

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st March 2018
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

218/318. PRESENT

Present :-Cllr Fisher, Wilby J, Wilby G, Sanderson, Wood, Gueli, Smith, Vasey.
Parish Clerk:-Julia Talbot
District Councillors- Cllr Dagger
Public-3

219/318. APOLOGIES.

Parish Councillor Mills
District Cllr Wassell, Blezard.
Apologies accepted by the Parish Council.

220/318. DECLARATIONS OF INTEREST.

Cllr Sanderson (Finance)

221/318.PUBLIC PARTICIPATION.

Matters arising from public participation:-

Concerns raised regarding the Easter fair, Cllr Dagger to follow up and check that they are members of the showman's guild.

The Theatre group that is hiring the hall on Wednesday (except PC meeting) they have requested to add a temporary stage /the low ceiling discussed. Get the hirer to ring clerk to discuss the show and report back to the meeting.

Article for the parish magazine considered to get people involved.

District Cllrs

- Application for a bonfire and fireworks display on the Heath has been received by WMDC; four events per year are allocated to the common. Concerns raised about the horses on the common and surrounding areas with many stables in close proximity.
- WMDC has received an application for a fair in October on Heath.
- The Easter fair discussed and the proposed huge kites to advertise the fair, health and safety of the event considered. Added Security was discussed as there have been issues in previous years. The PC expressed disappointment with the communication with WMDC regarding the fair Cllr Dagger noted the comment. Cllr Dagger to follow up.
- Cllr Dagger reported Marshall Hill tipping, no response from WMDC will sent response when received.
- Horse and groom planning application raised.
- My account. The PC requested that Lisa Ward from WMDC to attend the meeting to discuss the online account. Clerk to email Lisa to come to the next meeting. Clerk to register an account.

- Cllr Vasey sent an email regarding Wakefield Council customer service and the call centre. Frustrations for response times on matters. Cllr Dagger expressed that it should operate to customer service standards and it is not in line with these standards as set out by WMDC. Cllr Dagger requested that the PC Copy in District councillors in any correspondence to WMDC so they can chase up the complaint.

222/318. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 21st February 2018.

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair.

223/318. COMMUNITY CENTRE.

5.1- To receive information relating to the proposed new community centre And funding options available and agree action. Cllr Mills/Gueli/Clerk

Not discussed as Cllr Mills was not in attendance.

5.2-To receive an update on the funding application for CCTV.

Still awaiting for it to go to panel, once it has been approved the PC will receive a letter to sign and confirm then funds will be paid into the bank.

5.3-To receive an update on the kitchen boiler/urn and agree action.

Handyman has inspected the old urn as requested by the PC, he says it is working. Cllr Gueli updated the meeting on a new urn, £100 for a new one, 10 litres. **It was resolved to spend £100 to purchase a new urn.**

It was also resolved to purchase five more tables for the Community Centre.

Youth Club

Information about the youth club, numbers etc where attendees are from, request for the details for the proposed younger Friday's sessions. Clerk to contact The Well Project for an update.

224/318. KIRKTHORPE PLAYING FIELDS.

a. To consider weekly inspections and agree any action required of the playing fields.

Nothing to report.

All agreed to bring the wheelie bin in to the Community Centre.

To consider a subcommittee for the playarea.

Still ongoing damage with glass bottles around the playarea. Concerns raised about replacing the play area with any further anti social behaviour being an issue.

Clerk has removed the Christmas lights from the tree at the Kirkthorpe playing fields the lights appear to be damaged.

225/318. CLERKS REPORT.

To receive information relating to PAYE and payroll costs and agree action.

Paylings have confirmed we could just add the figures for the year and as this is yearend we would only need to complete this year and paylings would hold previous records. A new account would need to be set up with HMRC.

It was resolved that the Clerk would proceed with payroll, send letter to paylings and proceed to open a new account with HMRC.

To receive information relating to the bank mandate and agree action
 Awaiting details of the mandate change to add all Parish Councillors.

226/318. FINANCE

Payments to be approved	Payee	Cqno	Amount	VAT
Clerks Salary	J.Talbot	344	£276.96	
Clerks Expenses	J.Talbot	345	£44.81	
Cleaner	S.Cowan	346	£80.00	
PAYE March	HMRC	347	£63.20	
GDPR training	YLCA	348	£15.00	
Mobile phone for PC	RMS	349	£200.00	
Website work	RMS	350	£35.00	
	Yorkshire			
Water charges Cc	Water	351	£45.73	
Work on community centre	Steve Cowan	352	£15.00	
Total			£775.70	£0.00

Bank Reconciliation	
Opening Balance	7,432.41
Total Receipts	£309.00
Total Payments	£781.76
Closing Balance	6,959.65

Account Balances	
Community Account	6,959.65
Savings Account	£4,800.07
Total	£11,759.72

227/318. PLANNING MATTERS

a.To Consider Planning Applications & Approval.

New Applications

18/00282/TCA-Rose Cottage, Heath WF1 5SL

Remove the Sycamore tree to prevent damage to wall. The re building of the wall has been recently approved. The tree will cause further damage to the new wall unless removed.

18/00551/FUL-Horse & Groom public house, Race end Heath WF1 5SG-Proposed conversion of existing public house & first floor flat into 6 flats.

