

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 16<sup>th</sup> November 2016**  
**AT**

**THE COMMUNITY CENTRE, KIRKTHORPE**

**137/1116. PRESENT**

Cllr Fisher (Chair), Vasey, Smith, Mills, Wilby J, Wilby G Gueli, Sanderson, Wood.

Parish Clerk-Julia Talbot

District Councillors- District Cllr Wassell, Dagger

Public-1 WcHCFG representative

Guest Speaker-Lizzy Alageswaran/Beam-Public art for the city fields development.

**138/1116. APOLOGIES.**

District Cllr Blezard-Apologies accepted by the Parish Council.

**139/1116. DECLARATIONS OF INTEREST.**

Declarations of interest were declared by Cllr Gueli, Cllr Mills, Cllr Smith (Finance)  
District Cllr Wassell. (Planning)

**140/1116.GUEST SPEAKER.**

The chair introduced Lizzy Alageswaran from Beam the deliver manager for the city field's public art project. Lizzy explained the public art framework for the city field's development that will involve local people and help to maintain and support local heritage in the surrounding areas of the development.

Community engagement will take place to consult with different age groups on the project.

**141/1116.PUBLIC PARTICIPATION**

The member of the WcHCFG attended the meeting to present information to the meeting regarding the photos and memorabilia for the community centre. All agreed to selecting 20 photos for the next meeting to consider, framing options discussed.

Access to Red Lane was discussed; it was closed five years ago due to severe fly tipping.

**Matters Arising with District Councillors.**

- Matters arising from the last Parish Council meeting were the shop at Kirkthorpe; an offer has now been accepted on the shop and will be a village shop the Parish Council requested contact details of the new tenants to give support to the opening of the shop in the Parish.
- Cllr Wassell attended the City Fields development consultation event at the church hall on 11<sup>th</sup> November 1-8pm and updated the meeting on the details of the project.
- The District Councillors have been working closing with the Parish Council regarding concerns raised regarding a planning application.

- The Hs2 second phase has been announced, the District Councillors confirmed that Wakefield Council are opposed to the Hs2 route through the district.

#### **142/1116. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last parish council meeting 19<sup>th</sup> October 2016

**IT WAS RESOLVED-** the minutes of the meeting were a true accurate record.

#### **143/1116. COMMUNITY CENTRE.**

##### **Maintenance**

The clerk informed the meeting that the damage is not covered on the parish insurance as it is an ongoing matter due to water ingress.

Cllr Mills presented the report on the work carried out on the community centre entrance; the work is now complete in this area and the invoice presented. Further work is required in the conference room, the floor is water ingress and unsafe for use until the work is carried out.

All agreed to obtain three quotes for the work to be carried out and time scales for completion. The Clerk to obtain quotes and send to Parish Councillors as a decision needs to be made as soon as possible due to the health and safety of the floor in this area.

It was resolved that the centre could now reopen with restricted access. The Youth Club to be informed, however an action plan needs to be in place to deal with the matters discussed at the last meeting before they can use the centre. All agreed a separate meeting with the well project would be a good idea to discuss action required.

##### **To consider fund raising for new community Centre**

Consideration was made for a new community Centre, however all agreed that if the work was carried out the centre would be viable for use.

#### **144/1116. KIRKTHORPE PLAYING FIELDS.**

To consider any action from the site inspections: - Weekly inspections carried out. The goal posts were inspected and were found to be safe.

#### **145/1116. CLERK'S PROGRESS REPORT**

**Ground Maintenance** –Ongoing no further information.

**Valuation Office**-The clerk confirmed that the Community Centre has now been registered with HMRC.The draft rateable value is £3,600.The Clerk noted that the postcode is different for all utilities.Cllr Gueli advised that royal mail would be able to confirm the correct postcode for the Centre.

**Highways matters**-No further correspondence, work requested still to be carried out.

**Notice board/Warmfield**-The notice board is now ready, Wakefield planning department have been contacted on a number of occasions to confirm where the parish Council can re install a notice board on the A655.

