no meeting in August.

b. To consider the internal audit carried out on 14<sup>th</sup> May. It was resolved that this should be discussed at the next meeting in July.

**Warmfield Cum Heath Parish Council  
Payments Schedule – June 2019**

<b>Payments to be approved</b>	<b>Payee</b>	<b>Cqno.</b>	<b>Amount</b>	<b>VAT</b>
1 Clerks Salary	T.Johnson	461	£352.21	
2 Clerks Expenses	T.Johnson	462	£55.73	
3 Cleaner	S.Cowan	463	£80.00	
4 Consultancy Work	J.Wallis	464	£250.00	
5 Repair to access ramp	Welding Shed	465	£40.00	

6	Insurance to cover CCTV	Zurich Ins Ins	466	£28.00
<b>Total</b>				<b>£805.94</b>

<b>Bank Reconciliation</b>	
Opening Balance	£14,397.97
Total Receipts	£270.00
Total Payments	£2,347.40
<b>Closing Balance</b>	<b>£12,320.57</b>

<b>Account Balances</b>	
Community Account	£12,320.57
Savings Account	£4,812.05
<b>Total</b>	<b>£17,132.62</b>

### **31/06/19.PLANNING MATTERS**

#### **New Planning Applications.**

- **19/01187/AGR – Feathers Field – Agricultural Building** – To erect a large building on the field. It was resolved that the Clerk would write a letter of objection with a copy to District Councillor David Dagger on the following grounds. It is a very large building and will be seen from the road. A similar size building was rejected recently at the Scaregrounds site. It will set a precedent and is uncalled for Development and will alter the character of the area. It is green belt and will be breaking up openness of Green Belt area. There are no other buildings on that side of the A655. Also there are two addresses relating to this application, so need clarification of who will be developing it.

The following planning applications were discussed.

- **19/00334/TPO** - Old Hall Courtyard, Heath – T1 Drawback over seating area by 1M and crown thin by 10%. **Decision by WMDC Pending.**
- **19/00499/CPE** – Land adjacent to Pineapple Inn, 320 Wakefield Road, Warmfield, WF1 5TR – Use of land as a builders yard, including three buildings. The Clerk has written to WMDC expressing concerns. **Decision by WMDC Pending.**

#### **Planning Decisions**

The following planning decisions were discussed.

- **17/03033/FUL** – Boundary Lane – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). Approved by WMDC. The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local

opposition. Response received by WMDC. It was resolved that this matter should be discussed further at the next meeting in July.

- **19/00667/FUL** - 17 Warmfield Lane, Warmfield, Wakefield, WF1 5TN – Two storey rear extension with balcony. The Clerk has written to WMDC expressing concerns. **Application Approved.**
- **19/00716/FUL** - 73 Elsicker Lane (Land Adjacent), Warmfield, Wakefield, WF1 5TW – One dwelling. The Clerk has written to WMDC expressing concerns. **Application Approved.**
- **19/00674/LBC – Priest’s House, Heath** – Reintroduce the opening to link together the current kitchen and dining area by removing the infill brickwork. Additionally, details to support the structurally failing timber lintels is included in these works. **Application Approved.**
- **19/00326/FUL** – Pineapple Inn, 320 Wakefield Road, Warmfield, WF1 5TR – Construction of underground dwelling including removal of existing car park and associated hard surface. The Clerk has written to WMDC expressing concerns. **Application Approved.**

### **32/06/19.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.**

- To consider hours worked log sheet for Clerk. It was resolved that the Clerk should log her hours for work carried out for the next 2 to 3 months and this should be reviewed.

### **33/06/19. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- Caravan near traffic lights (EB dealt with) – The enforcement case is still live, the officer has been liaising with the planning agent acting for the owner. There have been some pre-application discussions as the building at No 240 and the blacksmiths cottage are listed buildings. They anticipate that an application will be returned very soon following the officers correspondence with the planning agent last week. All traveller sites (including those with enforcement pending) potentially are counted towards their targets. But in saying that they still need to find a site and also a transit site.
- Heath Common Car Park (DD dealt with) - The application was approved by panel on 13<sup>th</sup> June, the District Council have requested the work to be carried out by Engie which is usually carried out roughly 2 weeks after the decision. So hopefully this will get done by the end of June.
- Heath Common Byelaws (DD dealt with) – It is now with legal services of WMDC, they have prepared a draft advisory notice which looks fine to officers, they need to put the Byelaws Registration number details on it which is been looked into and then it should be fit for use. As soon as they have this they will be able to place the notice on parked cars.
- Fly Tipping (DD dealt with) – This has been dealt with on the 24<sup>th</sup> May and all rubbish has been cleared.

### **34/06/19.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

The following correspondence has been sent to Cllrs this month:

- Place marketing workshop invite – help shape the future of the Wakefield district
- Chief Executive’s Bulletin

- Advice Note 6 Councillors Right to Time off Work April 2019
- Place marketing workshop invite – help shape the future of the Wakefield district – New Dates
- YLCA Wakefield Branch Annual Meeting
- Notification of Appeal – Resubmission of application – Stable Block Pineapple Farm
- PCC Newsletter
- Commons Liaison Minutes and Agenda
- HS2 Phase 2b- Design Refinement Consultation
- NALC/LGRC Local Council Expo
- North East and Rural Newsletter
- NALC Chief Executive’s Bulletin
- Altofts Juniors Use of Kirkthorpe Football Pitch – cease of use email
- NHT Highways Satisfaction Survey 2019
- Chief Executive’s Bulletin
- Yorkshire Day Email from YLCA
- Weekly Lists – 10/06/19
- White Rose Update – June Edition

**35/06/19.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.**

- Planning Sites – Boundary Lane.
- New Community Centre Questionnaire.
- Richard Wood is on holiday from next week so there will be no Weekly Inspections for 2 weeks.
- One of the swings is broken in the playground – Clerk to let WMDC know, Parks & Leisure department.
- Clerk to clear notice board at Warmfield Meter and speak to Kings Arms to see if one in front of the pub can be moved.
- HS2 Phase 2b – Design Refinement Consultation email to be discussed at next meeting.
- Clerk to email Police to ask if they could let residents know beforehand if any training exercises will be taking place as residents were frightened as they thought it was the real thing when they carried out the training exercise on 12<sup>th</sup> June.

**36/06/19. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council will held on **Wednesday 31<sup>st</sup> July 2019** at 7.00pm in the Community Centre, Kirkthorpe.

The meeting closed.