

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 21st June 2017
AT

THE COMMUNITY CENTRE, KIRKTHORPE

084/0617. PRESENT

Cllr Fisher (Chair) Vasey, Gueli, Wilby J, Wood, Smith, Sanderson

Parish Clerk-Julia Talbot

District Councillors- District Cllr Wassall

Public-0

085/0617. APOLOGIES.

District Cllr Blezard and Dagger

Apologies accepted by the Parish Council.

086/0617. DECLARATIONS OF INTEREST.

Declarations of interest were declared by District Cllr Wassall. (Planning).

087/0617.PUBLIC PARTICIPATION.

No members of the public attended the meeting.

Matters Arising with District Councillors.

- The Chair requested that the District Cllrs investigate serving the owner of Warmfield School a section 215 notice for properties of dis-repair. There has been some interest in purchasing the property. WMDC are dealing with the enquires.
- Replacement signs for Kirkthorpe and Heath discussed.

088/0617. MINUTES OF THE LAST MEETING.

To consider the minutes of the last parish council meeting and the Annual meeting of the Parish Council 17th May 2017

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair

089/0617. COMMUNITY CENTRE.

a. To consider the proposal for a new community centre

The planning department would require an example of plans for a new community centre. Cllr Mills and Cllr Gueli to work on these to present to a pre planning meeting. Cllr Mills did not attend the meeting.

b. Youth Club- A photo in the centre has been defaced. It was discussed that all groups that use the centre are informed. The Chair proposed to get a new photo and frame it so it could not be defaced again.

c. Photos for the Community Centre-Cllr Sanderson brought the completed printed photos for the centre. The Clerk to purchase frames for photos, discussed was the costing.

d.Kirkthorpe Community Group-Cllr J Wilby attend the last meeting and updated the Parish Council.

e.Maintenance

- The anti vandal paint has been applied to the community centre, however repairs are needed to half of the roof. Quotes to be obtained for the work.
- A window pane has been repaired, invoice presented in payments.
- The fire door to be inspected by the handy man doing the anti vandal paint.
- **It was resolved to purchase four more tables for the Community Centre.**

090/0617. KIRKTHORPE PLAYING FIELDS.

Weekly inspections carried out, nothing to report.

091/0617. CLERK’S PROGRESS REPORT

a.To consider information relating to closed cemeteries/grounds maintenance agreement. The Clerk confirmed that no invoice has been received for the grounds maintenance. Chair to review the contract and send to all.

092/0617. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of **£637.82**

	<u>Cheque no.</u>	<u>Payee</u>	<u>Amount(incVAT)</u>	<u>VAT</u>
1.	101275	Julia Talbot /Clerks salary	£276.96	
2.	101276	Julia Talbot/expenses clerk.	£38.44	
3.	101277	HMRC/PAYE	£63.20	
4.	101281	Cleaner cc	£100.00	
5.	101279	Yorkshire Water	£23.62	
6.	101280	Wakefield Council/car show licence	£42.00	
7.	101281	Window cc	£93.60	
	Total Payments June 2017		£637.82	

Bank Reconciliation

Balances brought forward from 30th May 2017
Community Account £10,677.66

Total Payments £2,024.32
Receipts + £0.00
Total £8,653.34

Unpresented cheques 30/5/17 - £83.33

Total Payments in June = £637.82

Other Accounts Balances

Community Account £8,653.34
Business Reserve Account £4,799.23
Other Community Account £271.14

To consider yearend figures for 2016/17

The clerk presented the year end figure to the Parish Councillors

Cllr Gueli requested a bank reconciliation from the previous month to check against the bank statement. **All agreed**

093/0617. PLANNING MATTERS

The following Applications were discussed:-

Pending applications

- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller's Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **16/03081/FUL/LBC**-Heath Hall Stables Heath WF1 5SL-Change of use of existing bothy(small hut) to a two bedroom dwelling to include internal and external alterations and a single storey glazed extension. **Awaiting Decision.**
- **17/00679/FUL**-23, Warmfield Lane, Warmfield WF1 5TN-Single Storey extension to front and rear and two storey to rear. **Awaiting Decision.**
- **17/00893/FUL**-Land at Heathlands, City Fields Doncaster Road.-Full planning for local retail centre, comprising stand alone drive thru restaurant and food retail unit and associated car parking and service areas. With access from a new junction from the eastern relief road with full vehicular access served from Doncaster road for service vehicles. **Awaiting Decision.**

