

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 18th July 2018
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

054/718. PRESENT

Present:-Cllr Fisher, Wilby J, Wilby G, Gueli, Smith, Vasey, Mills.

Parish Clerk:-Julia Talbot

District Councillors- District Cllrs Dagger, Blezard.

Public-1/Guest Speaker.

055/718. APOLOGIES.

Apologies accepted by the Parish Council.

District Cllr Wassell, Parish Councillors Wood and Sanderson.

056/718. DECLARATIONS OF INTEREST.

Cllr Blezard (Planning)

057/718.PUBLIC PARTICIPATION.

A planning matter was discussed, relating to a proposed development at side of the former pineapple pub. This development is in the early stages and the architect presented the proposed plans to the meeting. Concerns were raised that this area was green belt land.

District Cllr

- The District Cllrs informed the meeting that the planning application **17/03116/FUL** had been refused. It was a retrospective application, the Parish Council requested information on what will happen now; the District Cllrs informed the meeting it will go to the enforcement team to action.
- Raised was the Common land that had been used for the development of the WERR, the land to replace this will be designated common land. The PC said that the wall had not been removed and horses are still on this land. WMDC have sent an email regarding the matter. The Chair to follow up with WMDC to confirm the details.
- Welbeck site is not under consideration for a transit site, this has now been confirmed by Wakefield Council. The Planning application is to extend the life and then reinstate the area to a country park.
- Discussed was the gate on the common, it is being left open after owners are tending to their horses, concerns were raised that people have been camping on Common land due to the easy access. Discussed is the consequences of leaving the gate open. Clerk to Email Cllr Blezard the details to deal with the matter.
- Horse chipping discussed, regular events take place to offer chipping in the area.
- Hell lane has a development of caravans, WMDC planning enforcement are aware.Cllr Blezard to follow up.

- Planning enforcement at Marshall hill raised, building seems to be taking place. Email Cllr Blezard to follow up.
- Wakefield children's services have been reported as inadequate. The report is available to view online.
- Funding for the community centre discussed, the District Cllrs informed the meeting that WMDC could support with funding options.
- Cllr G Wilby raised the access at Red Lane and the right of way down the lane. Clerk to email details to Cllr Blezard to follow up.
- Warmfield School raised, the property has a private owner and it has now been boarded up. Order 215 for buildings of disrepair is served to force owners to repair building.

058/718. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 20th June 2018.

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair.

059/718. COMMUNITY CENTRE.

1-To receive information relating to the proposed new community centre and funding options available and agree action.Cllr Mills/Gueli/Clerk

A new funding group discussed, it was resolved to form a subcommittee and a meeting to be arranged to nominate the committee members required. Clerk to do further research regarding the funding situation.

2-To receive an update on the maintenance jobs.

The maintenance work on the roof still needs completing, scheduled for week commencing 23rd June.

Graffiti on the centre discussed, it is chalk and should wash off when it rains. The Proposed CCTV will help to deter this behaviour in the future.

The entrance door to the Community centre to be repaired if this is not possible to be replaced. Clerk to Follow up.

3-To consider a request from the Youth Club.

Correspondence was received from the Youth club regarding changes to staff. It was agreed to invite them to the next meeting. The Parish Council requested further information prior to considering the request for a second night for the youth club.

060/718. KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required of the playing fields. Nothing to report.

To consider the gate on the playing fields and agree action.

The work on the gate to the play area has been completed.

The gate to the playing fields still needs to be relaced.Clerk to follow up.

When a new gate has been ordered; it was considered that the old gate can be repaired and added to Heath Common.

061/718.CLERKS REPORT.

To receive an update relating to the bank mandate.

Actions completed from the returned bank mandate. The parish Councillors have requested further information for the ID checks .Clerk to contact the bank to confirm details.

To receive an update on the grounds maintenance contract.

A meeting to be arranged.

To receive information relating to the fishponds development.

No further information.

062/718. FINANCE

To Consider Account Balances & Authorisation of Cheques for Payment.