Pending applications

- **18/00235/LBC**-Blacksmith's Cottage, Heath WF1 5SN-External CCTV system (retrospective) **Awaiting Decision.**
- **17/03129/FUL**-New stables, Boundary Lane WF6 2JA-Retrospective application to provide an extension to an existing stables on existing private gypsy site. **Awaiting Decision**
- **17/03116/FUL**- New stables, Boundary Lane WF6 2JA-Retrospective application to provide additional building to provide additional dayroom facilities on existing private gypsy site. **Awaiting Decision.**
- **17/03033/FUL**- New stables, Boundary Lane WF6 2JA –Application to amend conditions 1 and 2 (to allow there to be other occupiers of the site) and variation of condition 3 (increase the number of caravans used for residential proposes from 1 to 5) from permission 13/02961/FUL (retrospective planning permission for no.1 travellers site.) **Awaiting Decision.**

228/318.TO RECEIVE AN UPDATE ON ANTI SOCIAL BEHAVIOUR IN KIRKTHORPE AND AGREE ACTION.

Sergeant Stone was invited to the meeting he sent his apologies and sent a crime report for the area for the last 31 days.

- During this period we have had no reports of youths causing anti-social behaviour.
- We have had one report of criminal damage to a motor vehicle overnight on Kirkthorpe Lane.
- One report of a break into a garage on Park Avenue during the early evening.
- A large production of cannabis was found by police on Elsicker lane following a joint operation with other agencies.

Cllr J Wilby to send the clerk an email regarding information relating to the youths in the area. The Clerk to send Sergeant Stones the information.

229/318.TO CONSIDER INFORMATION RELATING TO LIGHTING FOR THE COMMUNITY CENTRE AND AGREE ACTION.

The parish Council Still is waiting for funding to be confirmed from WMDC to consider quotes.

230/318.TO CONSIDER INFORMATION RELATING TO THE PINFOLD AND AGREE ACTION.

Work is required on the pinfold as discussed at the Commons liaison meeting. The area needs tidying up and the weeds spraying with weed killer. Heath residents usually carry out maintenance on the pinfold. To be actioned by Heath residents.

231/318.TO CONSIDER INFORMATION FROM THE HS2 ENGAGEMENT TEAM.

The parish Council attended a meeting with the engagement team prior to the Parish Council meeting. This was not a public meeting. There will be public consultations in the area to view information relating to the route. The Parish Council will keep residents updated.

232/318.TO CONSIDER MATTERS RELATING TO HEATH AND AGREE ACTION.

a.To consider the adding bollards on the corner of Cobbler Hall.

At the commons liaison meeting it was discussed that the bin lorry was going over the Heath in front of Cobblers Hall , it was considered to add bollards same as other areas on Heath. It was requested that the PC purchase the bollards and WMDC would install. Permission would be required from WMDC. (Bollards required would be 5ft pressure treated requiring six.

WMDC will purchase and install the bollards to protect the seat in front of Cobblers Hall. Cllr vasey informed the meeting that 250 bollards can be added on the common without government permission.

The clerk to request that WMDC quote for the work and the Parish Council would consider the cost and agree action.

b. To consider the adding of signage to restrict parking.

To add a sign on the current pole to stop parking on footpath, this would require permission from highways. Clerk to contact Highway to add our sign on WMDC street furniture. (Heath residents to action signage.)

233/318 COUNCILLORS REPORTS

a. Commons liaison meeting - Cllr Vasey, 19th June is the next meeting.

Animal welfare officer for WMDC attended the meeting, horse and dog chipping event to be arranged also a castration event. Rotational grazing discussed on the common.22 horses are on the common.

b. Welbeck Liaison Committee – **Cllr G Wilby.**

The Meeting was 8th March, Cllr G.Wilby presented the paperwork from the meeting, planning has been applied for to remain on the site to remain for the next 8/9 years.

Clerk to scan and send out to all in the next meeting pack. The next meeting is 7th June.

c. National Coal Mining Museum – **Cllr G Wilby.** The next event is 13th April.

d. Website, **Cllr Sanderson.** The current agenda for the meeting has been added to the website 3 full working days prior to the meeting.

- e. Bus rally meeting update. Meeting will take place at the Community Centre and an onsite meeting if required on 16th May at 2.00pm.
- f. Easter fair update. **Cllr Vasey**. Discussed with District Cllr Dagger, agenda item 3
- g. An update from the evaluation of the TPO for land in Kirkthorpe. **Cllr Mills**
Cllr Mills not in attendance. The piece of land sold.

234/318. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

Correspondence received by post and email were presented at the meeting to consider.

- Rural network services-Weekly Email News Digest.
- YLCA-Data protection (GDPR) toolkit. Clerk to research and update at the next meeting.
- PCC Newsletter - March 2018 Edition.
- YLCA-NALC Chief Executive's Bulletin no. 9: 2 March 2018
- Countryside Admin-Minutes and agenda for the meeting.
- YLCA-General Data Protection Regulation (GDPR) - Data Audit Pro Forma.
- NALC Chief Executive's Bulletin No. 10: 9 March 2018

235/318. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

To consider any minor matters and items for the next agenda.

- Hedge cut down on Willow Lane /council land removed possibility due to anti social behaviour.
- Porta cabins at the bottom of Kirkthorpe Lane. Clerk to contact WMDC Storing of equipment.
- Potholes in the parish discussed. car park holes to be filled in.
- Fence posts have fallen over on the Transpennine trail Contact WMDC bridleways.
- Litter bin needed for the lay-by, a taxi firm using it as a resting bay. Contact to be made with the taxi firm.
- GDPR-to report from the training to ensure we are working towards being compliant.
- Clerk to carry out an audit of information store, collect and used for the PC.
- Appointment of internal auditor.

236/318. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will held on **Wednesday 18th April 2018.**