

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26th April 2017
AT

THE COMMUNITY CENTRE, KIRKTHORPE

049/0417. PRESENT

Cllr Fisher (Chair) Vasey, Gueli, Wilby G, Wilby J, Wood.

Parish Clerk-Julia Talbot

District Councillors- District Cllr Bleazard,Dagger

Public-4

050/0417. APOLOGIES.

Parish Cllr Smith, Sanderson, Mills and District Cllr Wassell
Apologies accepted by the Parish Council.

051/0417. DECLARATIONS OF INTEREST.

Declarations of interest were declared by District Cllr Bleazard. (Planning).

052/0417.PUBLIC PARTICIPATION.

Four members of the public attended the meeting.

Concerns were raised about anti social behaviour in the Parish, the District Cllrs to investigate further.

Organiser of the Classic car rally attended to gain support for the annual event at Heath on 28th May.

Matters Arising with District Councillors.

- Fly tipping was raised with the District Cllrs with different enforcement methods discussed. The chair to arrange a meeting with Cllr Cummings. Also raised was that fly tipping needed to be reported to WMDC reporting online or via the customer service number.
- Cllr Dagger reported on a planning matter and that the planning department have been informed of the reported matter.

053/0417. MINUTES OF THE LAST MEETING.

To consider the minutes of the last parish council meeting 22nd March 2017

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair

054/0417. COMMUNITY CENTRE.

a.To consider the proposal for a new community centre

The planning department would require an example of plans for a new community centre.Cllr Mills to work on these to present to a pre planning meeting.

b.Youth Club-The youth worker has left the youth club and the well project are actively looking to employ another employee to run the youth club. No issues have been reported.

c.To consider information relating to the photos for the community centre.

The final 10 photos have been presented to the Parish Council; these have been voted on the memories of Warmfield cum Heath. Cllr Vasey to approach the group to establish how the Parish Council would obtain the photos digitally. Consider was the frames and printing options. Clerk to investigate printing options for the next meeting.

d. Kirkthorpe Community Group

The community group were invited to the Parish Council meeting to discuss their proposed ideas to all the Parish Councillors. Nobody attended, the Chair raised concerns about the clerk attending the meeting on the 3rd May as concern was expressed that the group needed to attend the Parish Council meeting so that the matters could be discussed and the Clerk could have feedback that information at their meeting. All agreed for the Clerk not to attend until the members of the group attend the Parish Council meeting to work together towards their objectives.

055/0417. KIRKTHORPE PLAYING FIELDS.

a. To consider any action from the site inspections: - Weekly inspections carried out. Cllr Wood reported that youths have been getting on to the roof of the community centre. **It was resolved to add anti vandal paint to this area. Cllr Gueli to obtain a quote for the work.**

b. To receive information relating to Altofts JFC

The clerk up dated the meeting on the ongoing proposed agreement with Altoft Juniors. New goal posts to be erected, they have requested to add a container to add equipment for the team. The councillor agreed more information about the container was required. Cllr Wood to carry out a risk assessment to establish a position to site the container.

056/0417. CLERK'S PROGRESS REPORT

a. To receive information relating to closed cemeteries.

Considered was the original service agreement to cut both the open and closed cemetery. Clerk to send a copy of this agreement. All agreed that this agreement should be reviewed.

b. To consider information relating to Auto enrolment pensions.

The clerk updated the meeting on the requirements, Clerks salary is below the earning trigger and the Clerk wishes to opt out of a pension scheme. However the clerk advised the meeting that if further employers were recruited they would need to investigate a pension scheme and it would need to be offered.

057/0417. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of **£1,125.97**

	<u>Cheque no.</u>	<u>Payee</u>	<u>Amount(incVAT)</u>	<u>VAT</u>
1.	101261	Julia Talbot /Clerks salary	£276.96	
2.	101262	Julia Talbot/expenses clerk.	£47.56	
3.	101263	YLCA membership	£292.00	
4.	101264	WMDC Re charge elections	£109.25	

5.	101265	HMRC/PAYE	£63.20	
6*.	101266	Wakefield council refuse collection.	£237.00	
7.	101267	Cleaner cc	£100.00	
	Total Payments April 2017		£1,125.97	

Bank Reconciliation

Balances brought forward from March 2017

Community Account £4,747.19

Total Payments £699.53

Receipts + £0.00

Total £4,047.66

Unpresented cheques 26/4/17 - £337.67

Total Payments in April = £1,125.97

Other Accounts Balances

Community Account £4,047.66

Business Reserve Account £4,799.23

Other Community Account £271.14

Total year end banking figure £9,118.03

*It was consider investigating other options with WMDC refuse for bin options, the Clerk to investigate further and report to the next meeting.