**IT WAS RESOLVED to install the notice board at the agreed location.**

**146/1116. FINANCE**

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of £1,856.80

	<b><u>Cheque no.</u></b>	<b><u>Payee</u></b>	<b><u>Amount(incVAT)</u></b>	<b><u>VAT</u></b>
1.	101227	Julia Talbot /Clerks salary	£330.76	
2.	101228	Julia Talbot/expenses clerk.	£27.00	
3.	101229	HMRC/PAYE	£9.40	
4.	101230	Fire guard/Fire extinguisher annual check	£73.56	£12.26
5.	101231	WMDC/new wheelie bin.	£46.00	
6.	101232	Staples	£13.47	
7.	101233	Cleaner cc	£50.00	
8.	101236	Carl Mills cc maintenance work	£837.45	£14.58
9.	101237	V.Smith Wreath for Remembrance Sunday	£20.00	
10	101328	G.Gueli/hard wood for community centre entrance	£38.40	£6.40
	<b>Total Payments November</b>		<b>£1,446.04</b>	
11.	101234	Julia Talbot /Clerks salary	£330.76	
12.	101235	Cleaner cc	£80.00	
	<b>Total Payments December</b>		<b>£410.76</b>	

**Bank Reconciliation****Balances brought forward from October 2016**

Community Account	£10,915.45
Business Reserve Account	£4,797.43
Other Community Account	£271.14

**Total (all accounts)** **£15,984.02**

**Receipts** **+ £0.00**

**Unpresented cheques 16/11/16** **- £866.94**

**Total Payments in November/December 16** **= £1,856.80**

To consider salary Payments for December.

**All agreed to pay the Clerks December Salary/cleaners payment early to clear before Christmas.**

### **147/1116. PLANNING MATTERS**

The following Applications were discussed:-

#### **Pending applications**

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **16/02512LBC** -Resubmission of previously refused application 16/00695/LBC with amendments to the height and scale of the extensions to the garage. -Cross Hills Farm, Goosehill Lane Warmfield, WF6 2JB. **Decision Pending**
- **16/02506/LBC**-Blacksmith’s Cottage Heath WF1 5SN-Internal works **Decision Pending**

#### **Planning Decisions**

- **14/02452/SUB01**  
Heath House Heath Wakefield WF1 5SN  
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Conditions Discharged.**
- **16/00230/FUL**  
Erect a detached building to form a summer house and garden store  
West Pavilion Heath Wakefield WF1 5SL-**Application Approved.**
- **16/01684/FUL**-Went Farm, Warmfield Lane, Warmfield, Wakefield WF1-5TN  
-One detached dwelling including associated access and hard and soft landscaping.  
**Application going to planning committee 27/10/16 at 12.30pm.**  
**Application Refused**
- **16/01996/FUL**-Lynfold Farm, Black Road Heath Wakefield WF1 5TP-  
Change of use from stables to dog kennels- **Application Approved**

#### **New Applications-**

- **16/02641/TCA**-Spring View Half Moon Lane, Kirkthorpe WF1 5SY  
Small Apple tree T1 to be felled  
Magnolia tree T2-to have a crown lift to two meters, a slight trim and Deadwood removed.

#### **To consider information relating to the fishponds at Kirkthorpe Lane.**

The Clerk informed the meeting of the correspondence from WMDC Ian Garrett regarding the enquiry from that last meeting regarding the fish ponds at Kirkthorpe Lane. Awaiting further updates from other agencies.

The Councillors requested hard copies of the original planning application and to object to the discharge of conditions submitted.

The two further applications to be investigated further 13/03500/SUB02 and 13/03500/SUB03 to be objected to by the Parish Council due to many concerns raised.

#### **148/1116. COUNCILLORS REPORTS**

**Road Safety Committee**-Matters on the agenda included the volume of traffic through the Parish due to the WERR road works on Doncaster road.

**Welbeck Liaison Committee** – Cllr G Wilby informed the meeting that the next meeting will be on the 8<sup>th</sup> December.

**FACTS** – Cllr Vasey attended the meeting, the traffic through the Parish was raised.

#### **149/1116.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY**

Correspondence received by post and email were presented at the meeting to consider. Warmfield Common-The Parish Council have received correspondence noting that a fence has been erected around Warmfield Common.

The Chair has liaised with Country Side Admin regarding this matter, a letter has been sent. The Parish Council requested that a further letter is sent to Country side admin to establish progress of the complaint.

#### **150/1116.TO CONSIDER GRIT BIN PROVISIONS FOR THE WINTER.**

All agreed to a delivery to the community centre of smaller bags on a pallet. The Clerk to Contact WMDC to confirm the order.

#### **151/1116. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA**

- A tree on Kirkthorpe Lane is not in very good condition /The Clerk to contact WMDC to report the matter and report to the next meeting.
- Anti Social Behaviour, cars racing up and down Kirkthorpe Lane/The Clerk to Contact police and WMDC Anti Social behaviour unit. Registrations requested to carry out action.
- Youth Club to be approached and matter added to the next agenda.

#### **152/1116. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council to be held on **Wednesday 18<sup>th</sup> January 2017** is the meeting of the Parish Council at the Community Centre, Kirkthorpe at 7.00 pm.