

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 22nd March 2017
AT

THE COMMUNITY CENTRE, KIRKTHORPE

It was noted that a minute silence was proposed by the Chair after the terror attack on Westminster, London this afternoon.

032/0317. PRESENT

Cllr Fisher (Chair), Gueli, Mills, Wilby G, Wilby J, Wood.

Parish Clerk-Julia Talbot

District Councillors- District Cllr Wassell, Dagger

Public-0

033/0317. APOLOGIES.

Parish Cllr vasey, Cllr Smith, Sanderson and District Cllr Bleazard-Apologies accepted by the Parish Council.

034/0317. DECLARATIONS OF INTEREST.

Declarations of interest were declared by District Cllr Wassell. (Planning).

035/0317. PUBLIC PARTICIPATION

No public attended the meeting.

Matters Arising with District Councillors.

- **Fly tipping** was raised with the District Cllrs with different enforcement methods discussed by other Councils, the chair to arrange a meeting with Cllr Cummings on the environment team at WMDC to discuss further.
- The fencing around the play area and repairs to the outer fence at Kirkthorpe has been completed. The parish Council thanked the District Cllrs for their hard work to help replace the fencing.
- The Opening day for Kirkthorpe weir was on 13th March, The opening of the Hydro **Weir at Kirkthorpe** was discussed, Cllr G Wilby attended. The District Cllrs informed the meeting that there are information boards displayed around the area of the Weir for residents.
- An event will take place as a memorial day for Jo Cox on 17th June at Heath; further details will be advertised in the area. Normanton Town Council to support the event.
- To further coffee and chat event to be arranged at Kirkthorpe Community Centre.
- Cllr Dagger sent an email regarding a request for co-op members on Wakefield Council

036/0317. MINUTES OF THE LAST MEETING.

To consider the minutes of the last parish council meeting 15th February 2017

IT WAS RESOLVED- the minutes of the meeting were a true accurate record and duly signed by the chair

037/0317. COMMUNITY CENTRE.

Maintenance

a.To consider the proposal for a new community centre

Considered was the different structures to replace the current community centre, within the next five to ten years due to the lifespan of the current structure. Community engagement would need to be considered to establish whether a new community centre would be welcomed in the community. The clerk has contacted WMDC planning to gain further information regarding a pre planning meeting, the clerk has also contacted District Cllr Blezard for further information. Discussed whether the Parish Council would need to present plans to a pre planning meeting. Further investigation required, to be added to every agenda as an ongoing project.

a.To consider the floor covering in the entrance hall.

Cllr Gueli measured the area, and proposed heavy cord with metal strips,Cllr Gueli to action. **It was resolved to replace the entrance area with a new floor cover.**

c.Youth Club-No issues reported by the youth club, the new sessions are taking time to adjust but going well.

d.No further information.

e.Kirkthorpe Community Group

WDH wish to encourage residents to set up a community group,. A there has been two recruiting meetings. A further meeting will take place Wednesday 5th April. The Clerk to attend. The Parish Council discussed hire charges for the group.

038/0317. KIRKTHORPE PLAYING FIELDS.

a.To consider any action from the site inspections: - Weekly inspections carried out. Nothing to report.

A.To receive information relating to Altofts JFC

Altoft JFC has approached the parish Council to use the playing fields on a regular basis, they are happy to sign an agreement on a year to year basis. All agreed to commence and the Clerk to send the agreement out, with conditions that there will still be goals for the children of the area and there will be no parking on the road side on match days/training.

039/0317. CLERK'S PROGRESS REPORT

a.To consider the response from PCC/Mark Burns-Williamson. The Clerk has received a response from the Police and Crime Commissioner it was noted that no cut had been made to NPT since the change in policing wards.

b.The notice board at Heath/Kings Arms-the backing has been removed to replace with ply wood by Cllr Mills. This has been completed and a notice added but no one from the parish Council has carried this out.