058/0417. PLANNING MATTERS

The following Applications were discussed:-

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**(see attached sheet for further information)
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **16/03081/FUL/LBC**-Heath Hall Stables Heath WF1 5SL-Change of use of existing bothy(small hut) to a two bedroom dwelling to include internal and external alterations and a single storey glazed extension. **Awaiting Decision.**
- **17/00672/FUL**-30 Church Avenue, Kirkthorpe WF1 5TE-Proposed single storey extension to the rear. **Awaiting Decision**
- **17/00679/FUL**-23,Warmfield Lane ,Warmfield WF1 5TN-Single Storey extension to front and rear and two storey to rear. **Awaiting Decision**

New Applications

- **17/00921/TCA**-Moor House, Heath Wf1 5SL-Conifer hedge reduce in height. Hornbeam T1 and T2 crown lift and thin beech T3 reduce height of hedge sycamore T4 remove extended epicormic growth growing over neighbouring property Acer Sp T5 fell poor specimen salix sp T6n fell over growing its situation.
- **17/00893/FUL**-Land at Heathlands, City Fields Doncaster Road.-Full planning for local retail centre, comprising stand alone drive thru restaurant and food retail unit and associated car parking and service areas. With access from a new junction from the eastern relief road with full vehicular access served from Doncaster road for service vehicles.

To consider information relating to the fishponds at Kirkthorpe Lane, application 13/03500/FUL.

The Clerk presented documents in the councillor packs relating to the application.

To consider information relating to application 15/00248/FUL

The Clerk updated the meeting on the planning application as requested; a report was added to the Councillor pack. All agreed to send a response on this ongoing planning matter. The Chair to prepare a response to be agreed before sending to planning.

059/0417.TO RECIEVE INFORMATION RELATING TO FLY TIPPING

Fly tipping was raised with the District Cllrs with an increasing amount of fly tipping in the area, and changes to how WMDC will deal with fly tipping in the future, With different enforcement methods discussed by other Councils, the chair to contact meet Cllr Cummings on the environment team at WMDC to discuss further.

060/0417.TO CONSIDER INFORMATION RELATING TO SOLAR LIGHTING FOR THE COMMUNITY CENTRE CAR PARK.

Parish Councillors considered the proposals for lighting in the car park at the community centre Kirkthorpe, the clerk to presented estimated costing for the lights and a quote would be needed for fitting the lights. Further information was requested.

061/0417. TO CONSIDER THE ACTIONS ON THE INTERNAL AUDIT AND APPROVE INTERNAL AUDITOR FOR 2016/17.

The Clerk presented the action plan from last year to be considered. **It was resolved to use the same internal auditor D .Brown.**

062/0417.TO FORMALLY CONSIDER AND ADOPT THE MODEL PUBLICATION ,CODE OF CONDUCT AND THE COMPLAINTS PROCEDURE.

The clerk added all documents in the councillor packs to consider for the meeting. Concerns were raised about added full details for the councillors on the model publication document, it was agreed to just add name, council email and mobile number. **It was resolved to formally adopt the Model Publication, Code of Conduct and the Complaints procedure.**

063/0417 COUNCILLORS REPORTS

NCM-Cllr G Wilby presented details of a launch at the Coal Mining Museum.

PACTS-Cllr vasey attended the PACT meeting; items on the agenda were discussed.

**064/0417.TO CONSIDER CORRESPONDENCE AND TAKE ACTION
WHERE NECESSARY.**

Correspondence received by post and email were presented at the meeting to consider.

065/0417. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA

- Cllr Gueli brought the carpet for the entrance area, need to be fitted.
- Owner ship of the stocks at Heath was discussed as they are in need of repair. The Chair to contact Countryside admin for information.

066/0417. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council to be held on **Wednesday 17th May 2017 is the Annual of the Parish Council** at the Community Centre, Kirkthorpe at 7.00 pm.

Meeting end 9.30pm