

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 17<sup>th</sup> May 2017**  
**AT**

**THE COMMUNITY CENTRE, KIRKTHORPE**

**067/0517. PRESENT**

Cllr Fisher (Chair) Vasey, Gueli, Wilby G, Wilby J, Wood, Smith, Mills, Sanderson

Parish Clerk-Julia Talbot

District Councillors- District Cllr Blezard.

Public-8

Thomas Lawton-WDH

Member of WcHFCG

**068/0517. APOLOGIES.**

District Cllr Wassell and Dagger

Apologies accepted by the Parish Council.

**069/0517. DECLARATIONS OF INTEREST.**

Declarations of interest were declared by District Cllr Blezard. (Planning).

**070/0517. PUBLIC PARTICIPATION.**

Eight members of the newly formed Kirkthorpe community group attended the meeting to discuss objectives of the group. They wish to work with the Parish Council to improve the area and arrange events to fund projects.

**Matters Arising with District Councillors.**

- The Chair requested that the District Cllrs investigate serving the owner of Warmfield School a section 215 notice for properties of dis-repair.
- It was noted that the bench policy to be signed off by WMDC soon and Cllr Blezard send a copy to the parish Council.
- Organiser of the Classic car rally attended to gain support for the annual event at Heath on 28<sup>th</sup> May.
- An event will take place as a memorial day for Jo Cox on 17<sup>th</sup> June at Heath, Look out for the posters in the community with further details

**071/0517. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last parish council meeting 26<sup>th</sup> April 2017

**IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the chair

**072/0517. COMMUNITY CENTRE.**

**a. To consider the proposal for a new community centre**

The planning department would require an example of plans for a new community Centre. Cllr Mills and Cllr Gueli to work on these to present to a pre planning meeting.

**b. Youth Club-** The youth club have requested a change of day, Clerk has contacted the booking officer and the only evening free is Monday.

**c. Photos for the Community Centre-**The photos have been agreed; they will now go to print and be framed and added to the Community Centre walls.

**d. Kirkthorpe Community Group-** has been set up supported by WDH, the next meeting will be at the Community Centre Wednesday 24 May 6-8pm. Members of the group attended the meeting to present the objectives of the group and gain support from the Parish Council and other groups. **It was resolved to hire the centre at the agreed rate for the first 6 month and to be reviewed in October 2017.** Cllr J Wilby to attend the next meeting and report to the next meeting.

**e. Maintenance**

- It was agreed to add anti vandal paint to the community centre and agree the proposed quote.
- A window pane has been smashed, Cllr Smith to approach contact to repair.
- The cleaner has reported that there are ants in the kitchen, she will purchase the product to remove and the clerk to remind all that use the centre of the importance of leaving the work tops clean and free of food.

**073/0517. KIRKTHORPE PLAYING FIELDS.**

Weekly inspections carried out, nothing to report.

New goals will be erected on the playing fields by WMDC for Altofts Juniors to use the pitch. All agreements now signed the clerk to hand over the keys prior to the season starting.

**074/0517. CLERK'S PROGRESS REPORT**

**a. To receive information relating to closed cemeteries.**

Considered was the original service agreement to cut both the open and closed cemetery. Clerk to sent a copy of this agreement to all to consider. To be added to the next agenda to consider.

**b. To receive information relating to the refuse bins.**

The clerk presented information on the costing for a different bin. Consideration was made to secure the current bin to the hand rail so it cannot be stolen.

**075/0517. FINANCE**

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of **£961.55**

	<b><u>Cheque no.</u></b>	<b><u>Payee</u></b>	<b><u>Amount(incVAT)</u></b>	<b><u>VAT</u></b>
1.	101268	Julia Talbot /Clerks salary	£276.96	
2.	101269	Julia Talbot/expenses clerk.	£32.59	
3.	101270	HMRC/PAYE	£63.20	
4.	101271	Cleaner cc	£60.00	
5.	101272	Cleaning supplies cc	£5.40	
6.	101273	Paylings	£60.00	
7.	101274	Zurich insurance	£463.40	