040/0317. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of **£619.53**

	<u>Cheque no.</u>	<u>Payee</u>	<u>Amount(incVAT)</u>	<u>VAT</u>
1.	101256	Julia Talbot /Clerks salary	£330.76	

2.	101257	Julia Talbot/expenses clerk.	£32.59	
3.	101258	HMRC/PAYE	£9.40	
4.	101259	Yorkshire Water	£30.43	
5.		WMDC/Business rates.	£0.00	
6.	101260	Cleaner cc	£100.00	
7.	DD(Quarterly)	Electric Community Centre	£116.35	£5.54
	Total Payments March 2017		£619.53	

Bank Reconciliation

Balances brought forward from February 2017

Community Account £5,349.04

Total Payments £601.85

Receipts + £0.00

Total £4,747.19

Unpresented cheques 22/3/17 - £419.52

Total Payments in March = £619.53

Other Accounts Balances

Business Reserve Account £4,799.23

Other Community Account £271.14

041/0317. PLANNING MATTERS

The following Applications were discussed:-

Pending applications

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**(see attached sheet for further information)
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending**
- **16/03081/FUL/LBC**-Heath Hall Stables Heath WF1 5SL-Change of use of existing bothy(small hut) to a two bedroom dwelling to include internal and external alterations and a single storey glazed extension. **Awaiting Decision.**

Planning Decisions

- **17/00081/FUL**-Manor House Cottage, Heath WF1 5SL-Repair the existing boundary wall. **Application Approved**
- **17/00088/FUL**-Went Farm Warmfield Lane, Warmfield WF1 5TN-Use of Land as residential cartilage and erection of single storey extension to be used ancillary to the existing dwelling. **Application Refused**
- **17/00331/TCA**-Manor House Cottage Heath Wakefield WF1 5SL-H1 Leylandii hedge to remove. **Application Approved.**
- **16/03126/LBC-1**, Cobblers Hall, Heath WF1 5SN-Conversion of existing property from three to two dwellings, internal alterations, removal and rebuilding of utility/wc to eastern gable. Reinstatement of the first floor eastern gable window and removal of timber cover way to western gable. **Application Approved**

New Applications

- **17/00672/FUL**-30 Church Avenue, Kirkthorpe WF1 5TE-Proposed single storey extension to the rear.
- **17/00679/FUL**-23, Warmfield Lane, Warmfield WF1 5TN-Single Storey extension to front and rear and two storey to rear.

To consider information relating to the fishponds at Kirkthorpe Lane, application 13/03500/FUL.

The Clerk presented information relating to the application No.13/03500/FUL, WMDC has been contacted regarding the mud on the road to be dealt with by Highways. Environment Agency has responded to the Parish Councils concerns. Access concerns were raised. The Clerk to identify document required from the original planning application.

To consider information relating to application 15/00248/FUL

The Clerk updated the meeting on the planning application as requested, a report was sent out by email to all.

042/03/17.TO RECIEVE INFORMATION RELATING TO FLY TIPPING

Fly tipping was raised with the District Cllrs with an increasing amount of fly tipping in the area, and changes to how WMDC will deal with fly tipping in the future, With different enforcement methods discussed by other Councils, the chair to arrange a meeting with Cllr Cummings on the environment team at WMDC to discuss further.

043/03/17.TO CONSIDER INFORMATION RELATING TO SOLAR LIGHTING IN THE CAR PARK AT HEATH.

Parish Councillors considered the proposals for lighting at Heath, further costing and investigations required. Also considered was to light the car park in the community Centre Kirkthorpe by the same method. The clerk to investigate further and report to the next meeting.

044/03/17.TO CONSIDER THE INVOICE FOR THE CHURCH FOR GASS CUTTING FOR THE CEMETERY.

It was resolved to send the invoice to the church for grass cutting when the parish Council have received the Ground maintenance invoice from WMDC. The responsibility of closed cemeteries discussed, Clerk to investigate further.

045/0317. COUNCILLORS REPORTS

Heath Fair- The Chair informed the meeting that the Heath Fair has been cancelled due to lack of interest

Welbeck Liaison Committee-Cllr G Wilby presented information from the meeting, to be set to all.

PACTS-Cllr Wood attended the PACT meeting; items on the agenda were shed burglaries, illegal off road motor bikes and anti social behaviour in the area.

046/0317. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY

- YLCA-Section 137 raised by 2% to £7.42 per resident.

047/0317. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA

- Internal audit action plan
- Pensions
- Code of conduct of Councillors

048/0317. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council to be held on **Wednesday 19th April 2017 is the meeting of the Parish Council** at the Community Centre, Kirkthorpe at 7.00 pm.

Meeting end 9.20pm