

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 17<sup>th</sup> APRIL 2019**  
**AT**  
**THE COMMUNITY CENTRE, KIRKTHORPE**  
**7.00pm**

**173/0419. PRESENT**

Present:-Cllr Fisher, Wilby J, Wilby G, Wood, Smith, Vasey, Gueli, Sanderson.  
Parish Clerk:-John Wallis and Tracy Johnson

**174/0419.APOLOGIES.**

District Cllr Wassell, Dagger and Blezard, and Parish Councillor Mills. With regard to the District Councillors this was as a result of the Purdah period prior to District Council Elections.

Apologies accepted by the Parish Council.

**175/0419.DECLARATIONS OF INTEREST.**

None.

**176/0419.PUBLIC PARTICIPATION.**

None.

**177/0419.MINUTES OF THE LAST MEETING.**

To consider the minutes of the last Parish Council meeting on Wednesday 27<sup>th</sup> March 2019.  
**IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the chair.

**178/0419.COMMUNITY CENTRE.**

- a.-To receive an update on the questionnaire for residents relating to the proposed new Community Centre. Cllr Smith to look into this, and check with the printers?
- b-No combination lock on gate – Clerk has got a new one.
- c-Football parking on grass. The agreement was for them to have the field for 1 year free of charge for them to keep it manageable. Clerk to look for email for this to see what the agreement was. Maybe we could update the agreement. It was also discussed that we need a sign to say that CCTV is in the building.
- d-Outside light is not working. Cllr Gueli to supply number of electrician to Clerk to get this fixed.

**179/0419.KIRKTHORPE PLAYING FIELDS.**

**1.To consider weekly inspections and agree any action required in respect of the playing fields.** Slight damage to access ramp and hinge on gate broken. Clerk to get in touch with a welder to get this fixed.

**180/0419.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.**

a.To consider the arrangements for the first aid course. A provisional date of 24 June has been reserved. It was agreed that this date should go ahead. £5 refundable deposit for anyone wishing to attend. Cllrs will email Clerk with anyone who might be interested in attending.

Clerk to confirm date and time for this and find out how many places are available. It was discussed that it may be worth mentioning this at the Heath Residents meeting if anyone wishes to attend.

b. Repair of stocks – we are waiting for wood from Dave Mee. Cllr Fisher will chase Dave for this.

c. Heath fair is not coming this year, having been cancelled by the Organisers.

**181/0419.FINANCE**

To consider the Account Balances and Authorisation of Cheques for April.

Warmfield cum Heath Parish Council  
Payment Schedule April

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£281.81	
Clerks Expenses	T.Johnson		£134.78	
PAYE	HMRC		£70.40	
Cleaner	S.Cowan		£100.00	
YLCA Membership	YLCA		£302.00	
Refuse /bin cc	WMDC		£246.57	
First Aid Course	WMDC		£255.00	
New Clerk Course	SLCC		£115.00	
Consultant Work	J.Wallis		£250.00	
<b>Total</b>			<b>£1,755.56</b>	

<b>Bank Reconciliation</b>	
Opening Balance	8,290.42
Total Receipts	£887.03
Total Payments	£254.62
<b>Closing Balance</b>	<b>8,922.83</b>

<b>Account Balances</b>	
Community Account	8,922.83
Savings Account	£4,812.05
<b>Total</b>	<b>£13,735.00</b>

Yr end

- It was discussed about the Little John exemption form. It was agreed that we should fill in the exemption form from the external audit as we only need an internal audit to be carried out. Clerk to look into this and see what we need to do.
- It was discussed that the annual payment for the collection of refuse was high. It was decided that we would pay it for this year and see how things went over the year.

## **182/0419.PLANNING MATTERS**

### **New Planning Applications.**

None.

### **Planning Decisions**

- **19/0034/FUL**-Boundry Lane – Both parts of this planning application have been approved. Once it has been approved this won't be overturned and there will be no appeal. There were over 60 objections to this but it still went ahead. The Clerk has written to WMDC Planning requesting the reasons given for approval by WMDC Members in the light of the overwhelming local opposition.
- **19/00326/FUL** - Pineapple Inn, 30 Wakefield Road, Warmfield, WF1 5TR – Construction of Under Ground House – There was a discussion on this about it being Brown Field in a Green Belt area. It was decided that we should send a letter of concern regarding this to say that it is not a formal objection or a letter of support but we have concerns about it being in a green belt area and also the restricted sight lines. Letter sent by Clerk.
- **19/00499/CPE** - Land adjacent to Pineapple Inn (Builders Yard), 320 Wakefield Road, Warmfield, WF1 5TR – It was suggested that this has been the case for quite some time and various people have sent letters to support this. These are from people who have said they have delivered to this site for quite a number of years. It was decided that we would send a letter saying that historically it had been used for storing and was previously an allotment and never had a caravan on before. We have concerns about it being green belt and the line of sight from the increased amount of traffic. If it is going to be commercial or domestic we would categorically formally object. Letter sent by Clerk.

## **183/0419.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.**

- 7 Councillors have been elected so no election is necessary. Therefore, we need to co-opt 2 more Councillors. Clerk to look at process for doing this.
- Cllr Fisher to send email to me for Chairs report for May's meeting.
- It was agreed that Clerk should always check the portal as things not always on the list.
- Cllr Sanderson asked the Clerk for address for website. Clerk to provide this to Cllr Sanderson.

## **184/0419. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.**

- Surfacing of car park at Heath – we have had an email from the Council to say that we are not eligible for a NIP to fund this. It was suggested that the Heath Residents Association might be able to apply for this.

**185/0419.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

- Email from concerned lady regarding the horses on Heath Common – Cllr Fisher has replied to this email.

**186/0419.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.**

- It was discussed that there was broken glass near the slide where the children play.
- It was discussed about rubbish being tipped by the train track on Willow Lane, off Kirkthorpe Lane. Clerk to open up a my account on the Wakefield Council Site so they can report this.
- Zurich insurance have sent a renewal - there is not enough discount for a long term agreement. Clerk to get in touch with Zurich to see if we can get a better quote and look for alternative quotes.
- It was discussed that there is a caravan near the traffic lights. Clerk to email Cllr Blezzard regarding this.
- It was also discussed about the large horse box on the relief road by the green gates.
- Clerks to send off expenses forms for Cllrs by end of May.

**187/0419. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council will held on **Wednesday 22<sup>nd</sup> April 2019**. This will be the AGM and so will start at 6.30pm.

The meeting closed.