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary		377	£330.80	
Clerks Expenses		378	£36.33	
Cleaner		379	£80.00	
PAYE July	HMRC	380	£19.60	
Electric cc	N Power	DD	£182.10	
Church magazine Donation	Church	381	£100.00	
Handyman/gate repair.		386	£29.58	
Kite Festival License	WMDC	382	£43.00	
August Payments				
Clerks Salary		383	£330.80	
PAYE August	HMRC	384	£19.60	
Cleaner		385	£80.00	
Total July/August.			£1,251.81	

Bank Reconciliation	
Opening Balance	£12,317.37
Total Receipts	£200.00
Total Payments	£1,011.45
Closing Balance	£11,505.92

Account Balances	
Community Account	£11,505.92
Savings Account	£4,803.85
Total	£16,309.77

Cashbook amount	£11,395.58
Unpresented CQ	£110.34

063/718. PLANNING MATTERS

a.To Consider Planning Applications & Approval.

Re consultation of planning proposals

- 17/03033/FUL-New Stable Boundary lane-Use of land for the sitting of 5 No Caravans used for residential purposes including associated access, areas of hard standing ,turning and parking, ancillary dayroom /utility building and associated work (retrospective)

Planning Decisions

- **18/01330/TCA**-Priest's House,Heath,Wakefield WF1- 5SN-T1 lime crown lift to approx 5m,T2 Beech,T3 Sycamore,T4 Ash-to crown lift to approx 4m on the priest's house aspect of the trees and minor backs. **Application Approved.**
- **17/03116/FUL**- New stables, Boundary Lane WF6 2JA-Retrospective application to provide additional building to provide additional dayroom facilities on existing private gypsy site .**Application Refused.**

Pending Applications.

- **18/00683/FUL**-Cobblers Hall (Rear of) Heath, Wakefield, WF1 5SN Single storey extension to the dwelling. **Awaiting Decision.**
- **17/03129/FUL**-New stables, Boundary Lane WF6 2JA-Retrospective application to provide an extension to an existing stables on existing private gypsy site. **Awaiting Decision**
- **18/00551/FUL**-Horse & Groom public house, Race end Heath WF1 5SG- Proposed conversion of existing public house & first floor flat into 6 flats. **Awaiting Decision**
18/00551/FUL-Planning update:-Response from WMDC Planning.

064/718.TO RECIEVE AN UPDATE RELATING TO THE CCTV AT THE COMMUNITY CENTRE.

The company installing the CCTV have requested further information relating to the CCTV cameras. **All agreed to memory cards.**

Discussed were the cameras on the playground side and the requirements to be put in place for these cameras. The Clerk to request further information from the company installing the CCTV.

065/718.TO CONSIDER MATTERS RELATING TO HEATH AND AGREE ACTION.

To receive an update from WMDC for use of the pole for the signage to restrict parking. WMDC is working on source and funding options for the sign.

066/718 TO RECEIVE AN UPDATE REGARDING GDPR AND AGREE ANY ACTION.

To consider a privacy policy –To be added to the September agenda and Councillor packs

2-To consider a record management policy. To be added to September agenda and Councillor packs

067/718 TO RECEIVE INFORMATION RELATING TO THE WELBECK TIP AND AGREE ACTION.

Welbeck site is not under consideration for a transit site and this has been confirmed by Wakefield Council. The Planning application is to extend the life and then reinstate the area and it will be turned into parkland.

068/718 COUNCILLORS REPORTS

Easter fair update. No correspondence received.

Commons Liaison Meeting-next meeting is Tuesday 11th September.

069/718.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

Correspondence received by post and email were presented at the meeting to consider. A request received from a mobile fish and chip van to be sited in the village on a weekly basis, all agreed it would be a good service to offer residents. Clerk to contact to confirm.

070/718. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

To consider any minor matters and items for the next agenda.

- Green lane –there is a dead tree in the lane. Clerk to email Cllr Blezard.
- Ongoing-the litter bin that needs replacing in the lay-by at Kirkthorpe still has not been replaced and the signage replacement at Kirkthorpe. Clerk to email District Cllr Blezard to action.

071/718. DATE/TIME OF NEXT MEETING

There is no meeting in August.

The next meeting of the Parish Council will held on **Wednesday 19th September 2018.**