		<b>Total May</b>	<b>£961.55</b>	
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### **Bank Reconciliation**

#### **Balances brought forward from April 2017**

<u>Community Account</u>		<b>£4,047.66</b>
<b>Total Payments</b>		<b>£0.00</b>
<b>Receipts</b>	<b>+</b>	<b>£6,630.00</b>
<b>Total</b>		<b>£10,677.66</b>

**Unpresented cheques 28/4/17 - £1,498.30**

**Total Payments in May = £961.55**

#### **Other Accounts Balances**

Community Account	£10,677.66
Business Reserve Account	£4,799.23
<u>Other Community Account</u>	£271.14

The Clerk present the yearend figures to the Parish Council, for approval the accounts were not reconciling. The Clerk will present the accounts to the internal Auditor and present the figure at the next meeting.

### **076/0417. PLANNING MATTERS**

The following Applications were discussed:-

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **16/03081/FUL/LBC**-Heath Hall Stables Heath WF1 5SL-Change of use of existing bothy(small hut) to a two bedroom dwelling to include internal and external alterations and a single storey glazed extension. **Awaiting Decision.**
- **17/00679/FUL**-23, Warmfield Lane, Warmfield WF1 5TN-Single Storey extension to front and rear and two storey to rear. **Awaiting Decision**
- **17/00893/FUL**-Land at Headlands, City Fields Doncaster Road.-Full planning for local retail centre, comprising stand alone drive thru restaurant and food retail unit and associated car parking and service areas. With access from a new junction from the eastern relief road with full vehicular access served from Doncaster road for service vehicles. **Awaiting Decision**

#### **Planning Decisions**

- **17/00672/FUL**-30 Church Avenue, Kirkthorpe WF1 5TE-Proposed single storey extension to the rear. **Application Approved**
- **17/00921/TCA**-Moor House, Heath Wf1 5SL-Conifer hedge reduce in height. Hornbeam T1 and T2 crown lift and thin beech T3 reduce height of hedge sycamore T4 remove extended epicormic growth growing over neighbouring property Acer Sp T5 fell poor specimen salix sp T6n fell over growing its situation. **Application Approved**

#### **New Applications**

- **17/00878/FUL-61**, Warmfield lane, Warmfield WF1 5TL-Erection of stable block including extension to existing utility building.
- **17/01219/TCA**-Manor House Cottage Heath Wf1 5SL-T1 Chestnut to remove.
- **17/01234/TCA**- Manor House Cottage Heath Wf1 5SL-T1 Horse Chestnut to crown lift 3m, crown thin by 15%, drawback from property by 2mT2 horse chestnut fell.

**077/0517.TO CONSIDER INFORMATION RELATING TO FLY TIPPING.**

Cllr Fisher to arrange a meeting with District Cllr Cummings to discuss fly tipping in the area.

**078/0517.TO RECEIVE INFORMATION RELATING TO THE STOCKS AT HEATH.**

Ongoing, no further information to report.

**078/0517.TO CONSIDER INFORMATION RELATING TO SOLAR LIGHTING FOR THE COMMUNITY CENTRE CAR PARK.**

The Clerk present information on different solar lighting, all agreed to a cost of £79.95.Fitting discussed to erect the light.

**079/0517.TO FORMALLY CONSIDER AND ADOPT THE RISK ASSESSMENT STATEMENT.**

To be added to the next agenda, to be formally adopted.

**080/0517 COUNCILLORS REPORTS**

**FACTS**-Cllr vasey informed the meeting that the next meeting will be 25/5/17.

**081/0517.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.**

Correspondence received by post and email were presented at the meeting to consider.

**082/0517. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA**

- Cllr vasey present information regarding the Jo Cox Great Get together on 17<sup>th</sup> June on Heath Common. The event supported by the Parish Council and the PL insurance details to be sent to Cllr Vasey for the WMDC licence. All agreed a risk assessment to be carried out prior to the event.
- Kirkthorpe signs need replacing.

**083/0517. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council to be held on **Wednesday 21<sup>st</sup> June 2017**

**Meeting end 9.25pm**