Planning Decisions

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Application Withdrawn**
Clerk to contact Planning regarding the withdrawn application.
- **17/00878/FUL**-61, Warmfield lane, Warmfield WF1 5TL-Erection of stable block including extension to existing utility building. **Application Refused.**
- **17/01219/TCA**-Manor House Cottage Heath Wf1 5SL-T1 Chestnut to remove. **Application Approved**
- **17/01234/TCA**- Manor House Cottage Heath Wf1 5SL-T1 Horse Chestnut to crown lift 3m, crown thin by 15%, drawback from property by 2mT2 horse chestnut fell. **Application Approved**

New Applications

- **15/00796/EIASO**-Warmfield Lane, Warmfield-Screening option for proposed solar farm on land off Warmfield Lane, Warmfield.(**screening is a procedure used to determine whether the proposed project is likely to have significant effects on the environment**)Clerk to check previous records to establish action taken when the application was previously presented.
- **17/01446/TPO**-2, Old hall Courtyard Heath, T1 Horse Chestnut to prune.
- **17/01405/FUL**-3, Holly Farm Warmfield Lane Warmfield-Construction of a new access and erection of a single storey stable block. **Clerk to check records regarding previous application that has been resubmitted.**
- **17/01473/FUL**-Cobblers Hall(Land at)-Erection of a wooden shed (retrospective)**All agreed to a objection letter to be sent**

094/0617.TO CONSIDER INFORMATION RELATING TO FLY TIPPING.

Cllr Fisher to arrange a meeting with District Cllr Cummings to discuss fly tipping in the area.

095/0617.TO RECEIVE INFORMATION RELATING TO THE STOCKS AT HEATH.

WMDC Countryside Admin have confirmed that they are responsible for repairing the stocks.

096/0617.TO CONSIDER INFORMATION RELATING TO SOLAR LIGHTING FOR THE COMMUNITY CENTRE CAR PARK.

The solar light agreed at the last meeting was not suitable, the clerk has research further. The light was an LED light not solar. The solar lights are more expensive to purchase.Cllr Gueli to seek advice from an electrician about re connecting the light in the car park.

097/0617.TO FORMALLY CONSIDER AND ADOPT THE RISK ASSESSMENT STATEMENT.

It was resolved to formally approve and adopt the policy.

098/0617. TO CONSIDER THE INTERNAL AUDITORS REPORT FOR 2016/17

The internal auditor's recommendations discussed, Clerk to prepare an action plan to target actions on the report. All agreed to appoint Cllr Vasey to carry out the clerk appraisal date to be arranged.

099/0617.TO CONSIDER REPLACEMENT SIGNS FOR KIRKTHORPE

The sign at Kirkthorpe and Heath need replacing, the clerk has contacted District Councillors for further advice as who to report the matter to.

100/0617.TO CONSIDER INFORMATION RELATING TO FIRST AID COURSE FOR THE COMMUNITY.

The clerk has been trying to contact Discovery Training to carry out a further first aid course around October time.Cllr Gueli to approach the company. Other companies need to be approached for quotes if Discovery Training is no longer trading.

101/0617 COUNCILLORS REPORTS

Commons liaison meeting 27th June at 2.00pm at the Community Centre

PACT meeting 11th July Cllr vasey to attend.

102/0617.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

Correspondence received by post and email were presented at the meeting to consider.

103/0617. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA

- The great get together report, Cllr Vasey updated the meeting about the event. Excellent event, great success.
- Play area, items are broken and litter concerns. Clerk to report damage to WMDC
- Benches in the park area.
- It was noted that the shop is doing well.
- Car rally event at Heath was a success.

104/0617. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council to be held on **Wednesday 19th July 2017**